EXHIBITOR TECHNICAL MANUAL

Welcome

to Maison&Objet's Exhibitor Manual.

Interactive summary : click on the title to access the corresponding chapter.

IMPORTANT DATES & INFORMATION

STANDS TECHNICAL SHEETS

PRACTICAL INFORMATION

REGULATIONS

EARLY BUILD-UP

from Tuesday January 05th to Sunday January 10th 2027
(subject to authorisation and invoicing)
official build-up : from January 11th to January 13th 2027

OPENING DATE IN Early build-up	HALLS
Tuesday Jan. 05th 2027	1 - 2 - 3 - 4 - 5A
Wednesday Jan. 06th 2027	6
Friday Jan. 08th 2027	7

STANDS PROJECTS

Submit your stand project before December 11th 2026 on your Exhibitor Portal.
Junior Pre-equipped stands, stand packs and FINE CRAFT - métiers d'art stands are not concerned by this requirement.

TECHNICAL SERVICES

Order all your technical services on our Technical E-Shop :
https://exhibitors.maison-objet.com

11th December 2026

>> Up until this date, -10% off on your technical orders, excluding electricity, lighting trusses (truss kits, grill kits, made-to measure trusses), slings, parking places and stand packs.

>> Upload your stand project to your Exhibitor Portal before this date.

>> From this date, orders of technical services depend on the available stock.

23rd December 2026

>> From this date, a supplement will be applied on electrical switchboxes, parking places and all technical orders.

>> All orders placed before this date will be delivered on Monday 11th January 2026 at 8.00 a.m. After that date, they will be delivered between Monday 11th January and Wednesday 13th January 2027.

IMPORTANT

Installation of the separating partitions on Exhibitor's request.
Separting partitions between adjoining stands requested during build-up will be invoiced.

Equipment is rented for the duration of the exhibition, including installation and dismantling.

Electrical switchboxes will not be activated if full payment for all services has not been received.

ENERGY CONSERVATION AND SUSTAINABILITY PLAN

BACK TO SUMMARY

In a global context marked by accelerating climate change and an energy crisis, Maison&Objet is committed to energy conservation measures and sustainability to contribute to the national effort. Key measures that will help lower energy consumption at the January 2027 edition of the fair and optimize our impact include :





ENERGY CONSERVATION

- Heating control and optimization.
- Systematic use of low-consumption LED lightbulbs and favoring intermittent electrical switchboxes





USE, REUSE, RECYCLE

- Reuse of wood and furniture from previous editions of the fair
- Partnerships with aid organizations dedicated to the retrieval and socially responsible reuse of various materials used in the common areas and booths
- Digital conversion of our various types of communication media
- Signage and other items printed on recycled materials or materials from sustainable forestry sources.
- Sorting and recycling throughout all 3 stages of the fair (build-up, opening and dismantling)



CATERING

- Confronting food waste by collecting all unsold items from our 40+ outlets serving over 60000 people, and donating them to the local Red Cross (95th Departement)
- Localized supply chain from within the Ile-de-France region such as our "French potato crisps/chips"which are delivered by a farmer located less than 100 km away, no middleman.
- Favoring small, local artisans and growers.

STANDS TECHNICAL SHEETS

Links to the stands technical sheets: in the below table, **click on the type of stand** you have chosen to see the detailed stand's technical sheet.

all halls - all sectors*

* except : FINE CRAFT - métiers d'art (hall 5A)

>> Bare stand (except Signature & Projects)

>> Bare stand Signature & Projects

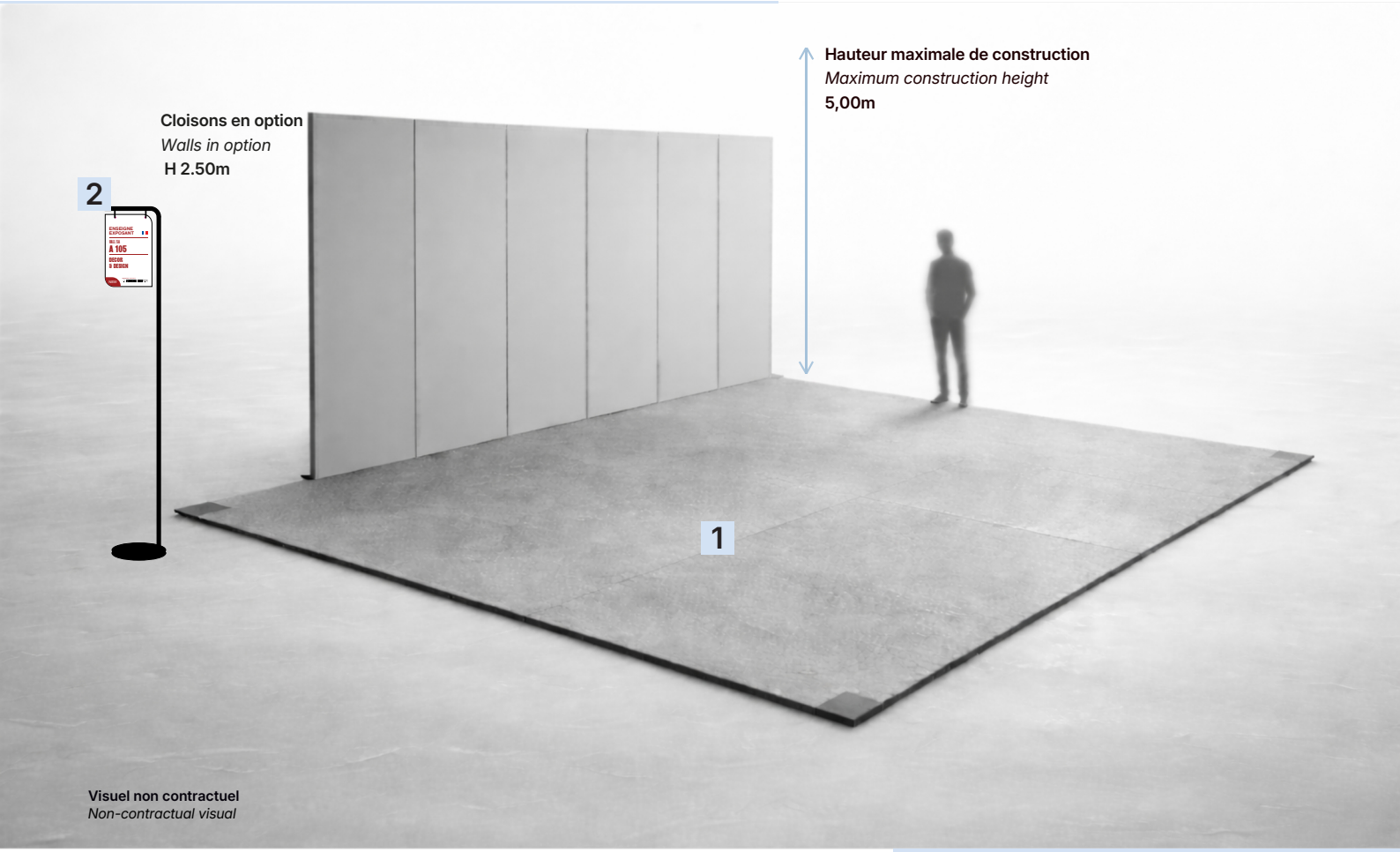
>> Junior Standard Stand package (except Signature & Projects)

>> Junior Standard Stand package - Signature & Projects

>> Junior Pre-equipped Stand package (except Signature & Projects)

>> Stand Pack (except Signature & Projects)

halls 3 - 4 - 5A - 6 - 7 *except FINE CRAFT - métiers d'art*



Visuel non contractuel
Non-contractual visual

DESCRIPTION

1 **Sol nu en béton brut. Délimitation de votre surface au sol par scotch aux angles.**
Bare floor. Surface marked out on the floor by tape at the corners.

2 **Enseigne.**
Signboard.

Structure et décor de stand:
Hauteur maximum de construction : 5.00m.
Projet de stand à déposer sur votre Espace Exposant avant le 11 décembre 2026.

Individual decoration of stand:
Maximum construction height : 5.00m.
Submit your stand project on your Exhibitor Portal before December 11th 2026.

OPTION

Cloisons de séparation bois H 2.50m, ép.57mm, finition peinture grise, ne pouvant supporter plus de 2kg par ml.
Recouvrement des cloisons fortement conseillé.
Wooden partition wall H 2.50m, thickness 57mm, finish grey paint, maximum baring capacity 2kg per linear meter.
Covering is strongly recommanded.

INFORMATION

AMÉNAGEMENTS *ADDITIONAL FITTINGS*

- Le matériel locatif doit être restitué dans l'état initial.
- Rental equipment must be returned in its initial condition.

- Interdiction de clouer, coller, peindre, percer, découper ou perforer.
- Forbidden to nail, glue, paint, drill holes in, cut or perforate.

-Toute détérioration fera l'objet d'une facture de remise en état à l'exposant.
-Any damage will lead to the exhibitor being invoiced for refurbishment.

ENSEIGNE *SIGNBOARD*

- Ne doit en aucun cas être cachée, ni modifiée.
- Should not under any circonstances be hidden or modified.

halls 3 - 4 - 5A - 6 - 7 *except FINE CRAFT - métiers d'art*

NON PROVIDED SERVICES, REQUIRE ORDERING

>> **Slings and hangings from the ceiling** : you can order it on our Technical E-Shop, accessible via your Exhibitor Portal on our website **https://exhibitors.maison-objet.com.**

>> **Stand individual lighting** : you can order it on our Technical E-Shop, accessible via your Exhibitor Portal on our website **https://exhibitors.maison-objet.com.**

>> **Stand cleaning** : you can order it on our Technical E-Shop, accessible via your Exhibitor Portal on our website **https://exhibitors.maison-objet.com,** "Order your services" section.
The Exhibitor has to return the stand space in its initial condition after dismantling (see Exhibition's General Regulations, Article 14: "Dismantling").

IMPORTANT REMINDERS

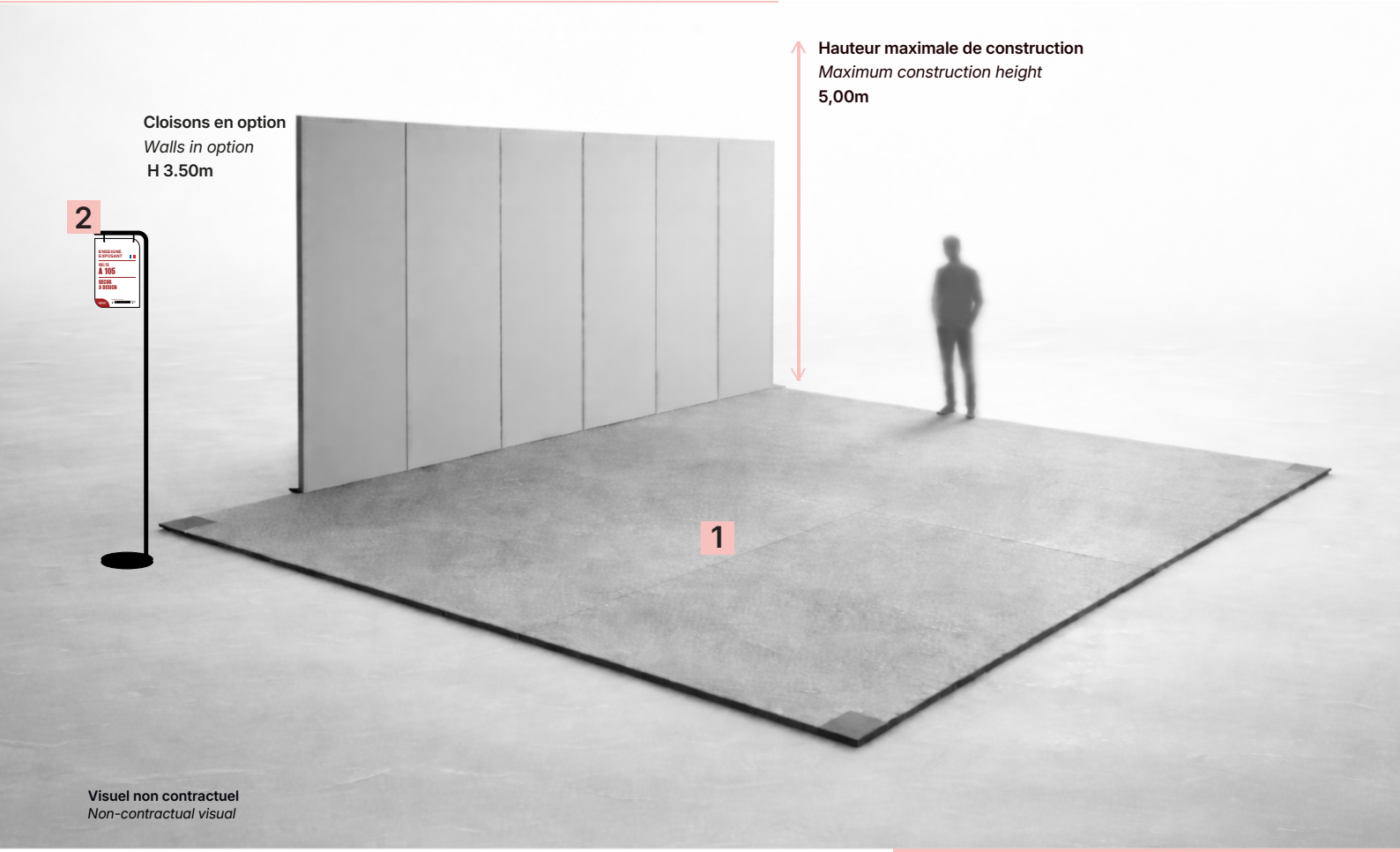
>> **Separating partitions** between stands are now provided upon the exhibitor's request. You can choose the installation of the separating partitions on your stand when you validate your application form to the exhibition.
Any change regarding this choice will be invoiced, if your request is made during the build-up period.

>>**The measurements of your stand** are taken "between axes" of the separating partitions. These separating partitions between adjoining stands are installed by our teams "astride" the limit between 2 stands. Consequently, you need to take into account the thickness of a partition - 57mm - when fitting the floor and walls and allow sufficient margin for measurements of materials used.

>> **Additional fittings** ordered and/or provided (partitions, lighting truss kits, projectors, spotlights ontracks, etc.) must be returned in their initial condition. These elements remain the property of the organiser. It is formally forbidden to: nail, paste, paint, drill, cut out or perforate this equipment. Any damage observed will be invoiced to the exhibitor.

NO TYPE OF STAND MODIFICATION WILL BE ACCEPTED AFTER 11TH DECEMBER 2026

halls 1 - 2 SIGNATURE & PROJECTS



Visuel non contractuel
Non-contractual visual

DESCRIPTION

1 **Sol nu en béton brut. Délimitation de votre surface au sol par scotch aux angles.**
Bare floor. Surface marked out on the floor by tape at the corners.

2 **Enseigne.**
Signboard.

Une place de parking exposant pour un véhicule léger (hauteur <1.90m) pour les 5 jours du salon.
One exhibitor's parking space for a light vehicle (height < 1.90m) for the 5 days of the show.

Structure et décor de stand:
Hauteur maximum de construction : 5.00m.
Projet de stand à déposer sur votre Espace Exposant avant le 11 décembre 2026.

Individual decoration of stand:
Maximum construction height : 5.00m.
Submit your stand project on your Exhibitor Portal before December 11th 2026.

OPTION

Cloisons de séparation bois H 3.50m, ép.57mm, finition peinture grise, ne pouvant supporter plus de 2kg par ml.
Recouvrement des cloisons fortement conseillé.
Wooden partition wall, H 3.50m, thickness 57mm, finish grey paint, maximum baring capacity 2kg per linear meter.
Covering is strongly recommanded.

INFORMATION

AMÉNAGEMENTS *ADDITIONAL FITTINGS*

- Le matériel locatif doit être restitué dans l'état initial.
- Rental equipment must be returned in its initial condition.

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hallS 1 - 2 SIGNATURE & PROJECTS

NON PROVIDED SERVICES, TO PLAN

>> **Slings and hangings from the ceiling** : you can order it on our Technical E-Shop, accessible via your Exhibitor Portal on our website **https://exhibitors.maison-objet.com.**

>> **Stand individual lighting:** you can order it on our Technical E-Shop, accessible via your Exhibitor Portal on our website **https://exhibitors.maison-objet.com.**

>> **Stand cleaning**: you can order it on our Technical E-Shop, accessible via your Exhibitor Portal on our website **https://exhibitors.maison-objet.com**, "Order your services" section.
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IMPORTANT REMINDERS

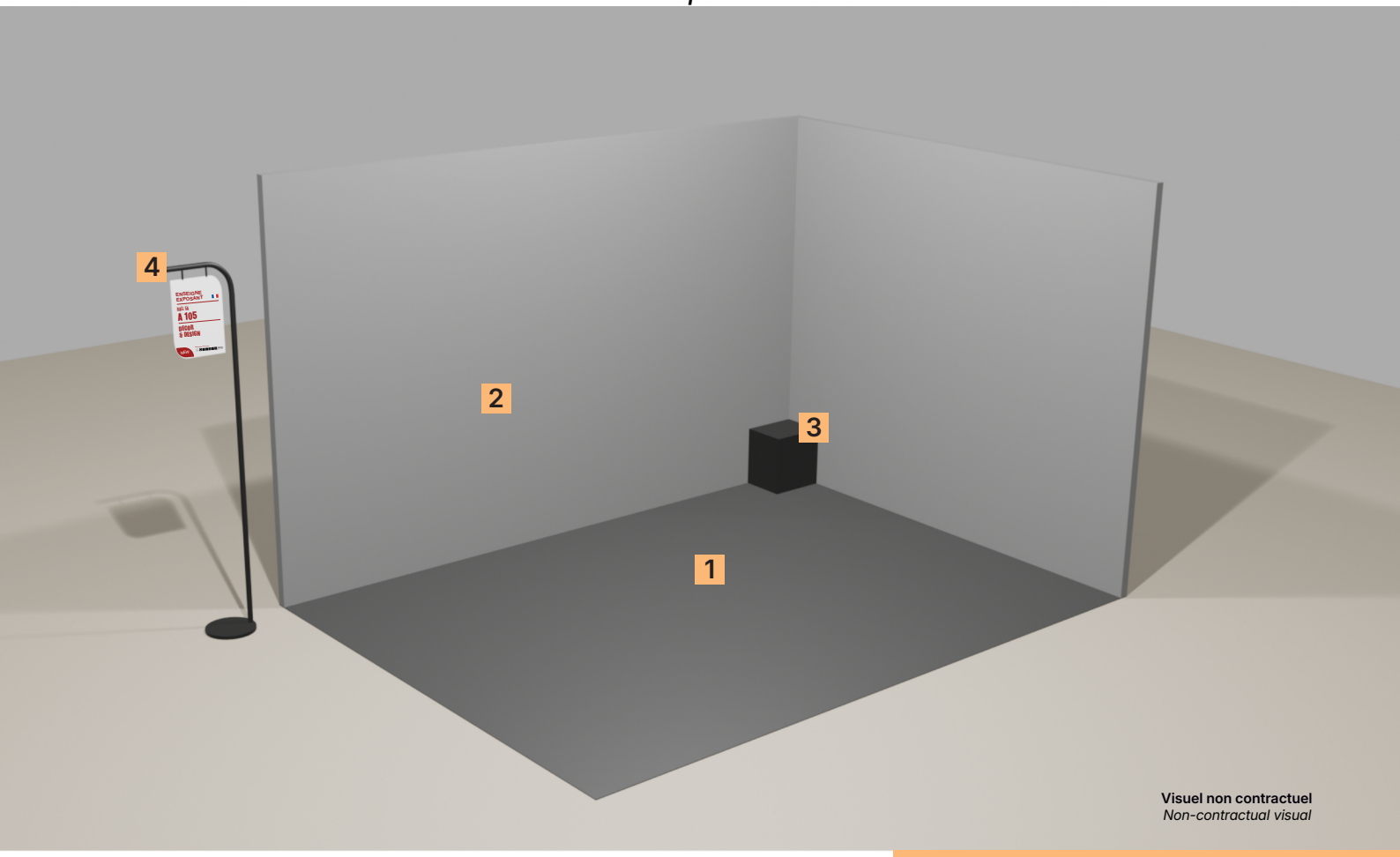
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Any change regarding this choice will be invoiced, if your request is done during the build-up period.

>> **The measurements** of your stand are taken "between axes" of the separating partitions. These separating partitions between adjoining stands are installed by our teams "astride" the limit between 2 stands. Consequently, you need to take into account the thickness of a partition - 57mm - when fitting the floor and walls and allow sufficient margin for measurements of materials used.

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NO TYPE OF STAND MODIFICATION WILL BE ACCEPTED AFTER 11TH DECEMBER 2026

halls 3 - 4 - 5A - 6 - 7 *except FINE CRAFT - métiers d'art*



Visuel non contractuel
Non-contractual visual

DESCRIPTION

1 **Sol nu en béton brut. Délimitation de votre surface au sol par scotch aux angles.**
Bare floor. Surface marked out on the floor by tape at the corners.

2 **Cloisons de séparation bois H 2.50m, ép.57mm, finition peinture grise, ne pouvant supporter plus de 2kg par ml. Recouvrement des cloisons fortement conseillé.**
Wooden partition wall H 2.50m, thickness 57mm, finish grey paint, maximum baring capacity 2 kg per linear meter. Covering is strongly recommanded.

3 **Coffret électrique 3kw intermittent installé par défaut dans l'angle. Toute demande de déplacement sur site sera facturée.**
Intermittent switchbox 3kw installed by default in the corner. Any request to move the switchbox on site will be invoiced.

4 **Enseigne. Date limite de modification d'enseigne : 10 décembre 2026.**
Signboard. Deadline for any modification : 10th December 2026.

Structure et décor de stand:
Hauteur maximum de construction : 5.00m.
Projet de stand à déposer sur votre Espace Exposant avant le 11 décembre 2026.

Individual decoration of stand:
Maximum construction height : 5.00m.
Submit your stand project on your Exhibitor Portal before 11th December 2026.

INFORMATION

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halls 3 - 4 - 5A - 6 - 7 *except FINE CRAFT - métiers d'art*

NON PROVIDED SERVICES, REQUIRE ORDERING

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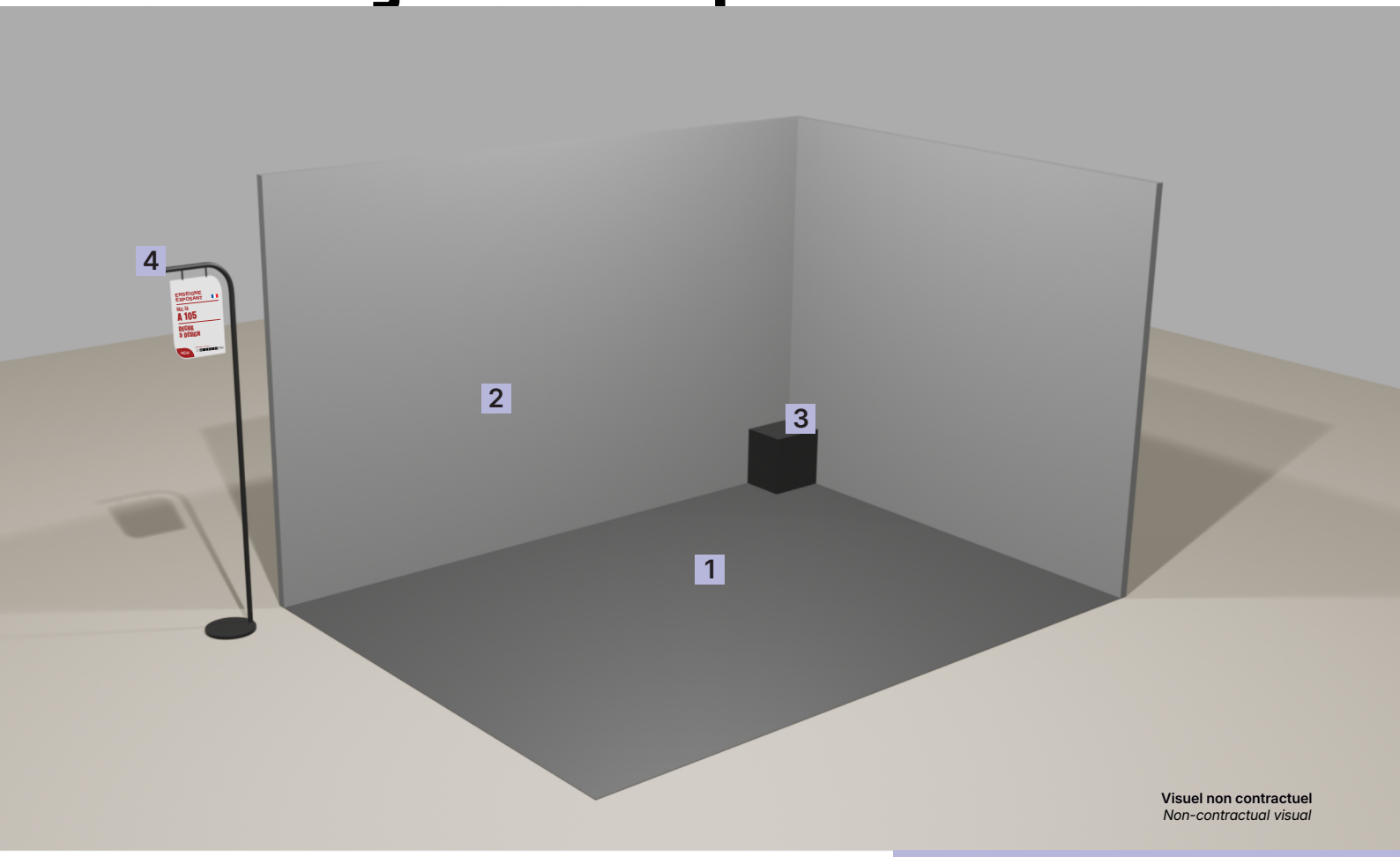
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halls 1 - 2 Signature & Projects



Visuel non contractuel
Non-contractual visual

DESCRIPTION

1 **Sol nu en béton brut. Délimitation de votre surface au sol par scotch aux angles.**
Bare floor. Surface marked out on the floor by tape at the corners.

2 **Cloisons de séparation bois H 3.50m, ép. 57mm, finition peinture grise, ne pouvant supporter plus de 2kg par ml. Recouvrement des cloisons fortement conseillé.**
Wooden partition wall H 3.50m, thickness 57mm, finish grey paint, maximum baring capacity 2 kg per linear meter. Covering is strongly recommanded.

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One exhibitor's parking space for a light vehicle (height < 1.90m) for the 5 days of the show.

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Individual decoration of stand:
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halls 1 - 2 Signature & Projects

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IMPORTANT REMINDERS

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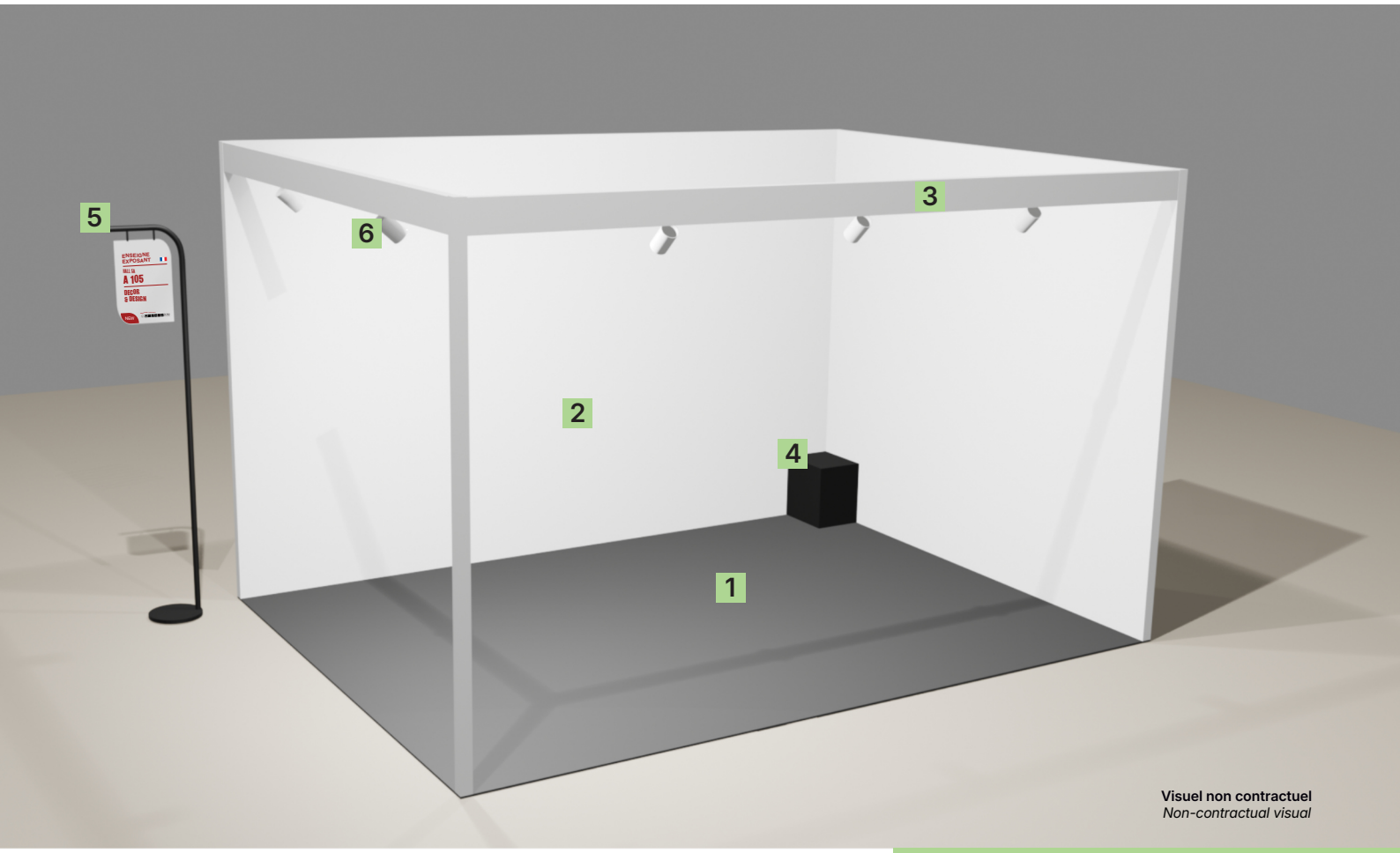
NO TYPE OF STAND MODIFICATION WILL BE ACCEPTED AFTER 11TH DECEMBER 2026

Maison &Objet

JUNIOR PRE-EQUIPPED PACKAGE

BACK TO SUMMARY

halls 3 – 4 – 5A – 6 – 7 except FINE CRAFT - métiers d'art



Visuel non contractuel
Non-contractual visual

DESCRIPTION

1 **Sol, moquette, coloris : noir, blanc ou gris graphite. Polyane de protection à retirer par vos soins.**
Carpet on the floor, colour : black, white or graphite grey. Removal of the plastic film by yourself.

2 **Cloisons de séparation bois H 2.50m, ép. 5.7cm, finition coton gratté coloris noir, blanc ou gris souris. Finition avec plinthe basse noire, H 7cm. Cloisons ne pouvant supporter plus de 2kg par ml.**
Wooden partition wall H 2.50m, thickness 5.7cm, finish brushed cotton black, white or light grey. Finish with black low plinth, H 7cm. Maximum baring capacity 2 kg per linear meter.

3 **Poutre en bois recouverte de coton gratté (coloris identique aux cloisons), H 24cm, ép. 6cm.**
Wooden beam covered with brushed cotton (same color as the wall), H 24cm, thickness 6cm.

4 **Coffret électrique 3kw intermittent installé par défaut dans l'angle. Toute demande de déplacement sur site sera facturée.**
Intermittent switchbox 3kw installed by default in the corner. Any request to move the switchbox on site will be invoiced.

5 **Enseigne. Date limite de modification d'enseigne : 10 décembre 2026.**
Signboard. Deadline for any modification : 10th December 2026.

A COMMANDER *TO ORDER*

6 **Spots non inclus. À commander sur la boutique des prestations.**
Spotlights not included. To order on the technical E-shop.

INFORMATION

AMÉNAGEMENTS *ADDITIONAL FITTINGS*

- Le matériel locatif doit être restitué dans l'état initial.
- Rental equipment must be returned in its initial condition.

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ENSEIGNE *SIGNBOARD*

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- Should not under any circonstances be hidden or modified.

halls 3 - 4 - 5A - 6 - 7 *except FINE CRAFT - métiers d'art*

optional lighting (additionally to the pre-equipped stand price):
- 43.86 € Ex.VAT per unit until 22/12/26 included (same price for the 3 references)
- 57.01 € Ex.VAT per unit from 23/12/26 (same price for the 3 references)

Description	To be ordered	Requirement
Spotlights fixed on a rail which is integrated in the banner. Choice of 3 spotlights models : >> Ref. **LED 15W** (Ht : 17,5cm, L : 13,1cm, W : 7cm) >> Ref. **HQI 70W** (Ht : 22cm, L : 23cm, W : 13cm) >> Ref. **LED 10W** (L : 21 cm, H : 6.1 cm, P : 6.1 cm).		Rented equipment to be returned in its initial condition. Spots to order on the Technical E-Shop in the stand pack section.



Ref. LED 15W
White light



Ref. HQI 70W
White light



LED 10W
White light

NON PROVIDED SERVICES, TO PLAN

>> **Slings and hangings from the ceiling** : you can place your order on our Technical E-Shop, accessible via your Exhibitor Portal on our website: **https://exhibitors.maison-objet.com**.

>> **Stand individual lighting** : choice of 3 spotlight models are available at a preferential rate. You can place your order on our Technical E-Shop, accessible via your Exhibitor Portal on our website: **https://exhibitors.maison-objet.com**.

>> **Stand cleaning** : you can order it on our Technical E-Shop, accessible via your Exhibitor Portal on our website **https://exhibitors.maison-objet.com**, "Order your services" section. The Exhibitor has to return the stand space in its initial condition after dismantling (see Exhibition's General Regulations, Article 14 : "Dismantling").

IMPORTANT REMINDERS

>> **The measurements of your stand** are taken "between axes" of the separating partitions. These separating partitions between adjoining stands are installed by our teams "astride" the limit between 2 stands. Consequently, you need to take into account the thickness of a partition - 57mm - when fitting the floor and walls and allow sufficient margin for measurements of materials used.

NO MODIFICATION TO THE TYPE OF STAND WILL BE ACCEPTED AFTER 11TH DECEMBER 2026

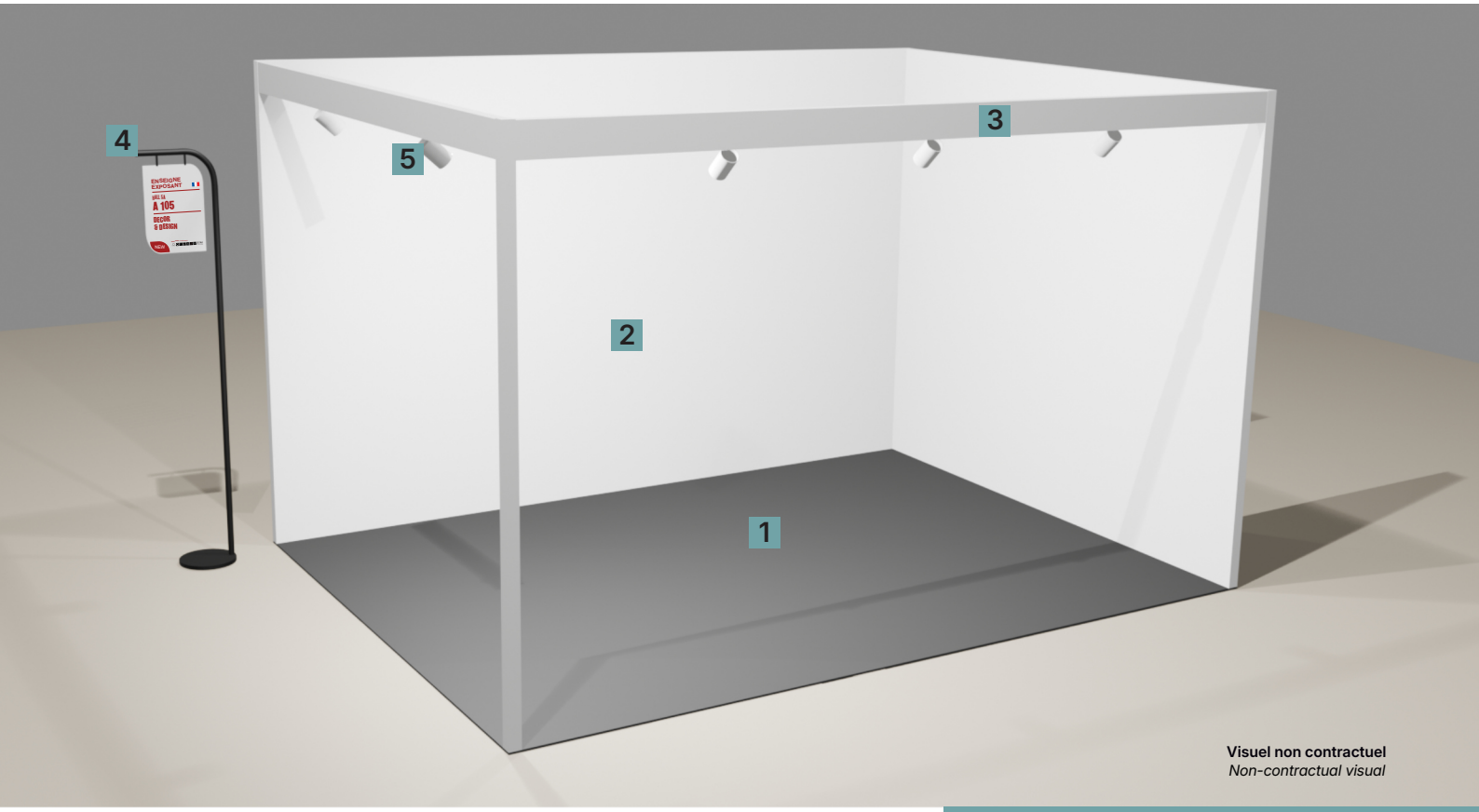
Maison &Objet

STAND PACK

BACK TO SUMMARY

halls 3 - 4 - 5A - 6 - 7 except FINE CRAFT - métiers d'art

STAND PACK : 70 € EXCL. VAT/SQM (NOT SUBJECT TO THE -10% DISCOUNT)



Visuel non contractuel
Non-contractual visual

DESCRIPTION

1 **Sol, moquette, coloris : noir, blanc ou gris graphite. Polyane de protection à retirer par vos soins.**
Carpet on the floor, colour : black, white or graphite grey. Removal of the plastic film by yourself.

2 **Cloisons de séparation bois H 2.50m, ép. 5.7cm, finition coton gratté coloris noir, blanc ou gris souris. Finition avec plinthe basse noire, H 7cm. Cloisons ne pouvant supporter plus de 2kg par ml.**
Wooden partition wall H 2.50m, thickness 5.7cm, finish brushed cotton black, white or light grey, finish with black low plinth, H 7cm. Maximum baring capacity 2 kilo per linear meter.

3 **Poutre en bois recouverte de coton gratté (coloris identique aux cloisons), H 24cm, ép. 6cm.**
Wooden beam covered with brushed cotton (same color as the wall) , H 24cm, thickness 6cm.

4 **Enseigne. Date limite de modification d'enseigne : 10 décembre 2026.**
Signboard. Deadline for any modification : 10th December 2026.

A COMMANDER *TO ORDER*

5 **Spots non inclus. À commander sur la boutique des prestations.**
Spotlights not included. To order on the technical E-shop.

Coffret électrique non inclus. À commander sur la boutique des prestations.
Electrical switchbox not included. To order on the technical E-shop.

INFORMATION

AMÉNAGEMENTS *ADDITIONAL FITTINGS*

- Le matériel locatif doit être restitué dans l'état initial.
- Rental equipment must be returned in its initial condition.

- Interdiction de clouer, coller, peindre, percer, découper ou perforer.
- Forbidden to nail, glue, paint, drill holes in, cut or perforate.

-Toute détérioration fera l'objet d'une facture de remise en état à l'exposant.
-Any damage will lead to the exhibitor being invoiced for refurbishment.

ENSEIGNE *SIGNBOARD*

- Ne doit en aucun cas être cachée, ni modifiée.
- Should not under any circonstances be hidden or modified.

halls 3 - 4 - 5A - 6 - 7 *except FINE CRAFT - métiers d'art*

optional lighting (additionally to the pre-equipped stand price):
- 43.86 € Ex.VAT per unit until 22/12/26 included (same price for the 3 references)
- 57.01 € Ex.VAT per unit from 23/12/26 (same price for the 3 references)

Description	To be ordered	Requirement
Spotlights fixed on a rail which is integrated in the banner. Choice of 3 spotlights models : >> Ref. **LED 15W** (Ht : 17,5cm, L : 13,1cm, W : 7cm) >> Ref. **HQI 70W** (Ht : 22cm, L : 23cm, W : 13cm) >> Ref. **LED 10W** (L : 21 cm, H : 6.1 cm, P : 6.1 cm).		Rented equipment to be returned in its initial condition. Spots to order on the Technical E-Shop in the stand pack section.



Ref. LED 15W
White light



Ref. HQI 70W
White light



LED 10W
White light

NON PROVIDED SERVICES, TO PLAN

>> **Slings and hangings from the ceiling** : you can place your order on our Technical E-Shop, accessible via your Exhibitor Portal on our website: https://exhibitors.maison-objet.com.

>> **Stand individual lighting** : choice of 3 spotlight models are available at a preferential rate. You can place your order on our Technical E-Shop, accessible via your Exhibitor Portal on our website: https://exhibitors.maison-objet.com.

>> **Stand cleaning** : you can order it on our Technical E-Shop, accessible via your Exhibitor Portal on our website https://exhibitors.maison-objet.com, "Order your services" section. The Exhibitor has to return the stand space in its initial condition after dismantling (see Exhibition's General Regulations, Article 14 : "Dismantling").

IMPORTANT REMINDERS

>> **The measurements of your stand** are taken "between axes" of the separating partitions. These separating partitions between adjoining stands are installed by our teams "astride" the limit between 2 stands. Consequently, you need to take into account the thickness of a partition - 57mm - when fitting the floor and walls and allow sufficient margin for measurements of materials used.

NO MODIFICATION TO THE TYPE OF STAND WILL BE ACCEPTED AFTER 11TH DECEMBER 2026

PRACTICAL INFORMATION

Interactive summary : click on the title to access the corresponding chapter.

your technical contacts

exhibition schedule

logistics map

accreditation for pedestrians (badges)

accreditation for vehicles

logistics – unloading – empty packaging

shuttles

VAT reimbursement

other services and contractors

YOUR CONTACTS

BACK TO SUMMARY

Contact us through your Exhibitor Portal with your login and password on:

https://exhibitors.maison-objet.com
>> Your account
>> Send a message to the M&O team
Hotline : +33 (0)1 44 29 04 42 / production@safisalons.fr

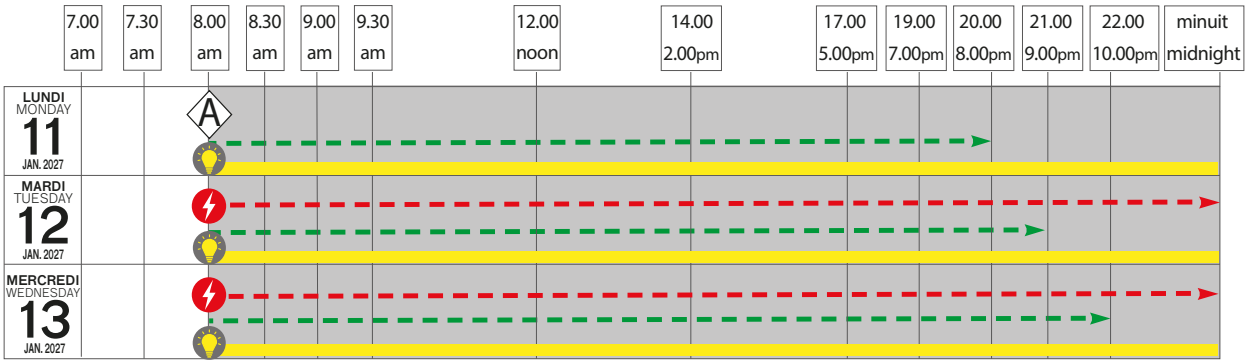
HALLS	TECHNICAL MANAGER
HALLS 1 - 2 -3	INGRID CARTON ingrid.carton@safisalons.fr
HALLS 4 - 5A FINE CRAFT - MÉTIERS D'ART	MARIE HERPIN marie.herpin@safisalons.fr
HALLS 6 - 7	LAURE TOUZEAU laure.touzeau@safisalons.fr

Maison &Objet

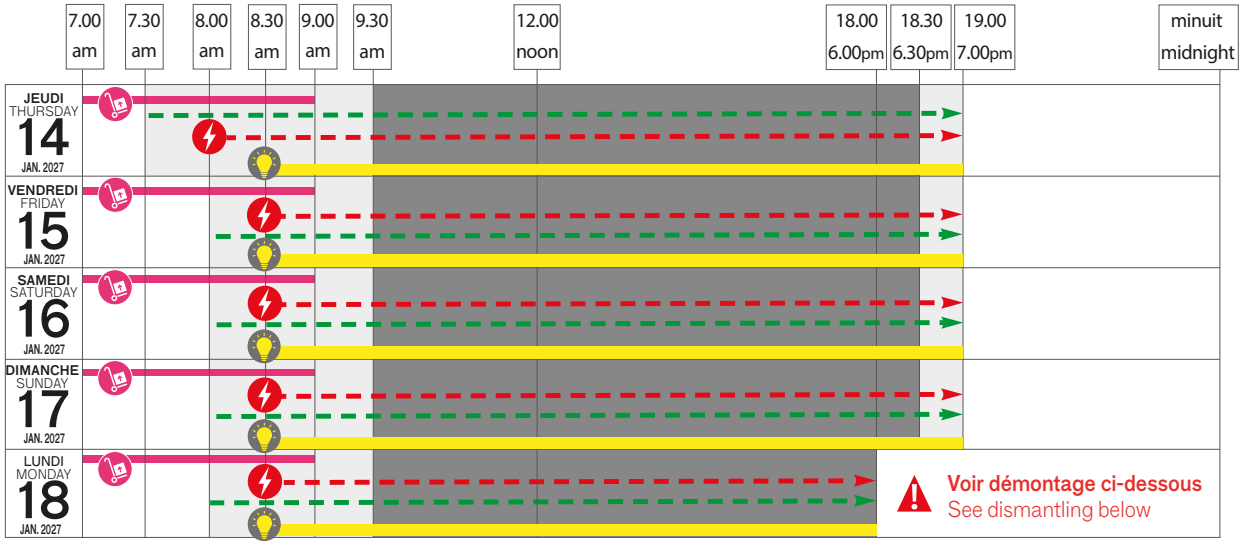
EXHIBITION SCHEDULE

BACK TO SUMMARY

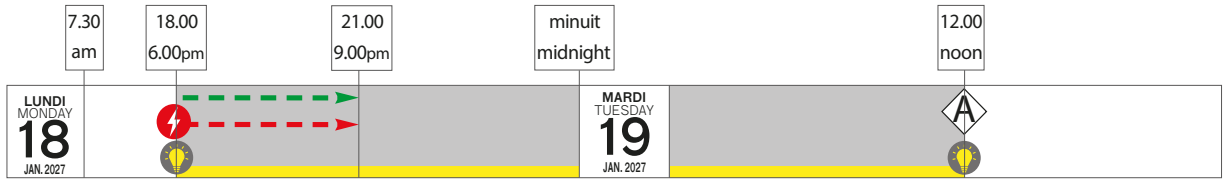
MONTAGE SET UP



SALON EXHIBITION



DEMONTAGE DISMANTLING



Horaires accès exposants
Exhibitors access hours

Horaires montage - démontage
Set-up - Dismantling hours

Horaires ouverture visiteurs
Visitors opening hours

Alimentation électrique sur stands
Electrical supply on stands

Horaires éclairage des halls
Halls lighting hours

Horaires livraison
Delivery hours

Horaires Accueils exposants
Exhibitors welcome desk opening hours

A **Prise en charge assurance**
du 11/01/2027 à 8h00 au 19/01/2027 à 12h00.
Insurance coverage from Jan. 11th 2027, 8.00 am until Jan. 19th 2027, 12.00 pm.

early build-up : from Tuesday 05th January to Sunday 10th January 2027
(subject to authorisation and invoicing)
official build-up : from 11th January to 13th January 2027
show : from 14th to 18th January 2026
dismantling : from 18th January 6.00 pm to 19th January 2027 12.30 pm

EARLY BUILD-UP

from Tuesday January 05th to Sunday January 10th 2027
(subject to authorisation and invoicing)
working hours : 8.00 am - 7.00 pm



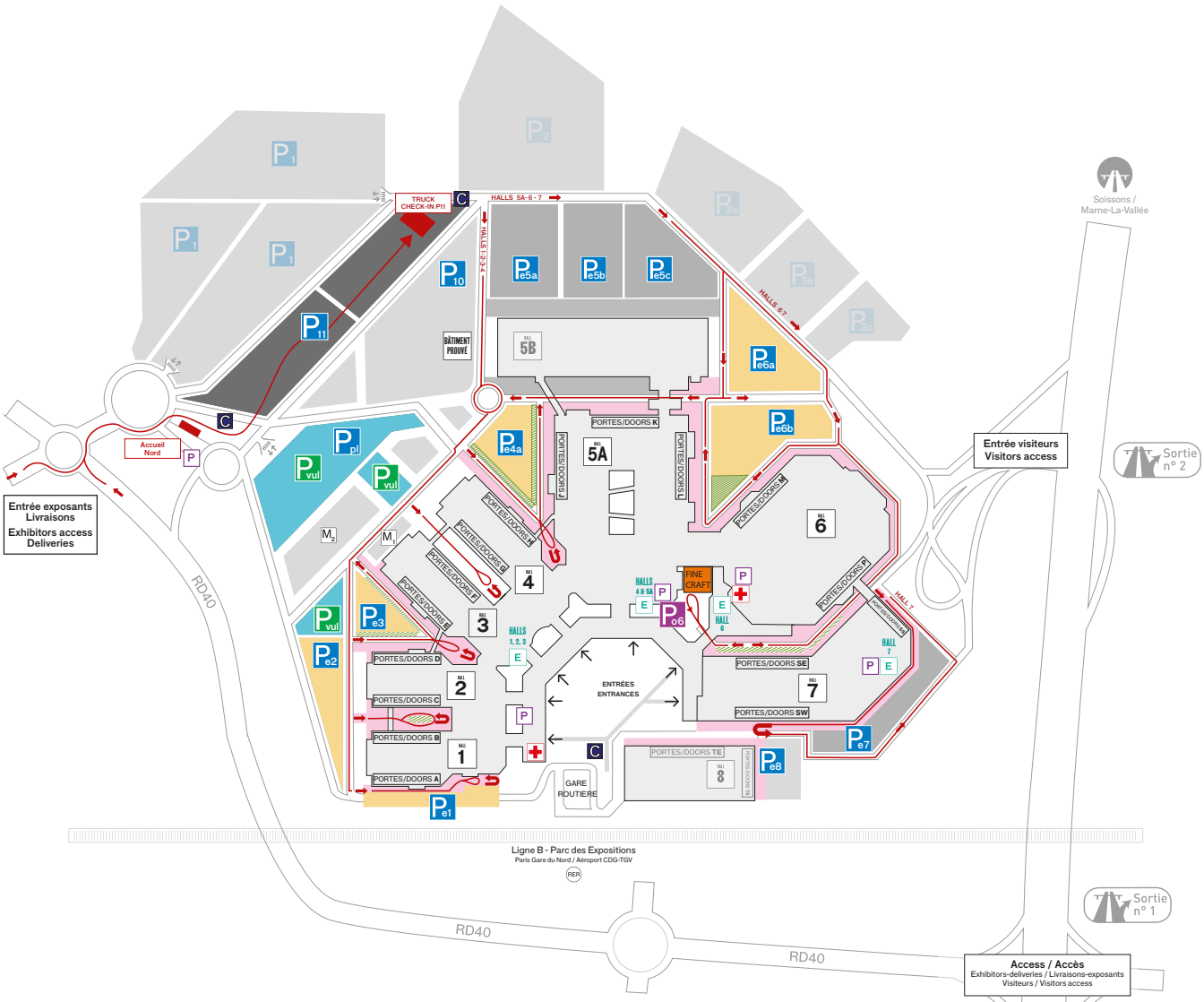
OPENING DATE IN Early build-up	HALLS
Tuesday Jan. 05th 2027	1 - 2 - 3 - 4 - 5A
Wednesday Jan. 06th 2027	6
Friday Jan. 08th 2027	7



Maison &Objet

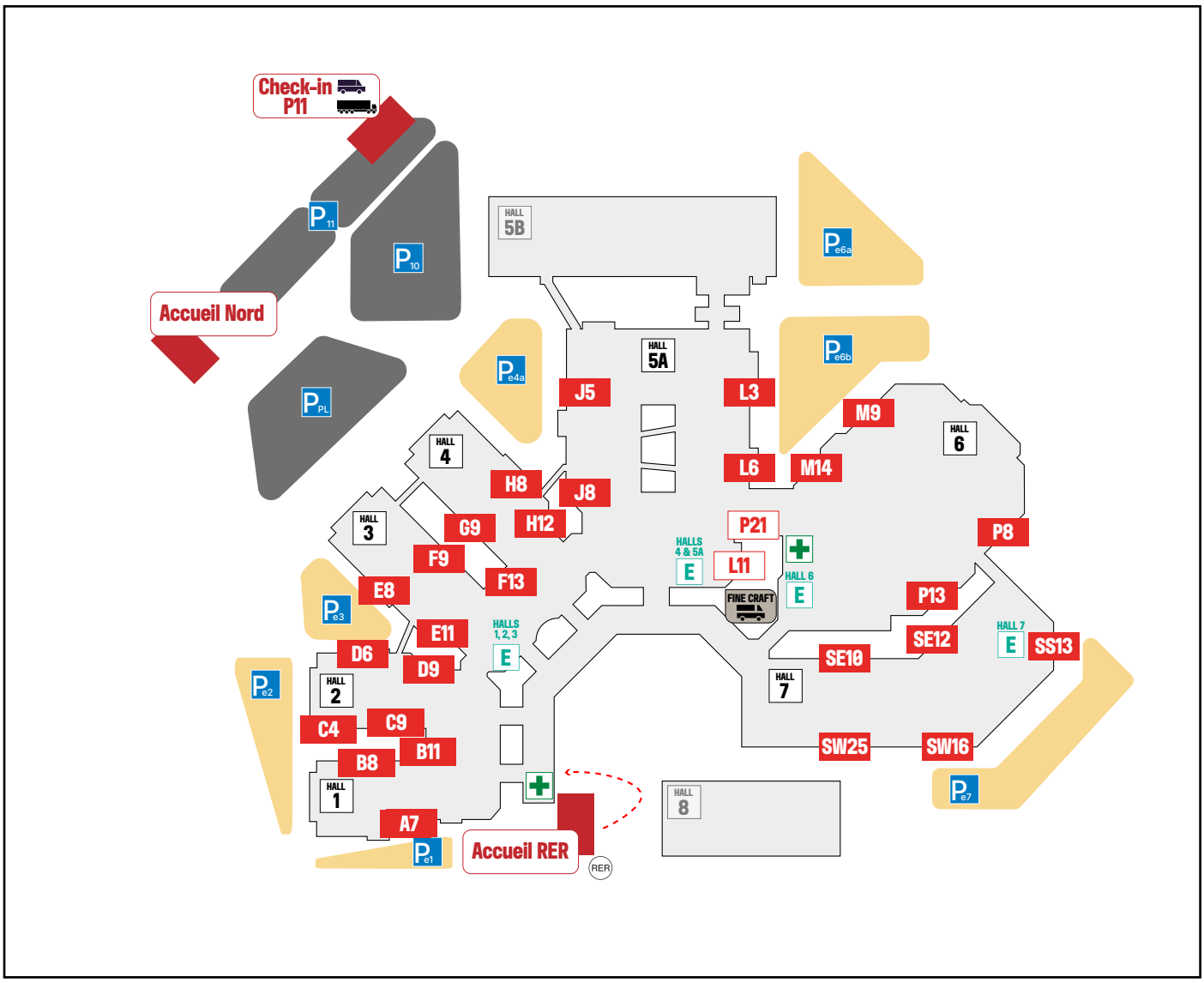
LOGISTICS MAP

BACK TO SUMMARY



LOGISTIQUE - LOGISTICS

- Zone emplacement containers — Containers park area
- Stationnement véhicules particuliers — Private vehicle park
- Stationnement longue durée pour VUL — Long-stay park for Light utility vehicle
- Zone logistique — Accès limité aux véhicules de livraison (Un) Loading area — Access restricted to delivery vehicles
- Zone logistique - Accès limité aux véhicules des exposants de la zone craft (Un) Loading area - Access restricted to exhibitor's vehicles of the craft area
- Parking VUL (payant) — LUV park (charged)
- Sens de circulation dans les zones logistiques — Direction of circulation in loading area
- Poste de secours — First aid post
- E — Accueils exposants M&O — M&O Exhibitors welcome desk
- RER — Gare RER — RER Station
- M1 — Manutentionnaires - Transitaires — Warehousemen - Forwarders
- Pe — Parkings poids lourds — Heavy goods vehicle car park
- Pvul — Parkings véhicules utilitaires — Light utility vehicle car park
- P — Bornes pour retirer les places de Parking machines to take your parking spaces
- Parkings officiels — Official car park
- Parkings exposants — Exhibitors car park
- Parkings visiteurs — Visitors car park
- C — Zone de contrôle des badges — Badges control area



Accueil RER — Accueil RER - piétons
RER welcome desk - pedestrians

Accueil Nord — Accueil général (VL)
General welcome desk (LV)

Check-in P11 — Accueil et enregistrement (VUL et PL) pour déchargement/livraison
Welcome desk for (LUV et HGL) unloading/delivery

H12 > SW25 — Porte coulissante / Zone de déchargement
Open doors / Unloading area

L11 > M21 — Porte coulissante / Zone de déchargement - accès limité
Open doors / Unloading area - limited access

Pe — Parking Exposants (VL)
Exhibitors car park (LV)

E — Accueil Exposants / Services Techniques
Exhibitors Welcome Desk / Technical Services

Antenne médicale
Infirmary +33 (0)7 81 27 78 48

FINE CRAFT — Zone de déchargement exposants FINE CRAFT - stationnement interdit
Unloading area for FINE CRAFT exhibitors - no parking

Entrée piétons depuis gare RER
Pedestrian entrance from RER train station

ACCESS - PEDESTRIANS

BACK TO SUMMARY

To access Paris Nord Villepinte exhibition center, **all individuals must have been issued a Maison&Objet access badge**, which must be registered and printed on the exhibitor portal and must be worn during the build-up, fair and dismantling periods.
Exhibitors can register their badges from the exhibitor portal :
https://exhibitors.maison-objet.com → "manage your badges" →"exhibitor set-up/dismantling".



EXHIBITOR badge

Grants access to :
√ Build-up
√ Fair
√ Dismantling

Number of badges determined by the stand's badge quota (following page)



TEMPORARY badge

Grants access to :
√ Build-up
√ Dismantling

Ideal for your staff members and contractors absent during the fair (14th to the 18th Jan. 2027)

PEDESTRIAN ACCESS - BUILD-UP & DISMANTLING

TEMPORARY (Build-up & Dismantling) badges
Ideal for:
- Your staff members who will not be present during the fair's opening days (14th to the 18th Jan. 2027)
- Your contractors who will not be present during the fair's opening days (14th to the 18th Jan. 2027)

Register your contractors online on your Exhibitor Portal. They will receive a link to their own portal, allowing them to register their TEMPORARY badges for build-up and dismantling.

This badge does not grant access to the opening days of the fair (14th to the 18th Jan. 2027).

PEDESTRIAN ACCESS - FAIR OPENING DAYS

EXHIBITOR badges
Ideal for your staff members who will be present during the fair's opening days (14th to the 18th Jan. 2027)
This badge grants access to build-up and dismantling as well, no need to add a TEMPORARY badge to a EXHIBITOR badge holder.
EXHIBITOR badges are personal and must be ordered before the fair.

Register your sales agents online on your Exhibitor Portal. They will receive a link to their own portal, allowing them to register their SALES AGENTS badges.

Badge checkpoints are held at each hall's entrance and exit. Please follow the regulations to facilitate access to the exhibition halls. Wearing the badge is a simple means of identification, facilitating business contacts.

exhibitor badges quota

FOR A STAND MEASURING UP TO (SQM INCLUSIVE)	NUMBER OF BADGES
9 sqm	3
15 sqm	4
20 sqm	5
25 sqm	6
30 sqm	7
40 sqm	8

FOR A STAND MEASURING UP TO (SQM INCLUSIVE)	NUMBER OF BADGES
50 sqm	9
75 sqm	10
100 sqm	12
120 sqm	14
150 sqm	16
180 sqm	18

FOR A STAND MEASURING UP TO (SQM INCLUSIVE)	NUMBER OF BADGES
200 sqm	20
250 sqm	25
300 sqm	30
350 sqm	35
351 sqm and more	40

additional badges

You can buy additional exhibitors badges : 20.91€ Excl. VAT / 23.00 € Incl. VAT - VAT 10%.

To order your additional badges, you should :
- go online on **https://exhibitors.maison-objet.com**
- connect on your exhibitor portal with your login and password
- go to the section "Technical E-Shop".
- select 'Other orders'
- use the order form 'Additional exhibitor show badges'

fraud

From 14th to 18th January 2027, access to the exhibition will only be authorised to badge holders. To guarantee safety and prevent any fraudulent use, badges will be checked by our services at the halls' entrances and exits. Every badge type will be scanned at each exhibitor entrance and exit point and your badge may be requested at any time at the exhibition center.
These badges gives access only to the exhibitors' companies' staff, it is non-transferable.

>> In case of fraudulent use it may be confiscated, and the exhibitor is liable to a civil fine of 160€ without prejudice to any damages payable to the organiser.
>> Unauthorised resale of badges has become a crime, liable to pay a fine of 3750 € and prison sentence of 6 months (law 2011-267 of 14 march 2011).

The method of vehicle access depends on the following criteria :
1. Period : build-up / show opening / dismantling
2. Type of vehicle : light vehicle (LV) / light utility vehicle (LUV, <3,5 T) / heavy goods vehicle (HGV, > 3,5 T)
3. Their goal : parking / loading & unloading

Access to "early build-up" (Jan. 1st to Jan. 6th 2026) is restricted and subject to a daily invoicing.
Request must be submitted on your Exhibitor Portal, tab "your stand" → "request of dispensation".

Vehicle access - Build-up

LV access - build-up

Unloading: LV are not authorised in the logistic zones (unloading areas, alongside the halls). They may park at the Exhibitor's car park closest to the door nearest to their stand.

FINE CRAFT exhibitors (Hall 5A) : FINE CRAFT LV may access the hall through the official car park (Po) 6. They must present their pedestrian badge to be granted access. Once unloading is complete, the VL can park at the nearest Exhibitor's car park. l

Parking: during build-up & dismantling, LV may park freely at any Exhibitor's car park (Pe) onsite.

LUV access - build-up

Unloading :
Villepinte Exhibition Centre is not equipped with unloading platforms, an alternative unloading method must be employed.

Every LUV requiring access to the logistic zones (unloading areas, alongside the halls) to unload must :

1. Go to the TRUCK CHECK-IN in the P11 car park (see logistics maps page 25)
2. Present or edit their pedestrian badge
3. Specify the stand's information : hall, name (brand), number
4. Present the vehicle's information : type, licence plate, contact information of driver
5. Retrieve the VEHICLE unloading badge
6. Follow the LUV unloading instructions : 2h max of unloading ; place the VEHICLE badge behind the windscreen ; access the hall through the door specified on the badge.

Parking: during build-up & dismantling, LUV may park freely at any Exhibitor's car park (Pe) onsite.
After unloading, LUV have 3 options :
- Leave the Exhibition Center of Paris Nord Villepinte
- Park at any Exhibitor's car park (Pe) (parking requires paid ticket for opening 14 to 18th Jan. 2027)
- Park at the car park P10's dismantling retention area (paid service). Once parked, the driver will only have access to the vehicle during dismantling (18th Jan. 2027 6.00 pm). Please note that these spaces are very limited, and they will be allocated based on the date requests are received. To reserve a space, please contact Ms. Ingrid CARTON: containers@safisalons.fr

HGV access - build-up



Unloading :
Villepinte Exhibition Centre is not equipped with unloading platforms, an alternative unloading method must be employed (forklift, truck's tailgate).

Every HGV requiring access to the logistic zones (unloading areas, alongside the halls) to unload must :

1. Go to the TRUCK CHECK-IN in the P11 car park (see logistics maps page 25)
2. Present or edit a pedestrian badge
3. Specify the stand's information : hall, name (brand), number
4. Present the vehicle's information : type, licence plate, contact information of driver
5. Retrieve the VEHICLE unloading badge
6. Go the UNLOADING desk to confirm the unloading method or order an unloading service (forklift) from one of our official logistics service providers (see page 30). HGV must be accompanied by the service provider to access the logistic zones (unloading areas, alongside the halls).
7. Follow the LUV unloading instructions : 4h max of unloading ; place the VEHICLE badge behind the windscreen ; access the hall through the door specified on the badge.

Parking:
A limited number of parking spaces are available for HGV.
After unloading, HGV must vacate the logistic zones (alongside the halls) and choose from the following options :
- Leave the Exhibition Center of Paris Nord Villepinte
- Park at the car park P10's dismantling retention area (paid service). Once parked, the driver will only have access to the vehicle during dismantling (18th Jan. 2027 6.00 pm, access to halls 10.30 pm)
- Order a CONTAINER place within the logistic zones.

Please note that these last 2 options are very limited, and they will be allocated based on the date requests are received.
To reserve a space, please contact Ms. Ingrid CARTON: containers@safisalons.fr

Vehicle access - opening

Parking - Opening LV & LUV

From the 10th to the 14th Jan. 2026, during the show's opening, parking at the Exhibitor's car parks is accessible to LV and LUV with purchased tickets (see fees on the Technical E-Shop).
Tickets can be ordered (1 day ticket or 5-day ticket) on the Technical E-Shop (recommended) or onsite at the ticket booths. It is mandatory to
- Print the pdf voucher generated by the online purchase of the parking pass and place it behind the windscreen
- Collect the ticket from the ticket booth by scanning the barcode on the pdf voucher.
In order to avoid any waste of time on the opening morning and to be able to access your stand smoothly, we recommed that you collect the parking ticket during build-up. If not possible, the pdf can be scanned at the parking gates of the Exhibitor Entrance.

Vehicle access - Opening LUV & HGV

From the 14th to the 18th Jan. 2027, during the show's opening, LUV and HGV parked at the PPL car park (dismantling retention area) will not be accessible. You must retrieve any personal belongings before leaving the car park.

No HGV access during opening. Any specific need must be addressed before build-up to Ms. Ingrid CARTON : containers@safisalons.fr.

Vehicle access - Dismantling

LV access - dismantling



Loading :
LV are not authorised in the logistic zones (unloading areas, alongside the halls). They may park at the Exhibitor's car park closest to the door nearest to their stand.

FINE CRAFT exhibitors (Hall 5A) : FINE CRAFT LV may access the hall through the official car park (Po) 6. They must present their pedestrian badge to be granted access. Once loading is complete, the VL can park at the nearest Exhibitor's car park.

Parking: during build-up & dismantling, LV may park freely at any Exhibitor's car park (Pe) onsite.

LUV access - dismantling



Loading:
Access to the logistic zones (loading area alongside the halls) upon presentation of pedestrian badge. 2h max. for LUV.

LUV parked at the Exhibitor's car parks will be the first authorized to leave the car park and access the logistic zones. They will be followed by the LUV parked at the PPL retention car park.

Parking: during build-up & dismantling, LUV may park freely at any Exhibitor's car park (Pe) onsite.

HGV access - dismantling



Loading :
Access to the logistic zones (loading area alongside the halls) upon presentation of pedestrian badge. 4h max. for HGV.
Please specify the following stand information to your service providers : hall, name, stand number.
On the 18th Jan. 2026, HGV will be allowed to access logistic zones at 10.30 pm. First the HGV parked at the PPL retention car park, then by order of arrival.
Parking : no parking for HGV during dismantling.

IMPORTANT

If a vehicle stays longer than allowed at any given space, the driver will be contacted by the regulation office and asked to move the vehicle. If the driver fails to do so, the vehicle will be towed and impounded. A notice will also be placed on the windscreen as a warning before impounding.

The exhibitor will have to go to the Security post PCC (+33 (0)1 48 63 30 49 – access through the visitor galery on Hall 1) to retrieve the vehicle and pay the impound fees : 200 € for LV and LUV, 300 € for HGV.

All logistic zones must be vacated before the opening of the show, Thursday morning. The impound truck will work therefore everyday.

transport, handling, storage of empty packaging

You may contact one of the transport/handling companies based on the Paris Nord Villepinte Exhibition Centre to handle your logistics for Maison&Objet.

3 official service providers offer the following logistics/transport/handling services :

- Transport / delivery of products and stand materials
- Storage of your materials, your products,...
- Loading and unloading of your trucks
- Storage of your empty boxes during the show period

Unloading

Villepinte Exhibition Centre is not equipped with unloading platforms, an alternative unloading method must be employed (forklift, truck's tailgate).

Every HGV must register at the TRUCK CHECK-IN on the P11 car park during build-up. They must then go the UNLOADING desk (held by our 3 logistics service providers) to declare the unloading method (own forklift, rental from service provider, unloading service, etc.).
They must be accompanied by the service provider to access the logistic zones (unloading areas alongside the halls).

Empty packaging

During build-up, a checking procedure for packaging exiting the halls is set up in all the halls.
The aim is to ensure that no exhibitor's products leave the halls in packaging that is supposed to be empty, thus reducing the occurrence of thefts in the halls.
For this purpose our safety teams need to be able to check the contents of all packaging leaving these halls.
All empty packaging must be vacated before Wednesday 13th January 2027 at 7.00 pm to enable the aisles carpet laying in all halls, in order to open the show on Thursday 14th January 2027.

Regarding dismantling, the entrance of your small empty packaging will be allowed in the halls on Monday 18th January 2027 from 6.00 pm onwards, only through manual transportation.

During dismantling, on 18th January 2027 the delivery of your large empty packaging will be allowed in the halls, from 8.00 pm onwards, with forklifts, following the Security Regulation set up and controlled by our Security Coordination.

CLAMAGERAN

Tel.: +33 (0)1 48 63 32 58
Email: villepinte@clamageran.fr

CLASQUIN FAIRS & EVENTS

Tel.: +33 (0)1 48 63 33 81
Email: fairs-events@clasquin.com

DSV Fairs & Events

Tel : +33 (0)1.48.63.32.81
E-mail : foires.expositions@dbschenker.com

Free shuttle buses

Free shuttle buses to and from Paris Charles-de-Gaulle Airport and the Paris Nord Villepinte Exhibition Centre
See timetable below.

ROISSY CDG AIRPORT - PARIS NORD VILLEPINTE EXHIBITION CENTRE

DEPARTURE EVERY 30 MN FROM EACH TERMINAL
FROM THURSDAY 14th January TO MONDAY 18th January.

From 8.30 am to 7.00 pm Thursday to Sunday
From 8.30 am to 6.30 pm Monday 18th January
Terminal 2B : level "Arrivals", between Relay and Carl's JR
Terminal 2F : passage between Terminal 2F and Terminal 2E

reminder of applicable laws

Fairs, trade shows, exhibitions, or other events may give rise to the provision of various services for participants.
In compliance with European legislation, the purchase of some of these services by foreign firms gives them the right to recover VAT.

VAT reimbursement procedure

foreign firms that have permanent facilities in France

If your firm possesses permanent facilities in France, you are under the same obligations as are French firms.

You'll find all the useful details for obtaining VAT reimbursement on the following website: https://www.impots.gouv.fr/portail/professionnel/les-entreprises-etrangeres , under the heading "Professionnel", then "Gérer mon entreprise/association" and "Je demande un remboursement (TVA, impôt sur les sociétés, crédit d'impôt)".

foreign firms that do not have permanent facilities in France

FIRMS UNDERTAKING TRANSACTIONS THAT ARE SUBJECT TO VAT IN FRANCE

• If you are based in the European Union, you must register, then submit your VAT declarations to the following department :

Service des impôts des entreprises étrangères (SIEE)
10, rue du Centre TSA 20011
93 465 NOISY-LE-GRAND CEDEX
Tél : 01 57 33 85 00
E-mail : siee.dinr@dgfip.finances.gouv.fr

Through the following website, you can find all the details you need to create your professional online space : https://www.impots.gouv.fr/portail/professionnel/les-entreprises-etrangeres, under "Professionnel", then "Créer mon entreprise" and "Je crée mon espace professionnel".

>> If you are not based in the European Union, you must designate a tax agent in France, who will take care of submitting your VAT reimbursement requests to their relevant "Service des impôts des entreprises (SIE)" office (Business Tax Department).

COMPANY NOT UNDERTAKING TRANSACTIONS SUBJECT TO FRENCH VAT, BUT WHO WISH TO OBTAIN A REIMBURSEMENT OF THE VAT PAID IN FRANCE

>> If you are based in the European Union, you must contact your tax authorities
As part of the procedure outline in directive 2008/9/CE, foreign companies base in the European Union but not based in France and who do not undertake transaction that are taxable under the VAT in France must submit their request directly via an online portal provided by the member State where they are based.

>> If you are not base in the European Union, requests to reimburse VAT paid in France must be sent to the department at the following address:

Service de Remboursement de la TVA aux entreprises étrangères (SR TVA)
10 Rue du Centre
TSA 60015
93465 NOISY LE GRAND CEDEX
Tel : +33 (0)1 57 33 84 00
E-mail : sr-tva.dinr@dgfip.finances.gouv.fr
You'll find all the useful details you may need on this website : https://www.impots.gouv.fr/portail/professionnel.

SAFI - TECHNICAL DEPARTMENT

8, rue Chaptal
CS 50028
75442 PARIS Cedex 09
Tél : +33 (0)1 44 29 04 42

STAND BUILDERS

DECORAMA

Contact : Mme Taisiya Meffre
Commerciale / Sales Manager
taisiya.meffre@gl-events.com
Tél : +33 (0) 6 89 84 39 42

C'DESIGN EXHIBITION

Contact : CaroleTurianskiregis
c.turianski@cdesignexhibition.com
Tél : +33 (0)6 11 04 90 39

BAILIFF SERVICE

SOCIETE CIVILE
PROFESSIONNELLE
F.A. SZENIK - P. MARTIN - S. CAILLE - P. BEDDOUK 22-24 Boulevard Jules Guesde
93200 SAINT-DENIS
from 15/01/26 to 19/01/26 :
11.00 am to 4.00 pm, at the back of FINE CRAFT - métiers d'art space, hall 5A.
huissiers@bsmc93.com

LAWYER SERVICE

Service of lawyer regarding copyright.
Lawyers from the Hoffman law firm: from 05/01/26 to 19/01/26, all day long.
Office located on the Ateliers d'Art de France's stand, at the back of the FINE CRAFT - métiers d'art space, hall 5A.
Tel :+33 (0)1 45 00 75 75
phoffman@cabinet-hoffman.com
www.cabinet-hoffman.com

BUSINESS AREA

Photocopies, fax, business cards, internet
At the Exhibition Centre
Tel : +33 (0)1 48 63 32 67*

CATERER

TO BE CONFIRMED

CATERER DELIVERY ON STAND

TO BE CONFIRMED

COMPUTER SUPPLIER

LENI

Contact : Candy
Tél : +33 (0)4 93 00 10 07
sales@leni.fr

FRENCH CUSTOMS

INFO DOUANES SERVICE
From France :
08 11 20 44 44
From abroad :
+33 (0)1 72 40 78 50
www.douane.gouv.fr

EQUIPMENT RENTAL

NS CAFE
Coffee machine, water cooler...
11 rue du Plessis
95120 ERMONT
Tel : +33 (0)9 81 70 37 75
Mob : +33 (0)6 66 32 71 45
contact@nscafe.fr
www.nscafe.fr

FIREPROOFING

SAPTIA

Contact : M. Corniere
Le Val Girard
28210 Villemeux sur Eure, France
Tel : +33 (0)2 37 82 67 90
saptia@orange.fr

GTFI

(Groupement Technique Français de l'Ignifugation)
Contact: Mme Vinit
10, rue du Débarcadère
75852 Paris Cedex 17, France
Tel: +33 (0)1 40 55 13 13 / 26

FLORAL DECORATION

GALLY LOCATION
Contact: Sophie Massot
Ferme de Vauluceau
78870 Bailly, France
Tel: +33 (0)1 39 63 48 20
smassot@gally.com

FURNITURE RENTAL

GL EVENTS SERVICES

Contact : Benjamin BRISSET
ZAC des Tulipes Nord
Avenue du XXI^{ème} siècle
95500 Gonesse
Tél : +33 (0)1 30 11 98 31
info.mobilier@gl-events.com
www.gl-events-mobilier.com

CAMERUS

Contact : Malvina Becquart
26/28 Rue Gay Lussac
95501 Gonesse cedex, France
Tél : +33 (0)1 57 14 25 25
contact@camerus.fr

MOBILE PHONES RENTAL

CELL HIRE
Contact : Simon Schoch
Tél : +33 (0)1 41 43 79 65
paris@cellhire.com
www.cellhire.fr

STAND CLEANING

SAFI - Technical E-Shop :
https://exhibitors.maison-objet.com/

STAND SECURITY

SAFI - Technical E-Shop
https://exhibitors.maison-objet.com/

FIRE SECURITY

SAFETY MANAGERS
HANDI'SECUR

Isabelle FERRANDES
Email : safisalons@handisecur.com
Téléphone : +33 (0)6 87 99 86 59

34 rue Henri Dunant – 55100 VERDUN

SUMMARY OF HIS REGULATED MANDATE

Advises exhibitors
Verifies compliance with general rules and regulations during build-up
Provides an Opinion on ***the option of opening booths to the public***
Participates in the Safety Commission conducted by the authorities before opening to the public.
Verifies the good conduct of security during use/an event

FIRE EXTINGUISHERS RENTAL

The company ROT proposes a fire extinguishers renting service.
To order fire extinguishers, please send an e-mail to :
location-evenementiel@rot-incendie.com
or
contact Typhaine DUGOIS :
+33 (7) 78 70 63 88
7days/7

REGULATIONS

Interactive summary : click on the title to access the corresponding chapter.

build-up and dismantling instructions

exhibition's technical regulations

fire safety in the exhibitions

accessibility for disabled persons

general rules of Maison&Objet

temporary assignment of staff by a foreign company

health safety and protection

BUILD-UP & DISMANTLING INSTRUCTIONS

official set-up

beginning of stand set-up

From Monday 11th to Wednesday 13th January 2026 :
from 8.00 am to midnight for all stands.

lighting during the set-up period

To facilitate the job of exhibitors and fitters, lights in the exhibition halls will be on during the 3 days set-up period from 8.00 am to midnight.

access and movement in the halls

No truck or passenger car may enter into the halls. Only handling equipment is permitted. For security reasons, badges must be worn at all times during the show by any person having access to the event (we advise to wear it during the set-up and dismantling periods).
From Monday 11h January 2026, SAFI security staff will be authorised to make any check they find necessary.
Doorways in the exhibit halls must be kept open and unobstructed throughout the entire build-up period.

safety and security Committee

All fittings and installations must comply with the instructions issued by the Préfecture. The Show Office will check all stand fittings and installations and refuse all those who do not comply with the show regulations. Fitting work must be completed prior to the Safety Committee inspection. The person in charge of your stand must be present.

electrical connections

Electrical connections that are needed by booth builders must comply with the following major points, not limited to the regulations in effect:
- Connections to power sources provided for this purpose and made available by VIPARIS
- They must use equipment that complies with expected norms as decreed by labor laws in force in France.
- Multi-socket plugs are prohibited.
- Units with multiple outlets are permitted.
-Cascade connections are limited to three, starting from the originating outlet, which is itself connected to a power source supplied by VIPARIS.
Either way, general contractors must ensure that the total amount of rated capacity matches the power provided. In any case, the Safety Manager will verify, as much as possible, the extent of heating of electrical construction cables; if necessary, he may order disconnections, for obvious fire prevention purposes.

aisle carpeting

Aisles must be clear at 5.00 pm on Wednesday 09h January 2026 in order to let the carpet-laying proceeds.
We rely on your co-operation to ensure that the aisle in front of your stand is clear. The removal from the halls of all empty boxes will have to be done before Wednesday 09th January 2026 at 5.00 pm.

carpeting on the stands

Delivered with protective film, their surface must remain unobstructed for compulsory removal of the film before the show opens. This carpeting is in compliance with fire safety regulations only when the protective film has been removed.

empty packaging - storage of equipment

We do not provide storage of empty boxes at the show. Empty packaging must be removed immediately and stored by the exhibitor, their carrier, or their contractors.
For the duration of the show, empty packaging may be stored by the handling companies present at the Exhibition Centre.
Packaging saved for re-use during breakdown must also be removed from booths and from behind booths, even if it is hidden.

waste

During build-up, waste must be removed as you go along or stored within the designated areas for booths in order to maintain traffic flow suitable for everyone in the aisles connecting booths.

stand surveillance

General surveillance of the exhibition is the organisers' responsibility, however, we cannot ensure the security on each individual stand. We remind you that the risk of theft is particularly great during the set-up and dismantling phases and during the night before the show opens to the public. It is the exhibitor's responsibility to ensure that a responsible person or security guard is on their stand while equipment remains on it. We advise you to ensure surveillance of all your equipment and materials.
Exhibitors are required to supervise their stand during the buildup, show and dismantling opening hours. When goods or property are left without supervision and theft occurs during exhibitor opening hours, they are not covered by the exhibitor policy.

Set-up and dismantling periods: please try to avoid leaving your stand (material, tools, boxes,...) without any supervision.
A checking procedure for packaging exiting the halls is set up in all the halls. The aim is to ensure that no exhibitors' products leave the halls in packaging that is supposed to be empty, thus reducing the occurrence of thefts in the halls. For this purpose our safety teams need to be able to check the contents of all packaging leaving these halls. To make it easier for you, you can ask the security firm in charge of your hall to come to your stand and check all of your packaging directly before it leaves. This packaging will be marked and may then be removed from the halls immediately without waiting at the hall exit gates.
Please inform your stand fitter and handler so that they can contact the security firm directly.

During the show: If you would like to secure your stand during the night, you can close it with a net, but not with a cloth.
The reason for this is to avoid that someone can hide behind the cloth and damage your stand and/or goods. It also allows the night guards to perform better surveillance.

INSURANCE COVERAGE :
Insurance coverage from Monday 11/01/27 (8.00 am - midnight all days) to Tuesday 19/01/27 (7.00 am - noon).
Before and after this date slot, your stand as well as all your personal items, collections, luggage, furniture, decorations are under your responsibility. We cannot be held responsible for their deterioration and/or disappearance.

official set-up

damage and theft

Complaints must be reported to the Police Station within 24 hours or the exhibitor will not be covered by the insurance.
Commissariat de Police de Villepinte - 1/3, rue Jean Fourgeaud 93420 Villepinte, France - Tel.: + 33 (0)1 49 63 46 10
When making a claim on the show insurance, take the original of your police report and an invoice to the Show Office, or send it within 2 days to:
SAFI - 8, rue Chaptal - CS 50028 - 75442 PARIS Cedex 09
Any false notification will be punished.
See General Regulations of the show Exhibition Articles 19 and 20.

customs clearance

Refer to Article 24 of General Regulations of the shows.
The Customs Service is open from 9.00 am to noon and from 2.00 pm to 6.00 pm Tel.: + 33 (0)1 48 63 32 50 / 26 15
Removal on request for Saturdays, Sundays and Public Holidays, presented beforehand.

miscellaneous

As a reminder, the show is prohibited for children during build-up and dismantling for security reasons as this is a construction site. The show floor is also not allowed to children during the fair as this is a professional trade show.

You are reminded that animals are not permitted in the show area. We reserve the right to refuse admission to any person accompanied by an animal.

Please note that smoking is prohibited within the exhibit halls, including during build-up, breakdown, and general public use (or not). This prohibition has been required by French law since February 1st, 2007. It specifies total prohibition from smoking in all closed and covered venues hosting the public or that constitute work spaces.

exhibition period

opening hours for exhibitors and visitors

	EXHIBITORS	VISITORS
Thursday 14th January 2027	7.30 am - 7.00 pm	9.30 am - 6.30 pm
Friday 15th January 2027	8.00 am - 7.00 pm	9.30 am - 6.30 pm
Saturday 16th January 2027	8.00 am - 7.00 pm	9.30 am - 6.30 pm
Sunday 17th January 2027	8.00 am - 7.00 pm	9.30 am - 6.30 pm
Monday 18th January 2027	8.00 am - 6.00 pm	9.30 am - 6.00 pm

The show will open on Thursday 14th January 2026 at 9.30 am.
You are reminded, that to comply with the general regulations, fitting equipment, packaging etc. must be removed from the show halls half-an-hour before visitors are admitted, by 9.00 am at the latest.

distribution of advertising material / activities

The distribution of advertising or promotional literature and objects outside the confines of the stand is strictly prohibited. Any commercial activity or soliciting of any type outside the stand is prohibited.

access of sales agents

You have to declare your sales agents on your Exhibitor Portal in order that they can receive their nominative badges by email.

deliveries during the show

Exhibitors deliveries are permitted between 7.00 and 9.00 am.

purchases and exchanges between exhibitors

You are reminded that sales, with immediate and on site delivery to the purchaser, are prohibited (Article 4 of General Regulations of the shows).
Our trade show is strictly for professionals coming to place orders. Kindly respect this rule and ensure that visitors also comply with this Article. A systematic check of proof of trade status is done at all entrances.

You are also informed that no goods may be taken off the premises while the show is open, i.e. : between 9.30 am on Thursday 14th January 2027 to 6.00 pm on Monday 18th January 2027.

During set-up and dismantling, security staff are authorised to ask you for proof of the contents of packages you are taking out. Therefore, please ask for a declaration for each item you acquire.

If, however, you sell samples or exchange items with another exhibitor, inform your customers that they may only take the goods from 6.00 pm on Monday 18th January 2027. Our security staff will be instructed to refuse goods to be taken out during the show. There will be no exception to this rule. Exhibitors who do not comply with this rule may be punished and banned from the show.
To improve your working conditions and help us limit the admission of non-trade visitors, we thank you for your understanding on this policy and count on your professionalism.

dismantling period

dismantling times and instructions

Stands may be taken down by exhibitors or their staff from 6.00 pm on Monday 18th January 2027.
It is strictly forbidden to move out before this time.
We strongly advise exhibitors to remove their goods on the evening the show closes to prevent disappearances during dismantling.
Exhibitors are asked to ensure that a responsible person from their company is present while the doors are open to provide surveillance of their stand until the carrier arrives.
All equipment, materials and decorations must have left these halls by noon, on Tuesday 19th January 2027 at the latest. Goods and fittings not removed by this time will be stored at the exhibitor's own expense and risk.

removal of goods and equipment from the premises

The removal of goods and equipment will be permitted from 6.00 pm on Monday 18th January 2027 to noon on Tuesday 19th January 2027.
You are reminded that taking out any goods is prohibited at all times while the show is in progress.

cleaning and restoration of stands location

The area occupied by the stand must be restored to its condition as found. All waste (carpeting, rubbish, adhesives etc.) must be removed.

CAUTION ! Charts displayed in the halls and dumpsters around the halls are not dedicated to evacuate your waste.
Please organize the evacuation of your waste out of the Exhibition Centre from your hand or by ordering this service through your exhibitor portal from "Technical E-Shop" → "Other orders" → "Cleaning".
You could also contract this service, on site, at your exhibitors welcome desk.

Any damage to the Exhibition Centre properties and installations will be charged to the exhibitor concerned. The exhibitor will also be responsible for all the service providers it contracted with (see Article 14 of the General Regulations of the shows).

EXHIBITION'S TECHNICAL REGULATIONS

VERY IMPORTANT

By signing this application form to exhibit, the exhibitor agrees to comply with all the clauses of the General Regulations and to ensure that any third party involved in the show participation complies with them including decorators, fitters, business contacts.
The organisers reserve the right to have any fitment modified or removed by the general exhibition fitter in particular any fitting or installation likely to cause annoyance to neighbouring exhibitors or the public.
These regulations have been drawn up in order to let the public visit every part of the show halls and to make visiting the show easy and convenient. Stands must be contained within their designated limits and be broadly open-sided. All decor and fittings must be designed in such a way as to ensure that the aisles remain clear and that they not interfere with neighbouring stands, and permit the show to be clearly seen through the stands.

provided care of fixtures and fittings

When you register with MAISON&OBJET, you chose your stand fittings: Standard stand package (bare stand), Junior standard stand package and Junior pre-equipped stand package.

You are reminded that any damage noted on site (holes in panels or floor covering, fire alarm glass panes broken, damaged paintwork etc.) in the dividing partitions, floors, banners and stand posts (holes in post supports) from fitting either equipment or objects exhibited, shall be assessed by the exhibitor's office and the cost of repair will be charged to the exhibitor.

We kindly ask you for your understanding. If you fail to do so, we shall take necessary measures to ensure compliance with these instructions (removal of stand in case of infringement of regulations regarding: stand height, partitioning of corners etc..).

IMPORTANT: It is forbidden to paint, stick paper, cut out, damage or take items forming part of the general decoration.

individual decoration of stands

stand drawings: submission of proposed design

See: General Regulations of the shows Exhibition Article 13.
Drawings: for all individual decoration, submit your stand project on your Exhibitor Portal on our website, section: "Your stand" before 11th December 2026 Junior pre-equipped stands, stand packs and stands FINE CRAFT - métiers d'art are not concerned.

The technical committee will check all stand fittings on site and may refuse those that do not comply with the submitted stand drawing.

stand signs, posts, banners and signage

- Signboard : One per aisle, supplied by the organisers.
- Posts and banners forming part of the general decor must remain separate from the individual decor and must not therefore be painted nor decorated.
- Stand signboards and banners shall under no circumstances be modified by the superimposition of text or colour (paint, fabric, self-adhesive items etc.).
- Stand signage : No logo or sign should exceed the height of the stand structure. The display of individual signage (sign, logo, brand name, etc.) above the stand is strictly prohibited.

lighting

Lighting trusses: Lighting trusses are permitted (but with not sign element), on slings and separate above the stand structure. Unless previously agreed by SAFI, suspended structures must be between 3.50m and 6.20m high in reference to the floor of the hall.
Their installation above the aisle is strictly forbidden.
The use of iodine lamps for lighting, high voltage and laser circuits is prohibited.

VERY IMPORTANT : Trusses must be inspected and certified to be in compliance with the directives laid down in the following areas in Order of 25 July 2022 on temporary and removable structures and in Chapter 6.3.1.3 : (Hanging in frame or on existing structures) of the Specifications of the Exhibition center of Paris Nord Villepinte and in accordance with article T4 of the Fire and Safety regulations in force.

concentrated loads

During handling, loads that are generally permissible are sometimes shifted onto smaller surface areas. The resulting pressure may seriously damage the ground surface, regardless of the nature of the surface.

The Organiser is responsible for ensuring that these loads are appropriately distributed by having the handling personnel place flat, rigid surfaces on the route taken by the lifting machinery.

Attachments may only be attached to a hall's ceiling or structural components at identified sling locations. Attachments to the Complex's building structures may be made only by VIPARIS's Slings and Attachments Department.

The Organiser must prohibit all suspended items and any signage attached to ducts for fluids, the automatic sprinkler system, ventilation and smoke removal ducts and in general any existing device or ductwork.

Any loads that exceed the live load limits specified above may, if they are essential, be transported and installed by means of exceptional modifications to the site.

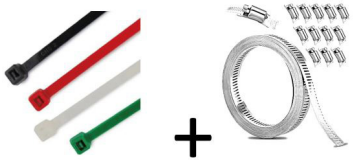
The operator of a stand who would like the study, must make a written request to SAFI for study by VIPARIS accompanied by the necessary technical data, one month prior to the date by which a response is needed.

rigging from the frame or existing structures

The following provisions must be complied with:
1. The rigging points located at each point on the 3m x 3m grid must be used;
2. Obligation to use suspended hooks in the case of suspension points with respect to the knots in order to avoid any oblique stress;
3. The following must be used:
   - slings;
   - cable clamps;
   - or sheathed cabling.
4. Vertical loads from each established rigging point must be limited to a maximum of 80 kg;
5. Obligation to submit a file to the organization for validation, any device with headframe or any other provision allowing to reach the result obligation limiting the loads to a vertical load of 80 kg per rigging point;
6. If several hoists are to be used simultaneously, a validated hoisting plan must be presented;
7. A fail-safe system must be in place for each suspended assembly (in case one suspension elements fails, the other elements will bear the load). The breaking of one fastening or suspension element must not cause the suspended elements to fall.

With reference to, and as a supplement to the best practices guide to dismountable equipment and assemblies issued by the Paris Prefecture of Police on 6th November 2019, special repetitive rigging points that support dismountable assemblies such as lighting trusses, gantries, ceilings and canopies with a total load of over 1,000 kg or requiring more than 13 slings, will be checked by an inspection office (BC) or an office that inspects tent-like structures (BV CTS).

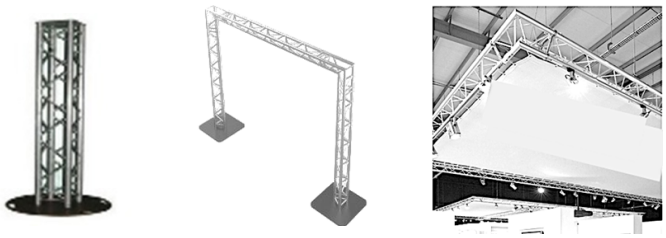
For any suspension using nylon plastic hose clamps, these fasteners must be lined with metal hose clamps:



NEW SAFETY REGULATIONS

rigging from the frame - Slings

ATTENTION MANDATORY VERIFICATIONS FOR TEMPORARY AND DISMOUNTABLE STRUCTURES
(in application of the Order of 25thJuly 2022 amended and the specifications of the Parc des Expositions Paris Nord Villepinte)
https://www.legifrance.gouv.fr/loda/id/LEGITEXT000046145316/2022-10-01/



Example of temporary and removable structures from left to right : totem, self-supporting arch, suspended light bridge.

Article 37 Contrôle de la solidité et de la stabilité à la conception
§ 1. Avant leur première implantation, les ensembles démontables de catégories OP2, OP3, OS2 et OS3 font l'objet d'un contrôle de conception soit par un organisme agréé par le ministère en charge de la construction sur les articles A1 et D de la nomenclature, soit par un organisme accrédité pour le contrôle de la conception des ensembles démontables. Ce contrôle est également requis en cas de modifications affectant la conception d'origine de ces ensembles démontables.
§ 2. L'organisme agréé ou accrédité établit un rapport conclusif relatif à la solidité et à la stabilité de l'ensemble démontable dont le contenu est précisé à l'annexe III et qui prend la forme:
- d'un avis sur modèle type lorsque l'ensemble démontable est conçu pour plusieurs configurations d'assemblage répertoriées dans la notice technique du fabricant;
- d'un avis sur dossier technique lorsqu'il n'existe pas d'avis sur modèle ou lorsque l'avis sur modèle ne prend pas en compte la configuration utilisée; Le contenu du dossier permettant à l'organisme de l'établir est précisé à l'annexe II.
§ 3. Les ensembles démontables de catégories OP1 et OS1 font l'objet d'une déclaration du fabricant attestant du respect des dispositions relatives à la solidité et à la stabilité du présent arrêté.

Article 38: Vérification du montage
§ 1. L'installateur s'assure du bon état de conservation des éléments constitutifs de l'ensemble démontable et fait remplacer les pièces défectueuses. 5 août 2022 JOURNAL OFFICIEL DE LA RÉPUBLIQUE FRANÇAISE Texte 6 sur 136
§ 2. L'ensemble démontable est assemblé conformément à la notice technique du fabricant ou au dossier technique lorsque la configuration utilisée n'est pas prévue par la notice technique. Une attention particulière est portée sur les moises et les contreventements. § 3. L'installateur établit une attestation de bon montage dont le modèle figure à l'annexe V et qui vaut document de vérification pour les ensembles démontables de catégories OP1 et OS1. § 4. L'organisateur fait procéder à la vérification notamment de la solidité et de la stabilité du montage des ensembles démontables de catégories OP2, OP3 et OS3 par un organisme accrédité pour la vérification du montage et l'inspection en exploitation.

L'ensemble démontable de catégorie OP2 susceptible d'accueillir moins de 300 personnes ou d'une surface de moins de 500 m2 ainsi que les ensembles démontables de catégorie OS2 sont vérifiés par un technicien compétent. L'organisme accrédité et le technicien compétent rédigent un rapport de vérification

1. You have ordered your structure through the organizer
You do not have to perform any steps: all regulatory checks are managed by the organizer

2. Your structure has not been ordered from the organizer you will build your own structure.

An authorization is required in order to open your booth on January 14th 2026. It can only be granted once SYNPASE, the official safety control office, has given your booth a certificate of proper build-up.

You must :

- Send an inspection office or accredited organization before the start of the assembly to obtain an opinion on file (verification: notes of calculations, plans,...);

- Send a control office for verification after installation of your structure;

- Provide the certificate of good installation of your structure to the control office; see download link:
https://handisecur.j-doc.com/s/rzSSpjnfQcFLTpp

approved event control office :

SOCOTEC
Patrick PEREIRA
+33 6 08 12 08 21
patrick.pereira@socotec.com

Socotec can do the verification of articles 37 and 38;

The fee for these verifications is 350 euros excluding VAT per stand for self-supporting or suspended structures in aluminum lattice beams of less than 1000kg or 13 slings.

For suspended structures with metal and/or weighing more than 1000 kg and/or with 13 slings or more, the estimate will depend on the complexity of the suspended structure.

It will be necessary to provide
- a technical file including the plan of the suspended or self-supported structure,
- the technical sheet of the material used (prolyte type aluminum beam or asd or nextruss or sixty82....);
- the weight of the structure,
- the number of suspension points with the load per suspension point (lifting hoist included if it remains in operation),
- the height of the structure,
- the design plans for wooden carpentry structures with their calculation notes if necessary.

individual decoration of stands

stand openings and recessed partitions

You are reminded that you cannot enclose stands enjoying a corner position (stand islands) in the interests of neighbouring exhibitors.
Stands must be broadly open-sided, all individual stand decoration should be designed in such a way as to ensure that the aisles remain clear and permit the show to be clearly seen through the stands. If the erection of partitions around the perimeter of the stand proves necessary, each facade must allow free access over at least one third of its length.
In addition, the exhibitor must provide on the aisle side of such partitions an opening of window size at least every 5 meters at a height of 1.10 m above the floor. The stands should have a set number of exits.
Their number and size depend on the stand floor surface:
- less than 20 sqm: one 0.90 m exit,
- 20 to 49 sqm: 2 exits, one 0.90m and the other 0.60 m,
- 50 to 99 sqm: 2 × 0.90 m exits or one 1.40 m and one 0.60 m exit,
- 100 to 199 sqm: 2 exits: one 1.40 m and the other 0.90 m, or 3 × 0.90 m exits,
- 200 to 299 sqm: 2 × 1.40 m exits,
- 300 to 400 sqm: 2 exits: one 1.80 m and the other 1.40 m,
- 400 à 500 sqm : 2 exits of 1,80m
- 501 à 600 sqm : 3 exits of 1,40 m
- 601 à 700 sqm : 3 exits (1,40+1,40+1,80 m)
- 701 à 800 sqm : 3 exits (1,40 +1,80+1,80 m)
- 801 à 900 sqm : 3 exits of 1,80 m

Only exits which are at least 5 meters away will be considered. Exits must be carefully positioned and, if possible, at opposite ends.
Exit signage is required: green panel, white lettering with the word SORTIE (EXIT) For stands measuring over 50sqm or covered with an awning, special exit signs with stand-alone lighting should be installed.
In the interest of adjoining stands and for better visibility of the show, any enclosed structure (offices, restaurant, VIP area etc.) should be positioned in the central portion of each stand (or stand island).
Recessing of partitions and signboards: partitions supplied by the organisers are delivered without recessing at the aisle edges.

heights of the separating partitions

Heights of the separting partitions provided by the Organizer:
- 2.50 m on all sectors
- 3.50 m on Signature & Projects

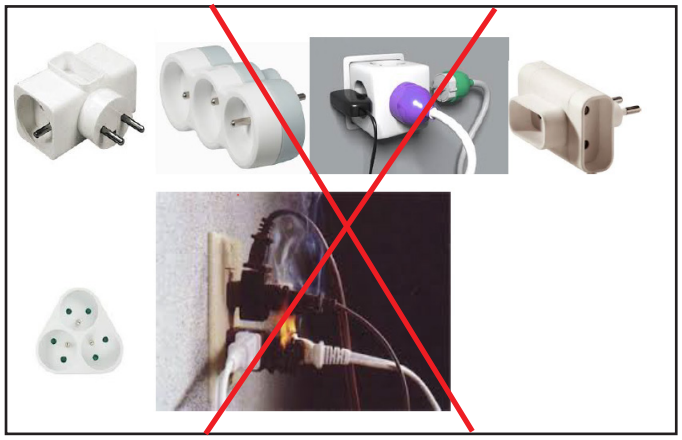
We ask to each exhibitor to respect these heights for safety reasons and to limit their presentation to the pitch allocated to them.
Exhibitors with a structure rising over the walls of the neighbour stand have to cover in black the rising part of their back wall on neighbour's side.
The organiser reserves the right to ask to uninstall a structure not complying with this regulation.

construction height

Maximum construction height is 5m in all the halls.
During the build-up, the Organizer and the Technical committee, reserve the right if they deem it necessary, to arrange for the safekeeping building elements that may cause a risk to the public, by the establishment of slings.

multi-socket plugs (multiple socket)

ANY MULTI-SOCKET PLUGS (MULTIPLE SOCKETS) ARE PROHIBITED FOR USE AT BOOTHS AS THEY ARE FOR ANY ESTABLISHMENT THAT HOSTS THE PUBLIC.
Whether they are connected to a wall or horizontal outlet, as for any other electrical equipment:



Article EL 11, paragraph 7: The use of multi-socket plugs is prohibited. The number of outlets is designed to limit the use of movable bases. Outlets are set up so that movable ducts may have as short a length as possible and will not be likely to obstruct traffic.
Safety regulations protecting against fires, in terms of establishments that host the public - Book II: Provisions applicable to establishments from the first four categories - First title: General regulations - Chapter VII: Electrical installations – Decree of November 19, 2001 appearing in the "Journal Officiel" on February 7, 2002 - Section II – Rules for Installation.

UNITS WITH MULTIPLE SOCKETS ARE PERMITTED AT YOUR BOOTHS, WITH A GROUNDED CONNECTION CABLE:



general decoration

stand boundaries

It is imperative that no exposed product, decoration element, furniture, signboard, structure, electrical switchbox, spotlight, projector, lighting truss, velum (...) exceed the stand's boundaries and encroach in the aisles.
Our Safety Manager will be able to ask for the desinstallation of each element that exceeds in the aisles, on floor or in height.

hall pillars and peripheral walls

The hall pillars and peripheral walls are timber clad to a height of 3m (except the metal pillars in the central portion of the exhibition).

IMPORTANT

It is forbidden to paint, stick paper, cut out, damage or take for one's own use items forming part of the general decoration. All damage caused by their fittings or goods, whether to equipment, the building or to the floorspace occupied, shall be paid by the exhibitor concerned.
See General Rules of the shows - Art.14

miscellaneous

insurance

Your stand reservation includes insurance coverage, for the period of Monday 11th January 2027 at 8.00 am to Tuesday 15th January 2027, at 12.00 pm, for all risks of loss or direct material damage up to a ceiling of 15 000,00 € for goods exhibited without application of the proportional rule. (see Articles 20, 21 and 22 of General Regulations of the shows). Do not forget to obtain insurance cover for additional risks by completing the form.

stand musical animation

If you would play musical animation on your stand, you should get the legal licences following the rules of code dela propriété intellectuelle, contacting the Sacem.
Sacem: 16, avenue Gabriel Péri 95120 Saint-Gratien FRANCE
Tel. : +33 (0)1 39 34 19 10. Website : www.sacem.fr
During the set-up and dismantling, music on stand must not become inconvenient for any other worker. The organiser may ask the volume to be lowered down even to be turned.

activities

Any commercial activity or soliciting of any type outside the stand is prohibited. Audio and video demonstrations should not cause any annoyance or disturbance to neighbouring stands, and permission in writing must be obtained for all demonstrations from the technical department of the show.

photographs of stands

Permission must be granted by exhibitors before taking any pictures.

Exhibitors who wish to have their stand photographed must apply to the Show Office stating the name and address of their photographer, who will then obtain a special permission.

FIRE SAFETY PRECAUTIONS AT EXHIBITIONS

important prelude

The statutory information provided hereafter is not comprehensive.
The totality of French fire regulations currently in force can be retrieved for free on the following website:

All ERP regulations: http://www.sitesecurite.com

Any further explanations on the texts below or those online may be provided by our Safety Manager:

Isabelle FERRANDES : +33 6 87 99 86 59
safisalons@handisecur.com

ATTESTATIONS & CONFORMITY CONTROL

Certificates to be returned to the Security Officer by e-mail mentioning the name of the stand, the Hall number, the stand number

Certificate of electrical conformity

https://handisecur.j-doc.com/s/amE7aoZaCwkjyHS
Link to drop box :
https://handisecur.j-doc.com/s/pCH3s3ednm6NdNj

Certification of strength and proper assembly of a stand

https://handisecur.j-doc.com/s/ytoe8saTtt7nzHR
Link to drop box :
https://handisecur.j-doc.com/s/PwPEFPx8zseeogQ

general observations

Safety precautions against risks of fire and panic resulting from it inside buildings open to the public have been stated in the decree of June 25th,1980 (General regulations). The decree dated November 18th, 1987 stipulates the special precautions to be applied within exhibition halls. The following text is made up of extracts from these regulations so as to facilitate their comprehension.
The Security Commission is very strict as to the set-up and installation of stands (stability, construction material, decoration, electric fittings and so on). All decision taken by this commission during its inspection -which will take place the day before or early in the morning of the opening day- will have to be carried out immediately. All stand installations must be terminated by the time of this inspection visit. The exhibitor or his representative is obliged to be present on the stand and should be able to produce all official reports as concerns the fire resistance/reaction of any material applied. Any non-observation of this regulation might result in the removal of material or the interdiction of opening the stand to visitors.
All projects of a certain importance receive the approval of the person in charge of fire safety in all exhibitions. All drawings and technical information in this respect should be passed on to the organizers of the show at least one month before the opening of the event.
During the installation period, the person in charge of fire safety will supervise the application of the security regulations mentioned hereafter. In addition, all further information regarding fire safety and security may be obtained from:
Mrs Isabelle FERRANDES 06 87 99 86 59
Port. : +33 (0)6 43 42 52 96
safisalons@handisecur.com
Classification of fire resistance of material
(Decree dated 30th June 1983)
Material may be classified in 5 categories :
M0, M1, M2, M3 and M4.
MO corresponds to a fireproof material.

VERY IMPORTANT

Fire reaction reports established by a laboratory approved by a European country are accepted (EN xxx... or NF EN xxx...)
Nevertheless, in case of a non-French report, only those giving the fire reaction using the Euroclasse classification established by a laboratory certified ISO 17025 will be accepted.
Exhaustive list of approved laboratories in Europe :
https://ec.europa.eu/growth/tools-databases/nando/index.cfm?fuseaction=directive.notifiedbody&dir_id=33&locale=en

FIRE SAFETY PRECAUTIONS AT EXHIBITIONS

construction and fitting-up of stands

fire resistance classification

Partition walls and bulky furniture

Any material of categories M0, M1, M2 or M3 (1) is autorized for construction purposes of stand framework, wall partitions as well as for the construction of bulky stand furniture and fittings (case, bar, counter, shelves and display shelves separating screen, and so on).

Standard classification of wood based materials (Decree dated June 30th, 1983).

The following materials are deemed to fall under the heading of category M3 materials:

- non resinous solid wood of thickness greater than or equivalent to 14 mm,
- resinous solid wood of thickness greater than or equivalent to 18 mm,
- panel derived from wood (plywood, boarding, particle and fibre woods) of thickness greater than or equivalent to 18 mm.

WARNING: It is strictly forbidden to place any equipment over the alleys (structure or identification banners, gangway, etc.)

A transposal decree establishes equivalences between the Euroclasses and the former M classification.

Euroclass of the product to be implemented			Regulatory requirement
A1			Non-combustible
A2	s1	d0	M0
A2	s1	d1	M1
A2	s2 / s3	d0 / d1	M1
B	s1 / s2 / s3	d0 / d1	M1
C	s1 / s2 / s3	d0 / d1	M2
D	s1 / s2 / s3	d0 / d1	M3 / M4 (Non-drip)
E	E-d2 to F		M4
BFI	s1 / s2		M4

fireproofing

At any time, the person in charge of security shows may demand exhibitors to produce the guarantee of the degree of fire resistance of any material applied on their stands, either by official reports or certificates. All coatings, coverings and material meeting the requirements of security are sold in specialised shops, where the quality certificates as regards the classification of fire resistance may be obtained.

By means of different procedures or applications, any material which normally would be of medium or high inflammability, may obtain the flame resisting qualification of M1. These procedures would be: inflammable liquid spraying, brush application of a paint or special varnish or immersion in a special bath solution. These operations of fireproofing may be performed by:

- decorators, who must be able to provide all information regarding the treatment of the material,
- an officially qualified person or contracting company who may issue a homologated certificate giving the following specifications: nature, surface and colour or the coating/covering treated, product applied, date of working operation, stamp and signature of the work operator. Officially qualified companies will normally be found on exhibition premises and may perform such operations on behalf exhibitors during the period of installation of the shows.

The names, addresses and telephones may be obtained from the GROUPEMENT TECHNIQUE FRANCAIS CONTRE L'INCENDIE
10, rue du Débarcadère, 75017 PARIS - Tél : +33 (0)1 40 55 13 26
Email: infos@gtfi.org - www.gtfi.org (products and services addresses)

PLEASE NOTE: Operations of fireproofing may only be performed on wood panels or pure fabrics, or on fabrics with a large proportion of pure fibers (impossible on synthetics or plastics).

fire reaction certificates

They must be submitted before the opening to the public at the request of the Fire & Safety consultant or the French authorities during a control of your stand. You can send them to our Safety Manager in advance at the following email address : safisalons@handisecur.com mentionning the booth name, the lobby and your full contact information.

Current regulations require that fire-response certificates are drawn up by an approved European laboratory mentioning reaction in EUROCLASS, acording to standard NF EN 13501-1 to be admissible by the authorities.

European laboratory must be certified ISO 17025 or the certificate is non acceptable.

FIRE SAFETY PRECAUTIONS AT EXHIBITIONS
obligations of exhibitor

obligations of exhibitors
Exhibitors must strictly comply with the provisions of the safety rules provided by the Organiser as part of the "Exhibitor's Specifications". The obligations of exhibitors and stand lessees are set out in Articles T8 and T9 of the Order of 11 January 2000. Exhibitors and stand lessees must apply the Specifications referred to in Articles T4 § 1 and T5 § 2, respectively.

installation of the stands
Following approval by the appropriate Safety Committee, the Organiser may call on the companies of its choosing to perform all outfitting and decorative activities that do not require work on the existing buildings, facilities or networks.
The Organiser must ensure that the stands are installed in accordance with the provisions of Articles T21 to T24 of the Order of 18 November 1987 and the requirements set out in VIPARIS Specifications. Pursuant to the provisions of the Order of 30 June 1983, a reaction-to-fire certificate must be established for all materials that make up the stands as well as the general decor for the event. These certificates must be submitted to the Safety Officer, who will make them available to the appropriate Safety Committee.
Stands must be fitted out using materials covered by the Order of 30 June 1983 classifying the products into 5 categories of MO to M4 (with MO corresponding to a non-combustible material) or by equivalence, in accordance with standard NF EN 13501-1.
• Interior finishings, such as suspended ceilings and awnings, must not obstruct smoke removal systems, nor the automatic fire detection and sprinkler systems.
• Stands must be installed and fitted out using Category M3 materials, particularly as regards their frames and partitions.
• The use of synthetic floral arrangements should be limited. If not, they must be made of Category M2 materials. These provisions do not apply to trade shows and stands that are devoted to floral activities.
• Cladding, whether horizontal or not, for podiums, platforms and stands that is larger than 0.3 meter, can be made from Category M3 materials. If the total surface area of this cladding does not exceed 20 sqm, it can be made from Category M4 materials.
• The materials displayed may be presented at the stands without the reaction-to-fire requirement.
• Nevertheless, the provisions of this article shall apply if these materials are used on partitions or false ceilings, and if their surface area accounts for more than 20% of the total of these elements. These provisions do not apply, however, to trade shows and stands devoted to interior decoration at which textiles and wall claddings are presented.

awnings
Awnings must be made of Category M1 materials for Halls 1 to 4, and Category M2 materials for Halls 5A, 5B, 6, 7 and 8. In addition, they must have enough attachment systems or safety fittings to prevent them from falling during evacuation of the public. The attachment system may consist of a wire grid. Awnings must not interfere with the effectiveness of the sprinkler, smoke removal and fire detection systems.
To this end, only approved awnings (CNPP, etc.) are allowed (examples of brands: Smoke Out, Crocfeu, Maillés, etc.).

The use of wall hangings, curtains and veiling is prohibited across exit accesses. They can be used In other cases, provided they are made of Category M2 materials. Given the temporary nature of events, horizontally-deployed awnings are permitted throughout the length of events. Horizontal awnings shall be supported by a wire mesh on a grid measuring at least 1 m x 1 m.

covered stands and stands with upper floors
Stands and premises with ceilings, drop ceilings or solid awnings, must meet all three of the following conditions:
• They must have a surface area of less than 300 sqm,
• There must be at least 4 metres between each such stand,
• The total surface area of all ceilings and solid drop ceilings (including those at stands with upper floors) must not exceed 10% of the hall's surface area.

The reaction-to-fire ratings of installation materials must be able to be demonstrated:
• either via an NF reaction-to-fire rating ;
• or through the presentation of a reaction-to-fire report drawn up by an accredited French laboratory ;
• or by meeting the fire classification conditions set out in Appendix 21 of the Order of 30 June 1983.

Stands with upper are not authorized on the exhibition.

specific declarations and permits
1. machinery and equipment displayed in operation
The Exhibitor is wholly liable for all presentations and demonstrations. Machinery and equipment displayed in operation must not pose any risk to the public and must be reported in writing to the Organiser.
If machinery and equipment is displayed at a fixed location, whether in operation or otherwise, it must include devices for keeping hazardous elements out of the reach of visitors moving through the aisles.
This requirement is considered met if the hazardous element is more than one meter from the aisle designated for the public or if it is protected by a rigid screen.
The following are considered hazardous components:
• moving parts ;
• hot surfaces ;
• pointed ends and sharp edges.

If machinery or equipment is displayed in action, members of the public should be restricted to a protected area at least one meter from the machinery; this distance may be increased upon a recommendation from the safety committee, based on the risks posed. If equipment with a hydraulic actuator is displayed in a raised static position, there must be multiple hydraulic safety devices or they must be supplemented by a mechanical device to prevent any unexpected collapse. All equipment must be properly stabilised to prevent it falling over.

FIRE SAFETY PRECAUTIONS AT EXHIBITIONS

obligations of exhibitor

2.machinery with heat or combustion engines / automotive vehicles

The Organiser and the Safety Manager must be notified in advance in writing of all machinery to be displayed in operation within the confines of the event at least 60 days prior to the event's opening day.

Only those installations declared in advance will be authorised. In any case, combustion gases must always be evacuated to the hall's exterior.

The fuel tanks of engines shown at rest must be emptied or equipped with a screwdriver cap. Battery terminals must be rendered inaccessible using a protective device. When power is needed to activate certain equipment displayed at stands, it should be electrical in origin. However, heat or combustion engines are permitted provided that they comply with the articles in Chapter V, Part I, Book II of France's safety regulations governing establishments open to the public, after approval by the safety committee.

No vehicles or trailers used as stands, including food trucks, shall be allowed within the halls.

The Exhibitor or a qualified representative must be present at each stand during this acceptance inspection. The Exhibitor must be prepared to provide the committee members with all information concerning the installations and materials, except for those bearing a quality mark. In particular, the report on the reaction-to-fire of the materials used to construct the stands must be issued by an accredited French laboratory. Exhibitors and stand lessees that use machines, heat or combustion motors, lasers or any other hazardous product must submit a declaration before the Organiser files an application with the administrative authorities for a permit to open to the public (two months minimum). The Exhibitor shall be fully liable for the services and demonstrations provided at his or her stand. He or she shall take all useful measures to ensure the safety of the public admitted there. Exhibitors must comply with all operating instructions given by the Organiser.

All measures relating to operation (stand installation, storage, distribution of fluids, etc.) shall apply to all of current establishments and those to be built.

inspection by the safety committee

All installations must be completed when the acceptance inspection is carried out by the safety officer or the safety committee. All provisions must be made to ensure that these installations can be examined in detail.

regulations concerning installations

ELECTRICAL INSTALLATIONS AT STANDS

Each electrical connection can only serve one stand. Electrical power is supplied to the stand of each exhibitor via a power cable ending in a terminal box. Any specific electrical installations beyond the terminal box are the sole responsibility of the Exhibitor, and shall be performed by a contractor chosen by him or her. Each terminal box consists of:

- an emergency shutoff device,
- an overcurrent protection device,
- protection against indirect contact (30 mA).

For specific needs, and for certain machines, the sensitivity of the differential switches may be increased up to 300 mA, provided that:

- only the terminal boxes that have been installed by VIPARIS and that have been checked by a qualified technician are used ;
- the installation is only to be used for a specific piece of equipment (such as a machine). It is forbidden to use this installation for other equipment at the stand. Over 300 mA, a technical verification must be performed by an accredited body.

Electrical switchboards with a capacity greater than 100 kVA must be those installed by VIPARIS and must consist of materials (circuit breakers, disconnectors, etc.) bearing a CE marking. These switchboards must be checked on an annual basis by an accredited body.

If equipment specific to the stands are installed by the Organiser, they must be placed in rooms with a 1-hour fire resistance rating and whose doors have a 1/2 hour fire resistance rating. This room must ventilated by baffle grills. The equipment must not be installed beneath stands with upper floors. VIPARIS must be allowed to check the terminal boxes and switch boxes at all times.

They must be inaccessible to the public but accessible to VIPARIS staff. Ducts providing power to safety devices must be kept separate from other electrical ductwork. Special installations at stands must be performed by individuals who are aware of the specific risks of the event and who have the ability to plan and carry out the work in accordance with the fire safety regulations in the ERP. The switch box must be inaccessible to the public, but must be easily accessible to stand personnel.

The applicable regulatory provisions are as follows:

- Decree no. 88-1056 of 14 November 1988 concerning the protection of workers against electrical currents ;
- safety regulations of public access buildings per the Order of 25 June 1980, as amended ;
- Standard NF C 15-100 concerning low-voltage electrical installations ;
- Standard NF C 15-150 concerning the installation of high-intensity discharge lamps.

FIRE SAFETY PRECAUTIONS AT EXHIBITIONS

regulations concerning installations

ELECTRICAL INSTALLATIONS AT STANDS
Electrical wiring may be attached to temporary stand installations. Flexible cables must have a rated voltage of at least 500 volts. The installations must under no circumstances impede movement by members of the public. Socket-outlets must be connected to circuits protected by overcurrent protection devices equal to 16 A at most.
Any device that requires a higher rated capacity must be powered by a specially-adapted circuit. The use of a single multiple adaptor or box supplied by a fixed socket-outlet is permitted.
All wiring must include a protective conductor that is individually connected to the main protective conductor for the stand's service box or distribution box. Class 0 electrical devices are not permitted except in the case of lamps displayed to the public as part of the exhibition and powered by circuits that include high-sensitivity residual current safety devices.
The use of individual protective grounding connections is prohibited. High-voltage discharge lamps must be installed in accordance with standard NFC 15-150, specifically with regard to insulation of the supply conductors. If they are wrapped in insulating jackets, the jackets must be made of Category M3 materials. Devices that provide lighting for the stands may be mobile; their power supply must comply with the foregoing stipulations.

Article T 35 § 3.
At each stand, semi-permanent installations must lead to a switchboard or service box that includes equipment which must perform the following functions:
• integral control of all active conductors,
• overcurrent protection,
• protection against indirect contact. Overcurrent protection devices must be leaded, and the terminals for the various devices, excluding downstream terminals, must be made inaccessible.

The electrical equipment must comply:
• either with French standards
• or with harmonised standards
• or with the equivalent foreign standards, if this equivalence has been recognised by France's Official Journal.

Participants must comply with the following obligations:
• the electrical equipment and its connecting components must be adapted to the relevant conditions with regard to external influences. Electrical power cables must be used in accordance with installation regulations (NF C 15-100 standard), notably with respect to the routing of power cables in aisles and under flooring and ground coverings ;
• electrical connections must be placed inside junction boxes
• stand lighting equipment that contains halogen bulbs must be placed out of reach of the public, either by installing such equipment at a height of at least 2.25 meters, or by placing a barrier between it and the public. This equipment must be kept away from flammable materials and solidly anchored in place ;
• electrodes and conductors for high-voltage lighted signs must be electrically insulated. The signage must be mechanically protected using a high-quality screen with a reaction-to-fire rating of at least M3. Power supply circuits must be identified, and high- and low-voltage wiring must be kept separate.

ENERGY STORAGE UNITS
The use of battery-based energy storage systems (including lead-acid, Lithium-ion, NCM, Redox-Flow, Sodium-Sulfur, Zebra, etc.) is prohibited inside the exhibition halls, particularly for powering exhibition stands.

However, the display or use for operational purposes of items or vehicles equipped with lithium-ion batteries is permitted, provided that the batteries concerned are not recharged inside the buildings and that a risk assessment has been carried out.

In such cases, please contact the Safety Officer at: safisalons@handisecur.com.

public address system
If the event Organiser wishes to install a public address system that covers the entire event area, the installation must include a remote control circuit connected to the General Security Post for the priority broadcast of safety messages. To prevent any interference, an order of precedence will be established among the various sources, with safety always taking priority.

FIRE SAFETY PRECAUTIONS AT EXHIBITIONS

regulations concerning installations

GENERAL INSTALLATIONS RULES

1. AWNINGS

In principle, the use of awnings is prohibited. However, when authorised as provided by law (Type T) or after approval by the appropriate Safety Committee (Type L), they must be made of Category M1 material for halls that lack sprinklers (halls 1 to 4) and Category M2 materials for halls fitted with sprinklers (halls 5A, 5B, 6, 7 and 8); in addition, they must include an adequate number of attachments or sufficiently strong safety reinforcement to ensure they do not fall if the public is being evacuated. When a net is installed, and the surface area between the mesh of the net exceeds 10 cm2 and its weft does not exceed 25% of the net's total surface area, the net is not subject to any reaction-to-fire requirement. Otherwise the net is considered a decorative element and is subject to the corresponding reaction-to-fire requirements.

2. EXTENDABLE PARTITIONS

Extendable partitions, whether sliding or removable, must be made of Category M2 materials.

3. FURNITURE

Furniture must under no circumstances block or narrow the aisles. All necessary steps should be taken to ensure that this furniture cannot be moved by pressure applied by the public. It must be made of Category M3 material.

4. DECORATIVE ELEMENTS

These items should be made of Category M1 materials if their surface area exceeds 0.50 square meters.

5. STANDS, PODIUMS, PLATFORMS, TIERED SEATING

Raised lightweight floors that can accommodate people, such as galleries, towers, stands, podiums, platforms, terraces, stages, etc., installed within buildings, must:

- be classified CFL-sl or Category M3 ;
- have any upper surface cladding classified DFL-sl or Category M3 ;
- have any lower surface cladding classified B-s2, dO or Category M1 ;
- include a framework classified C-s3, dO or be made of Category M3 materials ;
- be fully contiguous, including the steps and, if any, the risers of the stairways and tiered seats ;
- the lower parts must be free of any combustible materials. They must be made unusable and inaccessible to the public by means of an outer partition classified C-s3, dO or Category M3, and only comprising openings for inspections.

These lower parts must be divided into cells of a maximum surface area of 300 sqm by partitions classified B-s2, dO or Category M1.

Removable technical floors will be classified BFL-s1 or Category M1. The reference service load values are those indicated in standard NF P 06-001, based on the nature of the premises in which the flooring is installed.

The provisions contained in standards NF P 01-012 and NF P 90-500 relating to handrails are applicable to these constructions and the steps used to access them, in order to prevent falls and withstand pressure from the crowd. However, the handrail requirement does not apply to the front of a stage, so long as the number of persons using the construction is strictly limited to the number of people necessary for the show or event.

These requirements do not apply to movable or openwork steps. Gaps between tiered seats or along lanes, shall comply with the dimensions laid down in the standard governing railings: a gap no more than 0.18m in height between two levels of tiered seating, and a horizontal distance of not more than 0.05m between two levels of stepped flooring.

These installations must be capable of withstanding 250 kg/m3 if their surface area does not exceed 50 sqm and 350 kg/sqm if they do. They and their access stairs must be fitted with handrails to prevent falls and to withstand pressure from the crowd. They must comply with standard P 01-012 whenever the difference in elevation is greater than or equal to 1 m.

INSTALLATIONS SUBJECT TO PRIOR APPROVAL

All other work is subject to the prior approval of VIPARIS, which, upon authorising this work, shall entrust it to companies of its choosing and will oversee the work itself.

This applies in particular to:

- work related to the heating and flue system equipment ;
- any use of the walls and structural elements ;
- wall openings in the halls' fixed construction ;
- trenches for pipes or wiring ;
- foundations intended for machinery, and in general any work that involves the subflooring
- any installations that call for materials or technology other than those used for routine installation of lightweight stands.

In addition, access to the roof and activities that affect the roof of the building are prohibited.

STORAGE AREAS

The storage of flammable and hazardous materials (explosive or toxic substances, etc.) in exhibition areas is prohibited. This includes the stand storerooms, the exits and the immediate vicinity of the halls. The use of areas in the halls for the storage of empty packaging may be authorised only upon submitting a request to VIPARIS (as described in Section 3.5 of these Safety Specifications) which must also be included in the application requesting permission to open to the public.

PROHIBITED ACTIVITIES IN ALL SPACES

The following are prohibited in establishments of the present type:

- distribution of samples or products that contain a flammable gas ;
- balloons inflated with a flammable or toxic gas ;
- items made of celluloid ;
- the presence of fireworks or explosives ;
- the presence of diethyl ether, carbon disulphide, ethyl ether and acetone ;
- remote-controlled airFINE CRAFT - métiers d'art (scale-model airplanes, helicopters, drones, etc.) ;
- the presence of any vehicles or trailers used as stands, including food trucks, within the halls.

EXIT ACCESSES

Large stands must be designed so as not to impede evacuation of the public. In the case of partial use of the halls, the exits that are rendered unusable as a result of the area in use being partitioned must not be visible to the public. Halls 5B and 8 have moveable partitions allowing Hall 5B to be split into two sections (1/3, 2/3) and Hall 8 to be separated into equal parts. Their location will be based on the use of the premises.

FIRE SAFETY PRECAUTIONS AT EXHIBITIONS

regulations concerning installations

SMOKE GENERATORS

The use of smoke generators in the halls is authorised provided that they comply with chapter 3 of the technical notice on using special installations, as well as the following provisions:

• the use of the generator must not accidentally trigger the automatic fire detection system
• the device must be out of the reach of the public ;
• while the generator is being used, at least two light sources for safety lighting must remain visible at all times ;
• only products for which the device is intended may be used. No adjuvant may be added to the product normally used ;
• under no circumstances may flammable products be used to clean the devices ;
• the smoke generator must be filled at a location where the public is not present ;
• the Exhibitor using the generator must submit a certificate of compliance with the device's NIT [Technical instructions] related to the use of special installations (Order of 11 December 2009) to the administrative authorities, accompanied by a technical description of the device, at least 60 days prior to the event's opening.

temporary installation of cooking devices

a) Cooking and warming devices with a total wattage of less than 20 kW per stand are allowed within the exhibition halls. Nevertheless, the following provisions must be complied with:

• a filter must be placed over the cooking devices ;
• cooking and/or warming devices must not pose a risk to the general public ;
• the appropriate emergency equipment must be present (extinguishers).

b) Given the temporary nature of exhibitions, as a mitigating factor to Articles GC, cooking and warming devices whose total wattage exceeds 20 kW are authorised under the following conditions:

• the device must be isolated from the hall either in a separated kitchen pursuant to sections I and II of article GC, or in accordance with the conditions of article GC 18.

Cooking and warming devices presented at certain trade shows that emit water vapour are allowed without filters. Other devices that emit other substances (fats, etc.) must have a filtering extraction hood over the devices. All combustion devices must have an outlet to the outside, similar to those referred to in Chapter 4.3.2.

Temporary kitchens installed in temporary structures outside the perimeter of the hall whose total wattage exceeds 20 kW must comply with the following provisions:

• they must be housed within structures that are at least 3 metres away from the halls and outside any fire lanes (for halls fitted with sprinkler systems, temporary kitchens may be installed in abutting structures) ;
• category 1 flammable liquids (flash point < 55°C or 131°F) and combustible gases are prohibited ;
• exhaust, steam and airborne grease must be evacuated outside of the building via a duct ;
• mechanical exhaust fans must be able to operate for a minimum of 1 hour with smoke at 400°C (or 752°F) ;
• a steel duct must be used to connect the fan to the hood.
• an emergency shutoff device to cut power to all devices except the extractor must be installed near the entrance to the structure.

GAS-POWERED INSTALLATIONS

Notwithstanding the provisions of Article G2 11, individual meters may be installed at the stands. In such a case, the shut-off device must be labelled and easily accessible at all times by stand personnel. An easily accessible standby outlet equipped with a shut-off device must be included on the network to provide a connection to temporary installations at the stand. The outlet at the stands must be protected either with a casing coupled with a plate that is built into the ground, or by any other device that offers the same safety guarantees. Prior to use of the gas, the installer must verify that the installation is watertight.

As an exemption from the provisions of Articles G2 7 and G2 8, cylinders that hold a maximum of 13 kg of liquefied gas are authorised in the exhibition halls, subject to compliance with the provisions set forth in "LIQUIFIED HYDROCARBONS" Section below.

the use of gas

The use of acetylene, oxygen, hydrogen or a gas having the same characteristics may be authorised upon approval by the appropriate authorities, subject to the following conditions:

• no more than one cylinder of oxidizer or fuel per stand may be present at any one time ;
• cylinders for different stands must be 8 meters apart. No cylinder storage is permitted inside the halls.

The use of inert gases is permitted, subject to the following conditions:

• the quantity of gas at the stand is limited to daily consumption
• the stability of the equipment and cylinders has been verified ;
• mechanical protection has been provided for ductwork and connections ;
• all cylinders are connected to or equipped with a manometer.

Any stand that uses liquefied or compressed gas must be installed in areas that can be easily ventilated

In each case, a statement must be submitted to the Safety Manager before the final documentation is sent to the government authorities.

In all other cases, a request for authorization must be submitted to the appropriate government authorities at least 60 days before the event opens to the public.

LIQUID HYDROCARBONS

The use of flammable liquids at each stand is limited to the following quantities:

• 10 litres of category two flammable liquids per 10 square meters, with a maximum of 80 litres,
• 5 litres of category one flammable liquids.

LIQUIFIED HYDROCARBONS

The use of liquefied hydrocarbons (butane or propane gas) is permitted subject to compliance with the following requirements:

• the cylinder capacity must not exceed 13 kg ;
• the use of cylinders without a pressure regulator is prohibited ;
• cylinders in service must be placed out of the public's reach and must be protected against shocks.

In addition, they must comply with one of the following measures:

• cylinders must be separated from each other by a rigid, non-combustible screen, and must be installed at a density of 1 cylinder per 10 sqm, with no more than 6 cylinders per stand ;

FIRE SAFETY PRECAUTIONS AT EXHIBITIONS

regulations concerning installations

• cylinders must be at least 5 meters apart, with no more than 6 cylinders per stand ;
• no unconnected cylinder, whether empty or full, may be stored inside the exhibition pavilions;
• the use of mobile devices connected by flexible hose may be permitted, on the condition that this hose complies with one of the following standards and the sizes indicated are appropriate to the connection:
- Standard NF D 36-101: Elastomer-based flexible tubing with 6 mm internal diameters for domestic appliances burning butane or propane - Standard NF D 36-102: Elastomer-based flexible tubing with 12, 15 and 20 mm internal diameters for domestic appliances burning combustible gases distributed by network
- Standard NF D 36-103: Reinforced flexible hoses with mechanical connectors for connecting domestic appliances burning combustible gases
- Standard NF D 36-104: Elastomer-based flexible hoses with connectors for connecting domestic appliances burning certain combustible gases
- Standard NF D 36-107: Reinforced polyamide 11- or 12-based hoses with mechanical connectors, for connecting household appliances burning combustible gases. These tubes or hoses must be renewed prior to the applicable use-by date pursuant to the application of the above standards.

LASERS
The use of Class 3 and 4 lasers is prohibited. Class 1 or 2 lasers may be authorised upon approval by the Safety Committee, pursuant to the conditions set forth in the EN 60825 standard and subject to compliance with the following requirements:
• members of the public must under no circumstances be subjected to a direct or reflected laser beam ;
• the device and its related equipment must be solidly anchored to stable elements
• the area surrounding the device and the area swept by the beam must not reflect the relevant wavelengths ;
• the housing containing the laser and any optical deviation device it may have must be Class I or II (to comply with the NFC 20-030 standard) ;
• exhibitors must ensure, by means of tests carried out when the public is not present, that the materials used for fitting out and decorating the booth and the fire protection equipment do not react to the heat energy given up by the light beams ;
• prior to the use of any laser installation, a permit application must be filed with the appropriate (government) authorities no later than 60 days prior to the event's opening, accompanied by :
- technical instructions along with a diagram of the installation,
- a document prepared and signed by the installer, certifying compliance with these requirements. In addition, the Safety Department will be notified of the hours when the installation will be used, given the risks of unexpected activation of the servo controls during installation of the absorption-based linear optical detector. Machinery with enclosed lasers (for cutting, reading, etc.) presented for exhibition purposes is authorised without the approval of the administrative authorities. However, the safety manual, prepared by the safety officer, must indicate its use.
In all cases, the provisions in chapter 4 of the Technical instructions related to the use of special installations (Order of 11 December 2009) shall be respected.

radioactive materials - X-rays
To display any machines or equipment using radioactive or X-ray generating substances, the exhibitor must first receive authorisation from the competent administrative authorities (with a copy for the safety officer). The request must be filed with the authorities (the Safety and Services Directorate of the firm BDSC and the Industrial and Transport Activities Department of the ASN) no later than 60 days before the trade show opens to the public.
Permission to present radioactive substances at exhibitors' stands may be granted only for the demonstration of devices and only when the activities of these substances are less than:
• 1 microcurie for those composed of or containing group I radionuclides ;
• 10 microcurie for those composed of or containing group II radionuclides ;
• 100 microcurie for those composed of or containing group III radionuclides.

Exemptions may be grated for the use of substances with higher activity, on the condition that the following measures are taken:
• radioactive substances must be properly protected ;
• their presence must be indicated with basic schemas of the ionizing radiations defined by the standard NF M 60-101, as well as their nature and activity ;
• their removal by the public must be physically impossible, either by being fastened to a device requiring disassembly with a tool, or by being kept at a distance ;
• they must be continually monitored by one or more Exhibitors designated for this purpose.
• when this monitoring terminates, even if the public is not present, the radioactive substances must be stored in a fireproof container very clearly marked with the conventional sign indicating the presence of ionizing radiation ;
• the dose equivalent rate, in all parts of the stand, must remain below 7.5 micro-sievert per hour (0.75 thousand rad-equivalent-man per hour). In aggravation of the provisions of article T. 21, category M1 materials must be used to construct and decorate stands at which radioactive substances are presented. Permission to display X-ray emitting devices at the stands shall be granted only when these devices and their accessories comply with the rules set out in standard NF C 74-100.

Specifically, the following measures must be taken:
• removal of unnecessary objects from the area around the generator of X-rays and from the sample to be examined ;
• closure of the area concerned from public access and display of adequate signage ;
• the leakage radiation exposure rate must not exceed 0.258 microcoulombs per kilogram and per hour (1 milli-rontgen per hour) at a distance of 0.10 meter from the X-ray emitting object.

FIRE SAFETY PRECAUTIONS AT EXHIBITIONS

regulations concerning installations

Declaration of Risks specific to booth activities

Article T39 of safety regulations in force compel booth users to declare to the organizer, no later than thirty days prior to the event, any risks, listed on the form hereafter, named "Declaration form for machines and equipment in operation".

Reminder of Article T39, currently in force: Machines and equipment presented for operation:

§ 1. All presentations or demonstrations are carried out under the full responsibility of the exhibitor.

§ 2. Machines and equipment presented for operation must present no risk to the public and a declaration to the organizer must be provided in compliance with the provisions provided in the appendix (Declaration form for machines or equipment in operation) of this chapter.

MAISON &OBJET

V - EN :

Handi'Sécur

OPERATIONAL EQUIPMENT & MACHINERY FORM

To be returned by 30 days before the opening of the exhibition to:

HANDISECUR

Tél : +33 (0) 67 99 86 59 // Email: [redacted]

Company: _____

Parc des Expositions de Paris Nord Villepinte, M&O, session (year and month) : _____ N° hall : _____ - Stand n°: _____.

Contact: _____

Tel.: _____ Fax: _____

E-mail: _____

1. OPERATIONAL EQUIPMENT AND MACHINERY

Type or machine or appliance: _____

Risks involved: _____

IMPORTANT: Equipment exhibited in operation must include either screens or fixed and effective protective casing which places any dangerous part out of the public reach or must be settled in such a way the dangerous parts are out of the public reach, or at least at a distance of one meter from circulation aisles. Demonstrations will be carried out under the full and complete responsibility of the exhibitor.

2. USE OF PRODUCTS REQUIRING DECLARATION

- Source of electrical power in excess of 380 kVA:

Power: _____

- Flammable liquids (other than those in the tanks of motor vehicles):

Nature: _____ Quantity: _____

Use: _____

3. USE OF EQUIPMENTS REQUIRING AUTHORIZATION

CAUTION: If you intend to use a product below, please see the article dealing with the product in « FIRE SAFETY REGULATIONS » of this document.

Heat or combustion engine: _____

Smoke generator: _____

Liquefied gas (acetylene, oxygen, hydrogen, or any other gas involving the same risks):

Nature: _____ Quantity: _____

Laser: _____

Radioactive substances: _____

ACCESSIBILITY FOR DISABLED PERSONS

preamble

Making a location accessible means to enable persons in a temporary or prolonged condition of handicap to exercise their rights as citizens, and offer well-being for all.
Accessibility forms part of the general building rules, in the same way as safety does. The dimensional aspects that characterise it have been defined on the basis of a standard occupied wheel chair. This size makes it possible to make arrangements likely to satisfy the functional requirements of all persons with reduced mobility.
In accordance with the legislative and regulatory provisions in force, the effective implementation of accessibility must be translated by the possibility:
- of moving around without knocking into obstacles created by designers or other building professionals,
- of accessing buildings of all descriptions
- of using all the service provisions placed at the disposal of the general public.

Accessibility does not eliminate physical deficiency but it should contribute to abolishing disadvantages. It makes it possible to preserve a degree of independence for those who are affected by a motor deficiency.
Accessibility is an essential condition for safety, independence and the social integration of persons with reduced mobility. Accessibility to public access premises and amenities open to the public

Any further explanations related to handicapped accessibility below or online may be provided by our Safety Manager:

Isabelle FERRANDES
safisalons@handisecur.com
Prevention specialist AP2 - certified by the Ministry of the Interior - ENSOSP
Currently undergoing certification for Nebosh: HSE, National UK and International Fire & Safety Risk Management

Legislation:
- Law Number 2005-102 of February 11, 2005 related to equal right and access, participation, and citizenship of handicapped individuals (NOR: SANX0300217L): Starting on January 1st, 2015, all Establishments Receiving the Public (E.R.P.) must be accessible for handicapped and reduced-mobility individuals, or, failing this, equivalent quality of use.

- Decree of April 20, 2017 related to accessibility for handicapped individuals to establishments receiving the public during their construction, and installations open to the public, during their build-up.

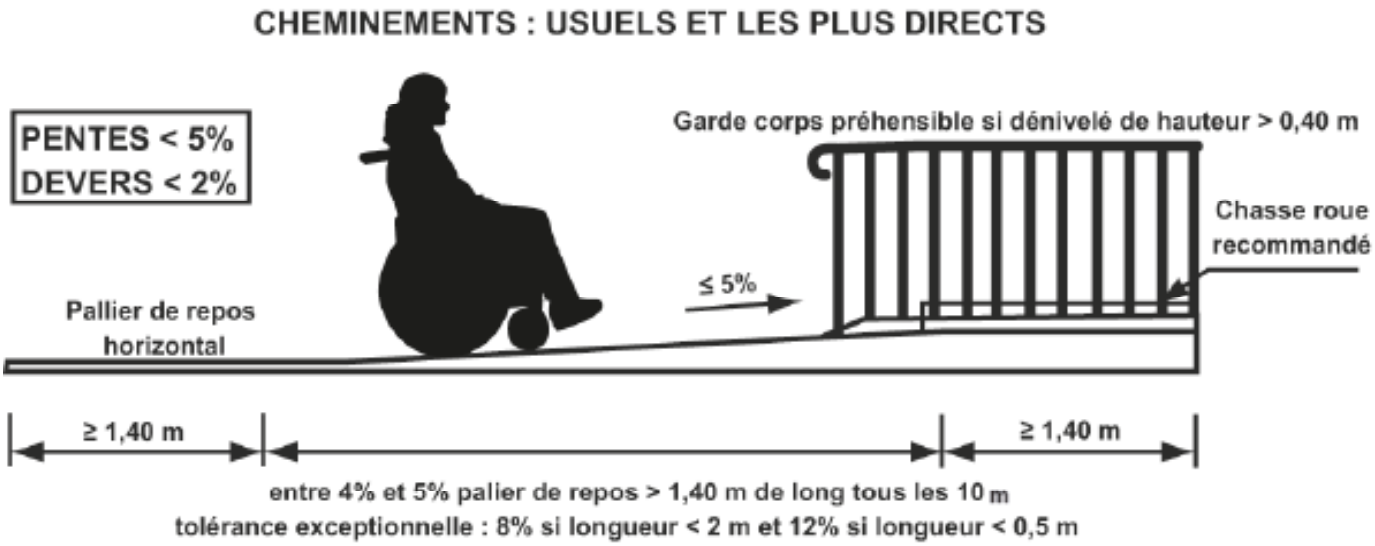
- Decree of 27 February 2019 amending various provisions relating to the accessibility to people with disabilities of collective residential buildings and individual houses during their construction, establishments open to the public during their construction and installations open to the public during their development, establishments receiving the public located in an existing built environment and existing facilities open to the public.

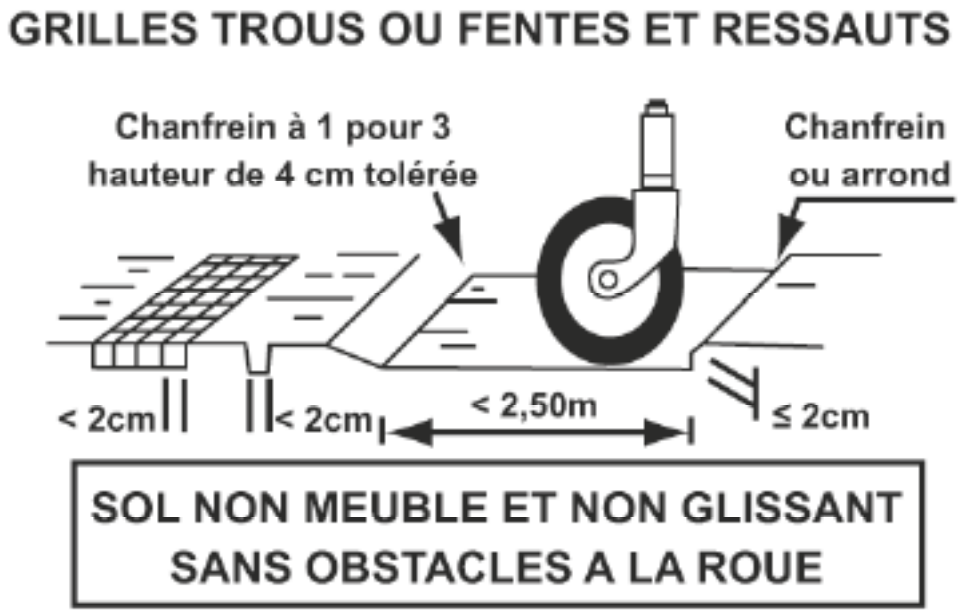
Link to the version annotated by the Safety Manager in terms of expectations for booths:
https://e2s.j-doc.com/s/JdgSorcdXFbdK8H

general regulatory requirements

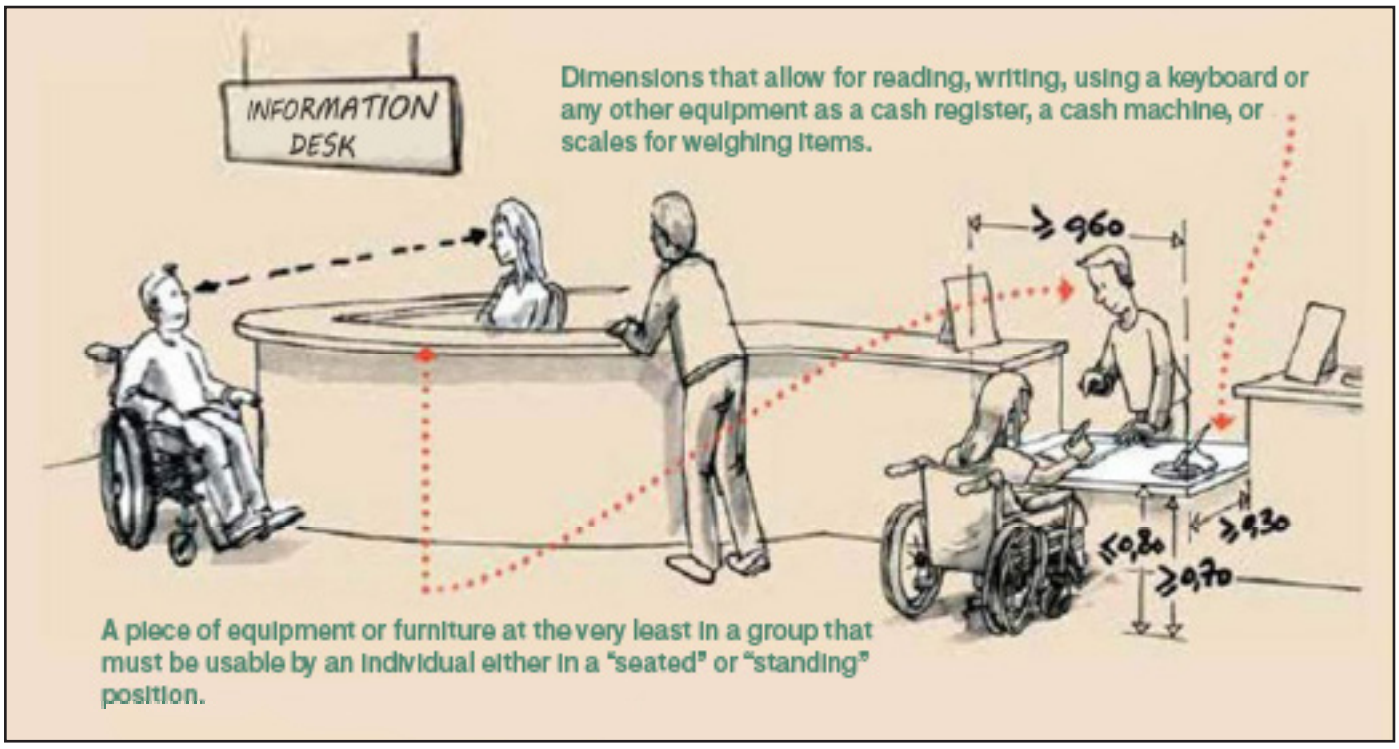
In compliancy with the law Loi 2005-102 February 2005 for equal rights and opportunities, the participation and citizenship of persons with disabilities (NOR: SANX0300217L), decrees and implementing decrees mentioned above, all booths must be accessible to disabled persons.
- All booths with raised flooring of more than 2 cm must include an inclined accessibility slope (ramp) which conforms to the following specifications: 5% over 10 m, 8% over 2 m, and 10% over 0.50 m.
- Internal circulation within booths must allow for a minimum width of accessibility of 1.40 m free of any obstacles, to facilitate visitor traffic flow.
- When a temporary narrowing of space is unavoidable, the minimum width of accessibility may, over a short length, be between 1.20 m and 1.40 m to maintain proper visitor traffic flow between a pedestrian and a person in a wheelchair.
- Flooring or floor coverings on the accessible pathway must be free of furniture, non-slip, non-reflective, and free of obstacles for wheels. They should have no parts jutting out more than 2 cm.

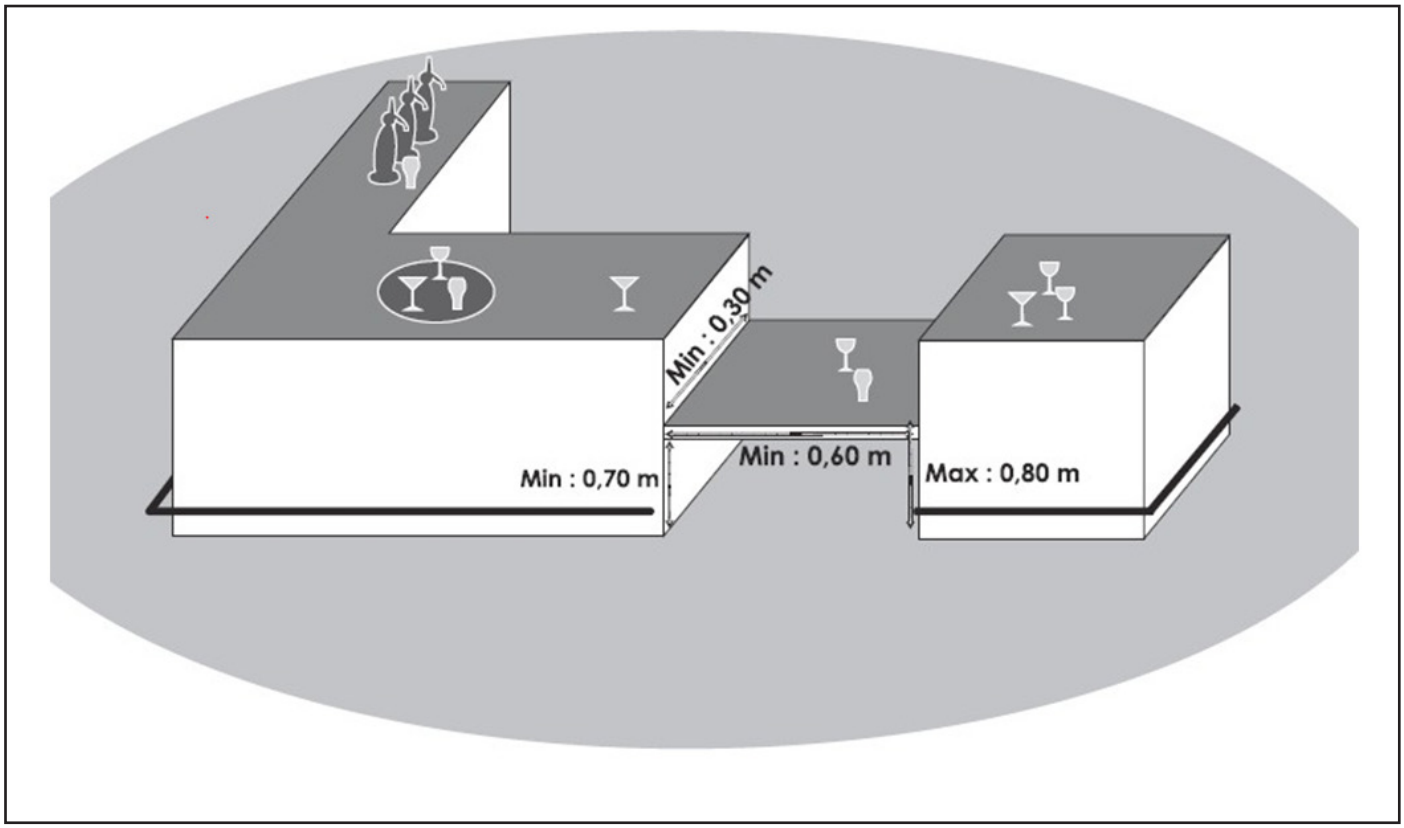
dimensional and quality requirements





dimensional and quality requirements





GENERAL RULES OF MAISON&OBJET

Exhibitor admissions procedure

GENERAL PROVISIONS
Article 1 – General

The exhibitor acknowledges the organiser's role as overall coordinator of the show with respect to its participants (exhibitors, visitors, etc.) and other associates (public authorities, service providers, etc.).
The terms and conditions of organisation of the show, notably the dates the show will be held, the opening and closing times of the show, the venue where the show is held, and the visitors authorised to attend are determined by SAFI, hereinafter "the organiser" and may be unilaterally modified by it.
The exhibitor acknowledges that the organiser must be able to adapt the show as circumstances dictate**.**

Should the organiser be obliged cancel or postpone the show if he observes an insufficient amount of registrations and unless this cancellation or this postponement is the result of circumstances laid down in the paragraph below, the exhibitor will be reimbursed the amounts paid to the organiser.

The exhibitor declares to be aware of the possibility of a cancellation or postponement and in all cases accepts all risks relating to the possibility of the show not being held and particularly exclusive liability for the costs it incurs in preparation for the show.

If the organiser observes that the show cannot take place within the conditions foreseen owing to exceptional circumstances, whether or not these constitute a case of force majeure as per article 1218 of the French Civil Code and, in particular, whether or not these are entirely unpredictable (such as fire, flood, storm, destruction or unavailability of the venue(s) or location(s) where the show is to be held, accident, incidental case, strike action at the local or national level, riots, risk of safety, terrorist threat, administrative ban or closure, health situation, potential consequences of the Covid-19 epidemic, cancellation of the participation of a significant proportion of the exhibitors, restriction of movements of exhibitors or visitors, etc.), the organiser may notify the cancellation of the show. In this case, the application forms will be cancelled and any amounts paid to the organiser that are still available after the external costs incurred by the organiser as at the date of notification of the cancellation, will be divided among the exhibitors, on a pro-rata basis according to the amounts paid by each of them.
This paragraph applies notwithstanding article 1218 of the French Civil Code, which it expressly derogates from as necessary.

As a result of the terms provided above, in the event of modification, postponement, or cancellation of the show, the Parties agree that there shall be no recourse to application of the legal provisions relative to breach of contract (articles 1219 and 1220 of the French Civil Code).

The exhibitor entrusts to the organiser the task of assessing whether the show must be suspended or evacuated in the event of a threat to visitors' safety and agrees to not subsequently lodge a complaint as a result.

The exhibitor shall undertake to respect and shall ensure that are respected, the instructions contained in the Exhibitor Services Manual which shall be transmitted to him or shall be available for consultation on the internet and/or exhibitor extranet.

The exhibitor is responsible to the organiser for non-observance of the schedule of conditions ("le cahier des charges") established by the owner or the tenant of the site placed at the disposal of the Exhibition organiser.

The organiser is not liable for any consequences arising from the enforcement of the provisions of these general regulations.

Article 2 - Special Services
The "Ateliers d'Art de France", as part of its mission as sponsor of the MAISON&OBJET show, focuses its activities on maintaining development and the qualitative aspects of the areas which it represents (arts & crafts, decoration, giftware, tableware).
As an exhibitor, you can take advantage of the member services for the duration of one year, provided you have submitted a duly completed membership file.

PARTICIPATION
Article 3 - Category listing of the show
The organiser defines the exhibitor categories and draws up the category listing of products and/or services presented.
This category list is at all times available to exhibitors and applicants at the head office of SAFI, 8 rue Chaptal 75009 Paris.
It is featured in the catalogue and category list registration form.

Article 4 - Conditions for participation

4.1. An exhibitor may only present goods or services manufactured or designed by it or for which it is the representative or dealer; in the latter case, it appends to its attendance request the list of brands whose products or services it proposes to promote.
The organiser may, after examination, exclude products and/or services that it deems do not meet the aim of the show or include products and/or services not included on its list but that are of interest for the show.
Sales including immediate on-site delivery to the buyer are prohibited.
In accordance with the provisions relating to trade events, an exhibitor may neither present products that do not comply with French regulations, except products intended for foreign markets, nor carry out any misleading or abusive advertising.
The offer presented by exhibitors must comply with public policy and current laws. Accordingly, exhibitors are formally prohibited from exhibiting illegal products or products from illegal activities. It is also prohibited for any persons not authorised by law to propose services or products from regulated activities. Legal action may be brought against exhibitors who breach these provisions without prejudice to any measures taken by the organiser in order to end this breach.
Exhibitors accept full liability for their products and actions in relation to third parties: the organiser cannot, under any circumstances, be held liable. In case of request made by a third party against the organizer concerning an act or product of an exhibitor, the exhibitor shall indemnify the organizer for all costs reasonably incurred by the organizer for his defense and possible court ruling he may incur.

4.2. Surveillance of equipment - Liability
Artworks and all of the elements and equipment brought to its stand throughout the fair shall remain the exhibitor's sole responsibility and risk 24 hours a day, 7 days a week, during transport to and from the venue (stand included), handling, installation, and dismantling included. Under no circumstances shall the organiser be held liable concerning any of these elements.
The exhibitor expressly accepts sole responsibility for all of the risks that the above-mentioned elements and equipment may be exposed to. While respecting the security regulations, (s)he must take all measures likely to protect the artworks and equipment against said risks; under no circumstances shall these measures be incumbent to the organiser. It is notably the exhibitor's role to decide the conditions of surveillance of said artworks and equipment (safe, secure glass case, assigning of its own guards at the stand, etc.).
Insofar as necessary, all of the above shall apply through express exemption from any conflicting legal provision(s).

Article 5 – Applications form
5.1 Any person wishing to exhibit must present an application form to the organiser. Unless selection committee does not accept the application, the submission thereof shall be a binding and commitment to pay the totality of the cost of the provision of the coordination services and related costs, including in case of modifications by the organizer of the area and / or sector and the characteristics of the exhibition space solicited.
The selection committee decides on the applications without having to justify its decision.

5.2 Applications form online:
Any person that wishes to exhibit must submit an application form. Unless the selection committee refuses the application, the registration of this application form constitutes a firm and irrevocable commitment to pay the totality of the cost of the provision of the coordination services and related costs, including in case of modifications by the organizer of the area and / or sector and the characteristics of the exhibition space solicited.
The selection committee decides on the applications without having to justify its decision.
Once the application form has been submitted on line, the exhibitor must ensure that the user name and password (or encrypted URL where applicable) that was communicated by the organiser are in fact used by a representative of the exhibitor who is duly authorised to engage the exhibitor's liability. The user name and password (or encrypted URL where applicable) are strictly personal and cannot therefore be shared with any third parties. The exhibitor must ensure that it is kept safe and confidential. Any submission of an application undertaken by means of the user name and password (or encrypted URL where applicable) shall be deemed to have been made by a duly authorised representative of the exhibitor. By express agreement between the Parties, it is agreed that the use of the username and password (or encrypted URL where applicable) by the exhibitor for the online submission of an application form equates to the exhibitor's signature as defined by the provisions of section 1316-4 of the French Civil Code and hence acceptance of the provisions of said application form, which includes the provisions of the present general regulations. By express agreement between the Parties, it is agreed that this signature is to be conclusively deemed reliable.

Article 6 - Control of admissions
The selection committee is not obliged to justify his decisions concerning applications.
In the event that participation is refused, any sums paid by the party having presented an application of participation will be repaid, after deduction of administrative expenses incurred by the organiser and which remain due to him. The same provision applies to a party having presented an application of participation placed on the waiting list, to whom an exhibition space cannot be allocated for lack of available space when the Exhibition opens.
Acceptance of the application is certified by an unequivocal reply from the organiser to the exhibitor. This reply may consist of an invoice addressed to the exhibitor. However, under no circumstances may it be an automatic email reply addressed to the exhibitor following an online submission.
Despite initial acceptance by the organiser and even after allocation of an exhibition space, the organiser is allowed, without restriction, to cancel an application of participation from an exhibitor whose affairs are, for whatever reason, administered by, or with the assistance of a trustee in bankruptcy.
This applies notably to any application by a company apparently in cessation of payments between the date of the application and the Exhibition opening date.
However, where a company is authorised by a court to continue its operations, the organiser may, of his will, decide to maintain the application.

Article 7 – Use of the exhibition space
Without the organiser's prior consent in writing, an exhibitor, within the framework of the organisation services he acquired, shall not transfer, sub-let or share, with or without payment, all or part of his space or services which he has within the Exhibition.
Nonetheless, several exhibitors may be authorised to make a joint presentation, on condition that each of them has obtained prior permission from the organiser and has submitted a joint attendance request.

Article 8 – Withdrawal
In the event of withdrawal or non-occupancy of the exhibition space for any reason whatsoever, or in the event of cancellation of booth equipment and various options, amounts partially or fully paid and/or outstanding, for the organisation service and incidental costs, are the property of the organiser even if another exhibitor uses the exhibition space.
An exhibitor shall be deemed to have withdrawn if, for any reason whatsoever he should fail to take possession of

Cancellation by the exhibitor of their participation shall take effect on the receipt date by SAFI of the written request by the exhibitor requesting cancellation (by email with acknowledgement of receipt or by registered letter with acknowledgement of receipt).

An exhibitor shall be deemed to have withdrawn if, for any reason whatsoever he should fail to take possession of his exhibition space 24 hours before the day on which the Exhibition is due to open. The organiser may therefore dispose of the defaulting exhibitor's exhibition space and the latter shall have no right to claim a refund or compensation, and take off any visual communication regarding the defaulting exhibitor's products.

FINANCIAL CONDITIONS
Article 9 – Price of the organisation services
The price of the organisation services is decided by the organiser and may be revised by the organiser if there is a modification to tax charges.

Article 10 – Terms of payment
Payment for the organisation services and other associated costs is to be made by the settlement dates and by methods fixed by the organiser.
For any late attendance request, the first payment is equal to the sums already payable on the attendance request date.

The same applies to exhibitors on the waiting list who are belatedly allocated an exhibition space.

Article 11 - Failure to pay
If an exhibitor should fail to pay on due dates and by the specifications stipulated in the preceding article, the organiser shall be entitled to apply the conditions contained in article 6 "Withdrawal" Moreover, any late payment shall also entail the application of interest at the €STR rate increased by five (5) points. This interest shall be due as of right, and shall be calculated against the aforementioned sum from the date upon which the payment should have been made until the effective date of payment.
A recovery fee of 40 euros will be automatically due to the organiser in case of any failure to pay on due dates. Such fee will be due in addition to any indemnity due to the debtor.

EXHIBITION SPACES
Article 12 - Allocation of exhibition spaces
The organiser draws up the show plan and allocates the areas freely, taking account if possible of the requests made by the exhibitor, of the type of products and/or services it presents, the layout of the exhibition space that it proposes to install as well as, if necessary, the date of registration of the attendance request.
Due to its role in coordinating or organising, the organiser may be forced to modify the size and layout of the areas requested by the exhibitor. Such modification shall not entitle the exhibitor to unilaterally terminate his engagement to participate.
An exhibitor is notified of the location of the exhibition space and as a result the visual communication allocated to him by means of a layout. This layout gives the characteristics of the exhibition space as precisely as possible. Where possible, it is the exhibitor's responsibility to verify the conformity of the layout before setting up his exhibition space.
The organiser is not liable for any difference between the characteristics given on the layout and the actual measurements of the exhibition space.

The layout shows the general layout of the other exhibition spaces surrounding the site allocated.

These indications, valid on the date the layout is drawn up, are given for information only and are liable to modifications which may not be able to be communicated to the exhibitor.

Any complaints about the position shown on the plan must be submitted within eight days of receipt of the plan by the exhibitor. Beyond this deadline, the proposed position is considered to have been accepted by the exhibitor.

The organiser cannot under any circumstances either reserve a position or guarantee the same position from year to year. Furthermore, attendance of previous events does not give the exhibitor any rights based on this previous attendance.

Article 13 - Installation and decoration of exhibition spaces
Exhibition spaces installation is in accordance with the plans draw up by the organiser.

Exhibitors are solely responsible for the specific decoration of their own exhibition spaces. They shall comply with safety regulations issued by the public authorities and adhere to the general layout for decoration and signage drawn up by the organiser.

The organiser decides the specifications of how visual information is displayed and the conditions governing the use of all sound, light or audio-visual techniques, as well as the conditions under which all promotional activities, surveys may be carried out within the confines of the Exhibition.

In the same way, the organiser decides on the conditions in which photography or sound recording is authorised within the confines of the Exhibition. The organiser may make its permission dependent on the signing, by the attendee, of an agreement to transfer to it the rights for the promotion of the show.

The height of the exhibition spaces must not exceed 2,50 m.

The organiser reserves the right to require that any fitting detrimental to the general appearance of the Exhibition, to neighbouring exhibitors or the public, or which does not conform to the layout and model submitted for his prior approval, shall be removed or modified. The organiser may withdraw an authorisation already given in the event of hindrance caused to neighbouring exhibitors, to circulation or to the running of the Exhibition.

Promotional announcements and recruitment, irrespective of the fashion in which they are carried out, are formally prohibited.
Prospectuses, brochures, catalogues and/or documents relating to the products and brands exhibited, may only be distributed by exhibitors on their stand. Their distribution on the event site and in its immediate surroundings is strictly prohibited.

Article 14 - Deinstallation
The organiser declines all responsibility for structures or installations built by exhibitors.
Exhibitors shall accept and leave the sites as delivered, and shall be liable for any damage, in particular to venue halls and venue equipment, caused by themselves or by their installations, equipment or goods.
Exhibitors who have reserved a standard stand package must arrange the disposal of any stand equipment after the show (carpets, scotch-tapes, sand, coverings etc.).
Any damage to the Exhibition Centre properties and installations will be charged to the exhibitor concerned.
Any exhibitor who ignores the regulations of this article by causing damage will be invoiced for the restoration after the show.

ASSEMBLY / DISASSEMBLY DEADLINES
Article 15 - Assembly and disassembly of the exhibition space
The organiser sets the schedule for the assembly and disassembly of the exhibition spaces prior to the opening of the show and for the removal of products, as well as the deadlines for tidying after the show.
The exhibitor guarantees that its installer will arrive in sufficient time, prior to the disassembly deadline, in order to enable the proper return of the position in its initial condition, within the deadline set by the organiser.
The organiser may have carried out, at the exhibitor's expense and risk, work that has not been carried out by the exhibitor within the deadlines set and without being held liable for total or partial damage or losses, which the exhibitor unreservedly accepts.
In the event of non-disassembly of the stand by the exhibitor within the given deadlines, the organiser shall be entitled to destroy the stand without being held liable to the exhibitor for the value for the goods and components of the stand that are destroyed.
Furthermore, failure by an exhibitor to meet the booth occupancy deadline authorises the organiser to claim the payment of late-occupancy penalties and damages.

Article 16 - Specific authorisations
Any installation of machines, equipment or structures which cannot be carried out without using exhibitor space allocated to another exhibitor may only be done with the authorisation of the organiser and on the date fixed by him.

Article 17 - Goods
Each exhibitor personally provides for the transport and receipt of goods delivered to it. It must follow the organiser's instructions regarding goods delivery and pick-up regulations, particularly regarding movement of vehicles and service providers on the show premises.
Products and equipment installed on the show premises cannot, on any grounds whatsoever, be removed during the show.

CLEANING
Article 18 - Cleaning
Each exhibition space is cleaned in accordance with the conditions and at times notified by the organiser to the exhibitor.

INSURANCE
Article 19 - Public liability insurance

19.1- Organiser's public liability insurance
The organiser subscribes to an insurance policy covering the financial consequences of its public liability in his role as organiser.
Exhibitors may ask the organiser to provide them with an insurance attestation specifying the nature of the risks covered the limits of the cover and the period of cover.

19.2- Exhibitor's public liability insurance
The exhibitor must take out an insurance policy covering the financial consequences of its public liability as exhibitor and, particularly, liability it is likely to incur to any third parties including the companies that own and manage the premises on which the show is held, during the entire show (including assembly and disassembly). This insurance must be taken out with a company well known to be solvent and cover the exhibitor for sufficient amounts.

The exhibitor agrees to send a copy of this policy to the organiser upon first request therefrom.

Article 20 - Exhibitor's comprehensive Insurance
Exhibitors must be insured via the organiser against risks to the items presented.
This comprehensive Insurance coverage casual loss or damage to goods belonging to an exhibitor or of which he has charge. The coverage shall take effect from the moment said items are deposited at the exhibition space of the exhibitor. The coverage shall take termination from the moment said items leave the exhibition space at the end of the exhibition.
The following are covered, within the coverage limit of 15,000€:
- items exhibited, display equipment, furniture and all other goods intended for inclusion on the exhibition space;
- property hired or lent, including the exhibition space or the exhibition module supplied by the exhibition organisers,
- Audio-visual material and Plasma/LCD screens.
The exhibitor is entitled, by contacting the organiser, to take out optional additional guarantee .
The limits and details of the basic guarantees and optional additional guarantees can be consulted in the Exhibitor page online and at the following link:
https://back-pdf.s3.eu-west-1.amazonaws.com/BIA+SAFI+15K%E2%82%AC+2025-02+SVE-Assurance.pdf

The exhibitor must ensure the surveillance of his stand during the opening hours of the exhibition to exhibitors (including assembly and dismantling). Any theft of goods or merchandise at the show, when these goods or merchandise have been left unattended and the theft occurs during exhibitor opening hours, is excluded from the guarantees of the exhibitor policy.

Article 21 - Exemption clauses and exclusions

A - For the coverage stated in paragraph “Comprehensive risk insurance for exhibition spaces and items exhibited” of article 20, the exemption per claim is :

- Euros 500 per exhibitor (in case of theft).
- Euros 250 per claim and per exhibitor (in case of breakage of fragile items).

B - The main exclusions from coverage are (no exhaustive list) :
(a) War, civil war, Foreign enemy invasion, revolution, confiscation of property, nationalisation, orders given by any government or any public or local authority, radioactive contamination, supersonic bang.
(b) Loss or damage to goods in the open air, caused by theft or bad weather.
(c) Financial loss, including loss of money and indirect loss.
(d) Variation in temperature deliberately caused by a supplier.
(e) Electrical or mechanical break-down or malfunction.
(f) Staff injury.
(g) Theft of property or goods on the site of the Exhibition, where this property or these goods have been left without supervision and the theft has taken place at a time when the site is open for occupation or use by the exhibitors, as defined or stated by the organisers of the Exhibition.
(h) Inventory deficiency.
(i) Personal effects and objects, jewellery and master pieces, cameras, radios, electronic pocket calculators and all other objects which belong to natural persons directly or indirectly participating in an event.
(j) Telephones plugged into or connected to the telecommunication network.
(k) removable software programs and packages.
(l) Theft of audio-visual equipment used for advertising purposes (such as VCR’s, laptop computer, cameras, camcorders) when these goods, during closing hours, are not stored in a specific piece of furniture and/or a room equipped with a safety lock.
(m) Theft of cash and paper securities, cheques and of any means of payment.
(n) Drones and Robots.
(o) Scratches, chips and scuffs.
(p) Vehicles and motorised equipment that are in use, being operated and/or being used as tools. Other than in these instances and if the vehicles and motorised equipment are merely exhibited, they may be covered by exhibitors’ multi-risk insurance, within the limit of a coverage cap of €15,000 and subject to strict compliance with the following conditions:

- All exhibited vehicles and equipment of all types must compulsorily be “immobilised” by the exhibitor, thereby making it impossible to start them.
- In accordance with the legislation in force, exhibited vehicles and equipment must be emptied of fuel or equipped with lockable fuel tank caps (and in this precise instance only contain a small amount of fuel).
- For exhibited vehicles and equipment that weigh less than 3.5 tonnes with a value of more than €70,000: the exhibitor must strictly prohibit access to the public.
- For exhibited vehicles and equipment that weigh more than 3.5 tonnes: if the vehicle is accessible to the public (if the cabin can be accessed, for example), the exhibitor must be present at all times during the exhibitors’ opening hours.

The aforementioned list mentions only the main exceptions and constitutes only an abstract of the General and Special Terms of the insurance policy which shall alone take precedence in the settlement of any claims.

Excluding malicious mischief by the lessor of the premises on which the show is held, the exhibitor shall waive any recourse against the lessor and its insurers,

• for any material damage caused to the exhibitor as a result of fire, explosion, electrical damage or water damage for which the lessor is liable,

• as well as for any consequential and/or non-consequential non-material damage, and particularly operating losses, suffered by the exhibitor and for which the lessor is liable, irrespective of the cause thereof.

The exhibitor irrevocably agrees that the insurance policies that it takes out include an identical waiver of recourse by its insurers.

Furthermore, the exhibitor and its insurance company abandon rights of recourse against SAFI, its insurance company, any other exhibitor and any company acting in their name, due to any corporal, material and/or immaterial, direct or non-direct, fire, explosion or water damage or "business loss".

Article 22 - Operation of the coverage
Any claim must be notified in writing to the organiser.
Failing which the insured party loses his right to claim from the insurer, all claims must be moreover notified to the insurance company, on the standard forms which are available to the exhibitor https://back-pdf.s3.eu-west-1.amazonaws.com/DECLARATION+SAFI+SINISTRE+2025-02-formulaire.pdf , within twenty-four hours in the case of a theft or within five days in the other cases, stating the circumstances of the claim and the approximate total sum of the loss.
All thefts must be notified by the exhibitor to the police department having territorial jurisdiction over the exhibition premises. The statement to the police must be attached to the claim.
To obtain payment in compensation, the exhibitor must produce detailed inventories indicating the values of the equipment exhibited and the exhibition space equipment (fittings, decoration, lighting, etc.).

SERVICES
Article 23- Fluids
Connections to electricity, telephone, water and compressed air mains are charged as stated in the Exhibitor Services Manual to exhibitors who must request connection within the time limits specified and within the technical possibilities offered by the exhibition site.
Any request concerning these services must be addressed to the distributor designated on the appropriate forms made available to exhibitors.

Article 24 - Customs
It is the responsibility of each exhibitor to complete customs formalities for equipment and products arriving from abroad. The organiser cannot be held responsible for any difficulties arising during these formalities.

Article 25 - Intellectual property rights
The exhibitor ensures the organiser that he holds or had obtained all Intellectual Property Rights held in equipment or products/ creation/ trade mark which he exhibits or permission for this exhibition. The organiser will accept no responsibility in this regard.
The organiser will be allowed to exclude the exhibitors condemned in Intellectual Property matter, such as counterfeiting.
The exhibitor entitles the Organiser as a favour, free of charge and for the duration of the concerned rights, to reproduce and use, in any territories, the equipment or products/ creation/ trademarks exhibited, for all communication tools of the trade show (Internet website show's, official catalogue, invitations, plan, promotional video, newsletter, etc.) and for all tools used to promote the exhibition (picture taken on the exhibition destined to be published in a newspaper or on Internet, TV program dealing with or shoot on the exhibition…), without this list being exhaustive.
The exhibitor guarantees the organiser that it has obtained from the holders of intellectual property rights to the goods / creations / brands and others (plans, concepts, services, etc.) that it exhibits, all the rights and/or licenses necessary for the aforementioned uses. The organiser will accept no responsibility in this regard.

Article 26 – Society of collective management
The exhibitor directly deals with the copyright royalty collection and payment collectives (SACEM, etc.) if it uses music in any fashion whatsoever on the show premises: the organiser disclaims any liability on these grounds. The organiser can verify all these agreements.

Article 27 - Products catalogue on the MOM Platform and Order-Taking Application at the Show

27.1 The Organiser provides exhibitors at the MAISON & OBJET show with a digital platform accessible at the following address https://mom.maison-objet.com (hereinafter "the Platform"). This service, included in the registration fees, allowing them to list their products from their catalogue for professional clients.

Exhibitors from the European Union who wish to sell products they have imported on the Platform are subject to the General Terms of Service Import and marketing of Products on the Platform, available via the following link:

https://back-pdf.s3.eu-west-1.amazonaws.com/CGS_-__Import_and_marketing_of_Products_on_the_Platform_100326_EN.pdf

27.2 European Exhibitors who use the order-taking Application during the show, are subject to the General Terms of Services Transactional Tool, accessible via the following link:

https://back-pdf.s3.eu-west-1.amazonaws.com/EN_-_MAISONOBJET_-_Transactional_Tool_-_Annex_1_-_GTS-100326.pdf

Article 28 - Personal Data Protection:
The personal data provided by the exhibitor to the organiser is necessary for the fulfillment, administration, management and execution of the participation contract and may be provided to the Venue manager, and third parties, including, but not limited to, sub-contractors ("Permitted Contacts") for that purpose.
Organiser processes personal data subject to the SAFI privacy policy at https://www.maison-objet.com/en/paris/legal-notice .
The exhibitor and its representatives may be contacted by the Permitted Contacts for the purposes of facilitating the participation of the exhibitor at the show, which may also include entry of the Exhibitor on the Exhibition website and/or Platform, and in any associated directory, arranging introductions to or appointments with certain Exhibition contacts, and marketing of similar products and services.

Regarding the personal data that the exhibitor may have access to and process as part of its participation in the show, the exhibitor agrees to comply with all applicable obligations as a "data controller" under the " *Data Protection Laws* " without this involving any transfer of rights, such as copyrights on the organiser databases or on the databases of any other owner. The term " *Data Protection Laws* " means any laws, rules, regulations, directive, decrees, orders or other legal requirements relating to the protection or processing of Personal Information, including General Data Protection Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 ("GDPR"), and any implementing, derivative or related legislation, rule or regulation of the European Union, a member state of the European Economic Area, Switzerland, or the United Kingdom, as may be applicable.

The exhibitor shall implement and maintain appropriate technical and organizational security measures in such a way as to meet all of the applicable requirements of the GDPR (including all measures required pursuant to Article 32 of the GDPR), ensure the protection of the rights of the data subjects, and provide a standard of protection that is at least as comparable to the protection required under the *Data Protection Laws*.

Article 29 – Lead retrieval
It may be possible to reserve badge scanners and/or Smartphones equipped with a badge scanner application, and/or other lead retrieval systems (hereafter referred to as "scanners") for a fee. These scanners are tested by the supplier before being made available to the exhibitor and are deemed to be in good working order. The exhibitor is responsible for using the scanner properly during the event (i) to allow proper data backup and (ii) for returning the equipment to the supplier at the close of the event. The organiser shall accept no liability in the event of improper handling of the equipment by the exhibitor.

The scanner shall be used by the exhibitor for scanning the badges of show visitors and attendees who visit their stand at the event. The exhibitor will receive the visitors or attendees name, company and contact details that the exhibitor may use for the purposes of promoting the exhibitor's products and services. The exhibitor shall not share the personal data of the show visitors or attendees with its affiliates or with third parties for their marketing purposes unless the visitor or attendee consents.

CATALOGUES
Article 30 - Catalogues
The organiser reserves the exclusive right to publish and sell the catalogue of exhibitors, together with the advertising which appears in the catalogue. He may subcontract all or part of this right. The information required to produce and publish the catalogue, in paper and electronic form, is provided by exhibitors at their sole risk on the show's website. The organiser cannot be held liable for omissions or errors in reproduction, typesetting or other, that might occur.
Exhibitors authorise the organiser to publish, in electronic and printed form, the information provided, on the show's website, in the official catalogue of exhibitors and/or on any other show materials (visit guides, site plans on the walls, etc.).
The exhibitor guarantees that the names, logos and, more generally, all the content provided by it for publication on the show's website or in the official catalogue or another document (visit guides, site plans on the walls, etc.), do not infringe upon the intellectual property rights of a third party and are not libellous, obscene, indecent, blasphemous or illegal.
The exhibitor agrees to indemnify the organiser and cover any damages, losses of profits, losses of reputation, incidents, costs and expenses suffered or incurred by the organiser due to a breach of the aforementioned guarantee.
The organiser reserves the right to modify, remove or group entries wherever he judges this to be useful as well as to refuse an entry to or modify texts for paid advertisements if they may cause harm to other exhibitors.

ADMISSION PASSES
Article 31 - "Exhibitors passes"

" Exhibitors passes" giving right of entry to the Exhibition subject to the conditions fixed by the organiser are issued to exhibitors.
Unused "exhibitors passes" may be neither returned nor reimbursed after the organiser has issued them against payment.

Article 32 - Invitation cards
Invitation cards intended for visitors whom the exhibitors wish to invite are issued to exhibitors subject to the conditions fixed by the organiser.
Any unfair request and/or any other use may be result in legal proceedings.
Cards which remain unused may be neither returned nor reimbursed after the organiser has issued them against payment.
Only passes, invitation cards and entrance tickets issued by the organiser give right of entry to the Exhibition.

Article 33 - Consequences of non-compliance with the visiting and access rules of the exhibition
Any exhibitor or visitor who, through voluntary action observed by the organiser, lets in one or several persons to the exhibition in contravention of the visiting and access rules defined by the organiser is liable to a fine of Euros 160 per observed breach of the rules, without prejudice to any damages payable subsequently, as set out in Article 35 below.

Article 34 - Unauthorised street trading of admission documents
Admission documents (tickets, invitations, badges, passes, etc.) cannot be sold on pain of legal action.
The unauthorised street trading of admission documents is a criminal act punishable by interrogation and arrest by the police. The penalties incurred range from a fine of 3,750€ to 15,000€ and from 6 months to 1 year in prison.
Unauthorised street trading is the fact, without proper authorisation or declaration, of offering, putting up for sale or exhibiting goods for sale or doing any other business in public places in breach of the regulatory provisions on the policing of these places (Art. 446-1. of the French Criminal Code (*Code Pénal*).

SAFETY
Article 35 - Safety
The exhibitor must comply with the security measures imposed by the administrative or judicial authorities, as well as any security measures taken by the organiser and must also enable their verification. The organiser reserves the right to verify that these measures are respected.
Surveillance is exclusively incumbent to the exhibitor and performed under the organiser's supervision ; its decisions regarding the implementation of the security rules must be executed immediately.
The organiser reserves the right to refuse admission to or have removed any person, visitor or exhibitor, whose presence or behaviour presents a risk to the security, tranquillity or image of the show and/or the integrity of the site.
The exhibitor agrees to comply with all the usage restrictions and health and safety standards applicable to the Exhibition Centre and particularly the provisions of the Security Specifications and Code of Conduct, a copy of which shall be made available by the organiser on site, during the entire show.

APPLICATION OF THE REGULATIONS - DISPUTES
Article 36 - Application of the regulations
Any breach of the provisions of these rules and, if applicable, the code of conduct issued by the organiser, may result in the exclusion of the offending exhibitor, even without formal notice, if necessary assisted by the law enforcement authorities. This applies, specifically, to non-conformity of exhibition space fittings, failure to comply with safety regulations, failure to occupy the exhibition space, display of products which do not conform to those stated in the initial application, sale of goods with immediate on-site delivery to the purchaser.
Compensation is then due by the exhibitor as damages for the damage caused to the event. This compensation is at least equal to the attendance fee, which remains the property of the organiser, without prejudice to any additional damages claimed. The exhibitor grants as a guarantee to the organiser a lien on the exhibited items, furniture and decorations belonging to it.

In the event of contradiction between the provisions of these General Rules and the terms of purchase of an exhibitor, it is agreed that the provisions of these General Rules prevail.

Any difficulties in interpreting the English version of these General Rules are resolved by referring to the meaning of the French version of the General Rules.

Article 37 - Modification of the regulations
The organiser reserves the right to rule on any cases not covered by these rules and to add new provisions whenever it deems this necessary for the smooth running of the show.

The nullity, for any reason whatsoever, of all or part of one of the provisions of these rules shall not affect in any manner the other provisions thereof. In such event, the Parties agree to negotiate in good faith to agree on a provision having insofar as possible an equivalent effect.

Article 38 - Limited liability

The liability that the organiser is likely to incur, either as a result of its own actions, even of a member of staff, or as a result of the actions of a third party, irrespective of the cause thereof, is limited, all damages included, to the sum of 15,000€ (fifteen thousand euros) plus a sum equivalent to the attendance fee paid by the exhibitor in question.

The aforementioned attendance fee includes, definitively, the amount excl. VAT featured on the attendance request signed by the exhibitor, irrespective of subsequent circumstances, such as

amendments made in accordance with article 7, or the termination of the contract.

In the event that the exhibitor receives benefits in accordance with the insurance policy mentioned in article 20, these benefits are accordingly deducted from any sum due by the organiser to the exhibitor; if a sum has already been paid by the organiser to the exhibitor, the aforementioned benefits are paid on by the exhibitor to the organiser.

This clause applies even if the third party or member of staff for which the organiser is liable has committed gross negligence, wilful or even intentional misconduct.

This clause applies even in the event of termination of the contract.

Article 39 - Objections - Time-barring
In the event of objection or dispute, irrespective of the grounds therefor, the exhibitor agrees to submit its complaint to the organiser, prior to any proceedings, by registered letter with acknowledgement of receipt. Any legal action brought prior to the expiry of a period of 15 days following receipt of the aforementioned letter shall be inadmissible.
The parties expressly relinquish the enjoyment of the provisions laid down in article 1195 of the French Civil Code relative to unpredictability and in article 1223 of the French Civil Code relative to the reduction of prices in the event of breach of contract.
In accordance with article 2254 of the French Civil Code (*Code Civil*), the parties agree to set at one year (1 year) the limit for the time-barring of rights and legal action relating to the liability that the organiser is likely to incur either as a result of its own actions, even of a member of staff, or as a result of the actions of a third party, irrespective of the cause thereof. This period shall run from the expiry of the period of 15 days specified in the previous paragraph.

THE BOND BETWEEN THE EXHIBITOR AND THE ORGANISER IS ENTIRELY AND EXCLUSIVELY GOVERNED BY FRENCH LAW. ANY DISPUTE SHALL BE SUBMITTED TO THE EXCLUSIVE JURISDICTION OF THE PARIS'S COURT AND THE FRENCH VERSION OF THIS TEXT WILL BE REFERRED TO.

TEMPORARY ASSIGNMENT OF STAFF BY A FOREIGN COMPANY

A company, whose registered office is established abroad, may temporarily assign staff for a specific mission to another company situated in France. Any employer based outside of France, who is to perform work in France, should, before the start of his work, send a prior declaration of transnational assignment to the labor inspection bureau which covers the place of his work.

Activities involved

The activities opening up entitlement to temporary assignment are the following:

- provision of services (as outsourcing): industrial, commercial craft, freelance or agricultural activity, performed within the framework of a contract concluded with a service provider
- intra-group mobility: provision without charge of staff between companies of the same group for a task or training,
- provision of temporary staff: a temporary employment company may assign staff to a user company in France, for specific tasks,
- operation on its own behalf (self-service): a company established abroad, whether or not it is the owner of an establishment in France, may temporarily assign its staff there for specific tasks (client delivery for example).

Obligations of the original company

The employer, during the period its staff is assigned in France, is subject to French rules (employment code, laws, regulations, collective agreements...) in terms of remuneration, professional equality, working times, employment conditions...
Conversely, the provisions of French labor law relating to the concluding and breaking of the employment contract, training, social insurance, etc., do not apply to assigned workers. It is the law of the employees' country of origin which applies.
The assigned worker remains under contract with his employer established abroad, which continues to pay him. There is no contractual link with the French hosting establishment.
Employers established outside the EU must obtain a work permit for the duration of their activity in France.
For employees established within the EU but whose employees are citizens of a non-EU State, the latter can be assigned without having to show a work permit, if they are the holders of a document authorizing them to work in the country where their employer is based.
Once the task has been completed, the employees resume their work within the original company.

Declaration prior to posting of employees

Before the start of the work, the employer who is established abroad must send an assignment declaration, which must be written in French, to the regional office of Direccte (Regional directorate for companies, competition, consumption, work and employment), in the place where the work is to be carried out, by registered letter with return receipt, by fax or e-mail.
In it, the employer must specify the identity of all the staff he wishes to assign to France, whether they are citizens of the EU or of another State.
Transport companies who temporarily assign drivers or cabin crew to France are not subject to this obligation.

More information on:
https://travail-emploi.gouv.fr/droit-du-travail/detachement-des-salaries

Declaration prior to posting of employees:
https://www.sipsi.travail.gouv.fr/#/auth/login

SALON MAISON&OBJET JANUARY 2027

EXHIBITOR HEALTH & SAFETY INSTRUCTIONS

RECEIPT CONFIRMATION CERTIFICATE EXHIBITOR to be returned to D.Ö.T.

Before 12/07/2026 - Subject of the email: SALON MAISON&OBJET JANUARY 2027
Email: sps@d-o-t.fr or Fax: +33 (0)1 46 05 76 48

EXHIBITING COMPANY: .....
Represented by the **Stand Manager:** Mrs /Mr .....
Phone number: ..... Email: .....
STAND AREA (in sqm): ..... **STAND NUMBER:** .....

☐ The exhibiting company declares that he have read the document relating to the prevention of accidents at work and health protection concerning their participation in the SALON MAISON&OBJET JANUARY 2027, undertakes to comply with it witout reservation or restriction and has consulted the health protocol measures in force on the trade show website.

PLEASE TICK BOX A OR B

☐ **A -** If your stand is built by the Organiser or by yourself or by a single company without subcontractors:

THEN YOU MUST:

Return this certificate to D.Ö.T with a visual representation of your stand and forward the information in this Exhibitor Health & Safety Instructions to the service provider (appointed by you) who will be working on your stand during the assembly and dismantling periods. The service provider must send us the information requested in the CERTIFICATE (on page 2 of this document).

☐ **B –** If your stand meets at least one of these characteristics:

- Is built by **at least two independent companies** (including sub-contractors) ..... ☐ OUI ☐ NON Quantity: ....
- Includes a **mezzanine floor** ..... ☐ OUI ☐ NON
- Includes partitions walls/decorations more than **3 meters high** ..... ☐ OUI ☐ NON
  - Do you use **electrical tools?** ..... ☐ OUI ☐ NON
  - Do you use **lifting machines ?** (forklift, electrical pallet trucks, mobile platform lift) ..... ☐ OUI ☐ NON

THEN YOU MUST:

1/ Return this certificate to D.Ö.T, accompanied by a visual of your stand.
2/ Appoint a HEALTH AND SAFETY COORDINATOR
(Law of 31/12/93 N° 93-1418 and Decree of 26 December 1994 N° 94-1159).
This coordination task cannot, under any circumstances, be carried out by yourself or your stand builder/design office.
It must be carried out by an Health & Safety Coordinator who holds an official certificate of competence.

Have you already appointed a Health and Safety Coordinator?

☐ YES
In accordance with current legislation, ***the Health and Safety Coordinator appointed by the Exhibitor is required to send DÖT the G.S.H.P.C.P. relating to the stand at least 30 days before the start of the event set-up,*** *specifying the* ***dates and times of visits.***
Name: .....
Phone number: ..... Email: .....

☐ NO

EXHIBITOR COMMERCIAL STAMP AND SIGNATURE

Place and date: .....

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SALON MAISON&OBJET JANUARY 2027

RECEIPT CONFIRMATION CERTIFICATE SUPPLIERS to be returned to D.Ö.T.

Before 12/07/2026 - Subject of the email: SALON MAISON&OBJET JANUARY 2027
Email: sps@d-o-t.fr or Fax: +33 (0)1 46 05 76 48

THE HEALTH & SAFETY NOTICE IS A GENERAL COORDINATION PLAN FOR SAFETY AND HEALTH PROTECTION INTENDED FOR THE EXHIBITOR, ITS SUPPLIERS AND SUBCONTRACTORS.

AS AN EXHIBITOR, YOU ARE REQUIRED TO FORWARD THIS DOCUMENT TO YOUR MAIN SERVICE PROVIDER OR SUPPLIERS.

EXHIBITING COMPANY: .....

STAND AREA (in sqm): ..... **STAND NUMBER:** .....

AGENCY or STAND BUILDER or GENERAL INSTALLER contact details (if you have one):

NAME: .....

Adress: .....

Zip code: ..... City: ..... Country: .....

Phone number: ..... Email: .....

Project manager: ..... **Position:** .....

SUBCONTRACTORS LIST

COMPANY	WORKS CARRIED OUT	START DATE OF WORK	CONTACT ON SITE	EMAIL

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SALON MAISON&OBJET JANUARY 2027

IMPORTANT! PLEASE NOTE

Legislation on the Prevention of accidents at work requires coordination in terms of health and safety for any construction site involving at least two companies or self-employed workers.

The Exhibitor Health and Safety Notice, which has been provided to you, sets out all the measures designed to prevent risks arising from the interference of the activities of the various parties involved in this event.
This document was ESTABLISHED at the request of the Exhibition Organiser by the Coordinator MARTIN JOUËT in accordance with the requirements set out in the applicable legislation, in particular Law of 31.12.1993 N° 93-1418 and Decree 26.12.1994 N°94-1159, amended and supplemented by Decree n° 2003-68 of 24.01.2003.

Your are therefore requested to **study it and apply the regulatory measures defined** in this document.
This General Coordination Plan cannot replace the provisions of the **Labour Code.**
It in no way diminishes the **responsibilities and duties of the companies operating on the site**.

For SALON MAISON&OBJET JANUARY 2027, this coordination mission is carried out by the company SAFI through a delegated coordinator, supported by a team of experts who make up the safety group of SALON MAISON&OBJET JANUARY 2027 security unit.

This document is a General Health and Safety Protection Plan intended for the Exhibitor, its suppliers and subcontractors.

It is based on general principles of prevention, namely:

- **AVOID RISKS,** by eliminating the hazard or exposure to hazard,
- **ASSESS RISKS** that cannot be avoided,
- **COMBAT RISKS** at source,
- **ADAPT WORK TO PEOPLE**, taking into account inter-individual differences, with the aim of reducing the effects of work on health,
- **TAKE INTO ACCOUNT THE STATE OF TECHNICAL DEVELOPMENT**,
- **REPLACE WHAT IS DANGEROUS** with what is not dangerous or less dangerous,
- **PLAN PREVENTION** by integrating technology, work organisation and working conditions into coherent whole,
- **TAKE COLLECTIVE PROTECTIVE MEASURES,** giving them priority over individual protective measures,
- **GIVE APPROPRIATE INSTRUCTIONS TO WORKERS** (the contractor must train and inform employees so that they are aware of the risks and preventive measures).

EXHIBITOR DUTIES AND LEGAL OBLIGATIONS

1 - COMPLETE, SIGN and SEND the Safety Instructions Certificate (p.1) by email or fax to **DÖT, indicating in the subject line :** SALON MAISON&OBJET JANUARY 2027

Email : sps@d-o-t.fr - Fax : +33 (0)1 46 05 76 48

2 - FORWARD THE INFORMATION IN THIS NOTICE to all service providers (appointed by you) working on your stand during the assembly and dismantling periods

3 - CONSULT THE HEALTH MEASURES IN FORCE (on the exhibition website).

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SALON MAISON&OBJET JANUARY 2027

EVENT SET-UP AND DISMANTLING DATES

On the last day of assembly, 01/13/2027, no motorised vehicles will be allowed in the halls
(unless exceptional permission is granted by the organiser).
During dismantling, on January 18th 2027, motorised vehicles will only be allowed in the halls from 9.00 pm onwards.

	ASSEMBLY	DISMANTLING
EXHIBITORS	From January 11th to 13th 2027 from 8:00 am. to midnight	January 18th 2027 from 6:00 pm to midnight January 19th 2027 from 8:00 am to 12:00 am

MANDATORY DURING ASSEMBLY AND DISMANTLING

- ☑ **ASSEMBLY/DISMANTLING BADGE**
  to access the exhibition halls
- ☑ **SAFETY SHOES (reinforced toecaps + puncture-resistant soles)**
  for anyone entering the exhibition site during these periods
- ☑ **HELMETS MUST BE WORN**
  by all aerial platform and for any task involving a risk of working at height
- ☑ **CUTTING OR SANDING EQUIPMENT (fixed or portable electric) EQUIPPED WITH A VACUUM OR DUST COLLECTION SYSTEM**
  to be accepted in the halls (Art. R 4412-70 of the Labour Code)

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SALON MAISON&OBJET JANUARY 2027

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I. GENERAL INFORMATION ABOUT THE OPERATION

I.1. DEFINITION

The Exhibitors' Health & Safety Instruction is a document written and established by the Health & Safety Coordinator which defines all the measures to be taken to prevent risks arising from the interference of the activities of the various companies during the assembly and dismantling of **SALON MAISON&OBJET JANUARY 2027**.

It must be communicated to all Exhibitors, who must forward it to their stand builders / suppliers (if they have any). It enables them to inform all companies involved of the special measures to be applied in terms of occupational safety.

I.2. COMPOSITION

The Health & Safety Instructions includes a **certificate**.

The Site Safety Regulations, the Fire Safety Instructions and the Technical Guide for the exhibition are available from the Organiser.

I.3. DEFINITION OF THE COMPANY

Any company providing services to the Exhibitor, and responsible for constructing the stand infrastructure is considered a company.

The Exhibitor is responsible for its own suppliers, service providers and subcontractors.

Companies, as well as their suppliers and subcontractors, are responsible for their own employees and for providing them with the means to work in the best possible conditions.

The company manager remains responsible for the safety of its employees and is required to implement the necessary measures to prevent and control risks.

The courts impose heavy penalties for breaches of employee health and safety. Company managers may be held civilly and/or criminally liable.

Companies declare that they have read the texts cited in this document, as well as the general terms and conditions for organising the exhibition filed with the Organiser, and must have:

- Taken note of the plans and documents useful for carrying out their work, the technical files for the event, and familiarised themselves with the sites, working hours, locations and areas where the works are to be carried out, and all general or local factors relating to the execution of the works.
- Accutely assessed all the conditions for carrying out the works and be fully and completely aware of their importance and specific features.
- Conducted a detailed site visit and familiarised myself with all the physical conditions and constraints relating to the locations of the work, access, surroundings, the execution of the work on site, and to organisation and operation of the ongoing constriction site.

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SALON MAISON&OBJET JANUARY 2027

II. ADMINISTRATIVE INFORMATION

II.1. PARTICIPANTS

II.1.1. GENERAL ORGANISATION

SAFI is the general commissioner of the **MAISON & OBJET 2027 EXHIBITION.**

ORGANIZER / EMPLOYER
SAFI 8, rue Chaptal - CS 50028 75442 PARIS Cedex 09 France Tel : +33 (0)1 44 29 02 00
OPERATIONS MANAGER
Mr Franck BALDINI

CONTACT(S) RECEIVING EXHIBITORS' DEMANDS		
EXHIBITOR DEPARTMENT 1,2,3 **Mrs Ingrid CARTON** Email: ingrid.carton@safisalons.fr	**EXHIBITOR DEPARTMENT 4, 5A** **Mrs Marie HERPIN** Email: marie.herpin@safisalons.fr	**EXHIBITOR DEPARTMENT 6,7** **Mrs Laure TOUZEAU** Email: laure.touzeau@safisalons.fr
INSURANCE AGENCY **Civil responsibility / Damages to property**		**TOWN HALL**
ACE EUROPEAN GROUP Ltd UK Head Office - The ACE Building 100 Leadenhall Street LONDON EC3A 3BP UK		**MAIRIE DE VILLEPINTE** Place de l'Hôtel de Ville 93240 VILLEPINTE Tel : +33 (0)1 41 52 53 00

II.1.2. HSP COORDINATION / FIRE SAFETY

HEALTH AND SAFETY COORDINATOR	FIRE SAFETY REPRESENTATIVE
D.Ö.T 93 rue du Château 92100 BOULOGNE-BILLANCOURT Phone number: +33 (0)1 46 05 17 85 Fax: +33 (0)1 46 05 76 48 Email: sps@d-o-t.fr	**HANDI'SECUR - Madame Isabelle FERRANDES** 34 rue Henri DUNANT 55100 - VERDUN Tel : +33 (0)6 87 99 86 59 Email : safisalons@handisecur.com
The dates of the safety officer's presence have not been defined. **The date of the safety commission's visit has not been set.**	
FIREPROOFING	
Groupement NON FEU 37-39 rue de Neuilly BP 249 92113 CLICHY Phone number: +33 (0)1 47 56 31 48	**Groupement Technique Français de l'Ignifugation** 10 rue du Débarcadère 75017 PARIS Phone number: +33 (0)1 40 55 13 13
EXPERT IN STRUCTURAL STRENGTH	
SOCOTEC **M. Patrick PEREIRA** Tel : +33 (0)6 08 12 08 21 - Email : patrick.pereira@socotec.com	

II.2. DEFINITION OF INTERVENTION AREAS

PARK	HALLS
PARC DES EXPOSITIONS DE PARIS NORD VILLEPINTE VIPARIS ZAC de Paris-Nord II CD 40 93420 VILLEPINTE Welcome Center: +33 (0)1 40 68 22 22 Exhibitor's Center: +33 (0)1 40 68 16 16	**1 - 2 - 3 - 4 - 5A - 6 - 7**

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II.3. INSTITUTIONAL BODIES

LABOUR INSPECTION	CRAMIF
Inspection du travail - Unité de contrôle n°5 2 rue de La Haye Roissy pôle – Le Dôme Bât. 2 - BP 13102 95701 ROISSY CDG CEDEX Email : ldf-ut93.uc5@direccte.gouv.fr Tel : Secrétariat UC 5 01 48 62 78 92	Service des Risques Professionnels - Antenne 93 17/19 avenue de Flandre 75954 PARIS Cedex 19 Tel : +33 (0)1 44 65 54 50
O.P.P.B.T.P.	**GLOSSARY**
25 avenue du Général Leclerc 92100 BOULOGNE-BILLANCOURT Tel : +33 (0)1 46 09 27 00	**CRAMIF :** Caisse Régionale d'Assurance Maladie d'Ile de France **OPPBTP :** Organisme Professionnel de Prévention du Bâtiment et des Travaux Publics

II.4. EMERGENCY SERVICES

AT THE EXHIBITION SITE

EMERGENCY POST	GENERAL SURVEILLANCE POST
MS2C Tel : +33 (0)7 81 22 78 48	Tel : +33 (0)1 48 63 30 49
	FIRE SAFETY
	Tel : +33 (0)1 48 63 30 49

OFF-SITE

FIRE SERVICE	POLICE STATION
1 Chemin des Vaches 93290 TREMBLAY EN FRANCE Tel : 18 ou 112 (mobile) ou +33 (0)1 48 60 69 48	1/3 rue Jean FOURGEAUD 93420 VILLEPINTE Tel : 17 ou +33 (0)1 49 63 46 10
SAMU	**NEAREST HOSPITAL**
125 rue de Stalingrad 93000 BOBIGNY Tel : 15 ou +33 (0)1 48 96 44 44	Hôpital Intercommunal Robert BALLANGER Bd Robert Ballanger 93602 AULNAY SOUS BOIS Tel : +33 (0)1 49 36 71 23 / 22

III. GENERAL EVENT ORGANISATION

III.1. GENERAL OVERVIEW OF THE EXHIBITION

See Exhibitor's Guide.

III.2. HALL USAGE SCHEDULE

DATES & OPENING HOURS TO THE PUBLIC
From January 14th to 17th from 9:30 am to 6:30 pm January 18th from 9:30 am to 6:00 pm.

III.3. MISCELLANEOUS SERVICES

See Exhibitor's Technical Guide.

III.4. SITE USAGE

III.4.1. TRAFFIC WITHIN THE PARK

Temporary occupation of this area requires compliance with the standards and conditions (access times, parking, speed limits, etc.) defined by the regulations in force within and around the site. These regulations, as well as the site specifications, can be consulted at the Organiser's offices.

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Parking management (and duration), traffic management (separate lanes for pedestrians and vehicles with markings on the ground) and access for delivery vehicles will be organised by the Organiser around the halls and within the Park.
Trucks must be unloaded outside the halls in the designated areas. They may not drive or unload inside the pavilions unless the organiser granst special permission.

All vehicles, even those parked, **must be identifiable.**
Private vehicles must not park **near the halls.**

III.4.2. TRAFFIC MOVEMENTS INSIDE THE HALL

No delivery vehicles or private vehicles will be allowed in the halls during set-up and dismantling periods without access authorisation from the Organiser.
Means of transport for people (motorised or otherwise) such as scooter, bicycle, skateboards, rollerblades, electric vehicles, etc. **are prohibited in the halls**. Bicycles are permitted outside but prohibited inside the pavilions.

Carts with a rear tipper are permitted in the pavilions, but those carrying passengers only will not be allowed to enter the halls and must be driven at walking pace. They may be parked near the entrances as long as they do not obstruct the movement of vehicles and pedestrians.

Plans, showing the traffic lanes, the location and contact details of emergency services, the location of open toilet, vehicle access times and storage areas, **will be displayed at the entrances**.

Traffic (of people and lifting equipment), around the stands, **must be able to move freely at all times during assembly and dismantling.**

The safety aisles, as defined on the general exhibition plan, must be respected and **kept clear of all equipment and packaging.**

No storage or parking is permitted on the traffic routes defined on the hall plan.

Signs reminding visitors of essential safety and prevention rules will be displayed at the entrances to the pavilions:

RESPECT - INDOORS:
- Fire lanes and red routes
- Storage areas
- The environment by using non-polluting vehicles
- Fire-fighting equipment

RESPECT - OUTDOORS:
- Fire lanes and access routes
- Parking areas
- Unloading areas
- Access doors

IV. HANDLING CONDITIONS

IV.1. GENERAL INFORMATION

The movement of equipment presents risks and it is necessary to limit these as much as possible through rigorous management and distribution of materials.

Companies referenced by the Exhibitor are requested to implement means of identifying equipment and personnel (stickers, vests, etc.).

Lifting and handling equipment must comply with the requirements of the regulations in force.
It must be kept in good working order and undergo periodic inspections in accordance with Article R 4535-7 of the Labour Code.

The following documents must be available on site (Article L 4711-1 of the Labour Code):
- **a valid** insurance certificate
- **a valid** certificate of conformity (lifting equipment inspection report).

Pallet trucks must not be overloaded. The centre of gravity of the load and the condition of the ground must be taken into account to prevent the load from tipping over.

It is prohibited to climb onto equipment not designed for transporting people.

Priority should be given to mechanical handling and the necessary organisational measures should be taken to minimise the use of manual handling (Article R 4541-3 of the Labour Code).
However, when this cannot be avoided, the employer must take appropriate organisational measures or provide workers with suitable equipment to limit physical effort and reduce the risk involved in this operation (mechanical aids, gripping devices).
The weight of loads should be reduced and the workstation should be adapted to ensure that handling is carried out in the best possible conditions (workspaces, reduction of distances over which loads are moved, etc.).

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Employees should be trained in the risks associated with manual handling.
During handling, it must not be possible for the load to become detached.

When handling glass panels, it is recommended to use **suction cups**.
Workers must wear **protective equipment** when handling glass panels.
Once the glass panels are in place, **specific signage** must be installed on the windows or glass to prevent collisions and the risk of injury.

Similarly, when handling plywood sheets, it is recommended to use handling clamps or panel holders.
Containers for bulk loads intended to be attached to lifting equipment must be capable of withstanding the stresses incurred during loading, transport, handling and storage of the load and must prevent the load or part of it from collapsing during these operations.
The use of straps to secure bulk loads on forklift forks is mandatory.

IV.2. USE OF MOTORISED VEHICLES

Drivers must be at least **18 years of age** hold a **driving licence issued by their employer,** as well as the **driving licence** (safe driving aptitude certificate) and the **Special Medical Fitness Certificate**.
These documents must be available on site in case of inspectione.

No passengers may be transported, and no persons may be lifted if the vehicle is not designed for this purpose.
NON-POLLUTING VEHICLES must be used that are suitable for the tasks, locations, loads and terrain configuration.

The **speed limit** must be observed for all travel outside the halls.
Observe the Highway Code.
Speed must be **reduced and adapeted** inside the halls.

IV.3. LIFTING RULES

Lifting equipment may only be used for transporting and lifting equipment and materials.
The lifting and transport of personnel may only be considered using equipment specifically designed for this purpose.

If a crane is to be used, a specific request must be made to the Organiser.
This request must specify the location where the crane will be used and the technical constraints relating to its use and installation. The strength of the ground for positioning the crane must be checked before it is set up. It must not be placed on a plate or slab of unknown strength.
The risks of interference between lifting equipment (area likely to be swept by the load and/or the equipment and common to at least two pieces of equipment) and the risk of flying over areas presenting particular dangers must be taken into account.
It is prohibited to transport loads above people (public and personnel involved).
Prior authorisation for the installation of equipment likely to fly over public property must be requested from the Town Hall by the organiser and provided to the installer.
It is therefore necessary to put in place an organisation, a schedule and an installation plan that takes into account the equipment and personnel. Management of interfering, prohibited or restricted access areas must be defined and implemented.
For night work, artificial lighting of at least 100 lux must be provided. This lighting must not cause any annoying shadows or glare.
In the event of crane operations with limited visibility, a properly trained manoeuvring guide shall be present and shall have a (good quality) radio link with the crane operator.
Equipment fitted with an anti-collision device shall be preferred.
These requirements must be included in the company's IHSPP.
Cranes may only be used within the permissible wind ranges for operation. When not in use, instructions must be given regarding the measures to be taken by the crane operator to ensure that the crane is kept in safe condition at the end of the working day. An anemometer must be available on site.
In stormy weather, the crane must be shut down.
In car parks or outdoor exhibition areas, before any lifting operation using a crane, it is mandatory to take into account the crane's movement in relation to surrounding high-voltage power lines. Crane jibs must not come within 5 metres of the power lines. (Article R 4534-108 of the French Labour Code).
The presence of cranes in an airport area requires mandatory lighting equipment at the tip of the jib.

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The certificate of conformity for lifting equipment and its accessories must be available for inspection.
The maintenance and operation of each piece of lifting equipment must be carried out exclusively by the company supplying the equipment. This equipment is the sole responsibility of that company.
Regardless of the lifting equipment used, users must ensure that they do not work above each other and take all necessary safety precautions (no standing or walking under the load).
The movement of handling equipment with loads raised is prohibited, except in the presence of a foreman who will signal their passage to the public present.
The maximum load specifications for each strap must be respected.
Assembly and lifting operations shall be carried out in accordance with Articles R 4534-95 to 102 of the Labour Code.

REMINDER - IT IS PROHIBITED TO:

- drive a rider-type forklift truck without a driving licence,
- allow an unauthorised person to drive your forklift truck,
- lift a load exceeding the capacity of the machine,
- increase the counterweight value of the forklift trucks,
- lift an unbalanced load,
- lift a load with only one fork arm,
- drive with a high load,
- brake suddenly,
- take corners at high speed,
- fail to obey traffic signs,
- use traffic routes other than those established,
- place metal parts on the storage batteries
- transporting people on vehicles not specially designed for this purpose,
- leaving the engine running when the driver is not present,
- lifting people with vehicles not specially designed for this purpose,
- leaving the truck in traffic lanes or on a slope,
- leaving the ignition key in the truck when the driver is absent,
- parking or passing under a raised fork, even if it is not loaded,
- smoking near a charging battery or while refuelling thermal trucks

IV.4. STORAGE

Materials must be stored on the walkways (or parts of walkways) reserved for this purpose, within the site perimeter or in storage areas where provided.
Carpet rolls must not be stored on traffic routes.
It is prohibited to store loads on buildings or structures without the organiser's authorisation.

To this end, traffic plans will be displayed at the entrances to the halls. The schedules and restrictions on use will be specified therein.

All participants are requested to strictly adhere to these plans.

Once assembly is complete, racks, pallets, etc. may not be stored inside the exhibition hall or in areas behind the cladding (unless authorised by the Organiser).
During the assembly/dismantling period, vehicles may not be parked in the aisles but must be parked in a storage area designated by the Organiser's technical managers.
The companies involved in setting up the stand (and their subcontractors) shall plan the arrival of their equipment and materials, their distribution and the removal of empty containers so that they do not interfere with the movement of vehicles and people in the aisles at any time.
During the period when the exhibition is open to the public, no vehicles will be allowed inside the halls.
Stacked racks, crates, etc. must not exceed the height of the site's cladding or fencing.

V. CLEANING

The site must be maintained at all times to avoid any risks that could arise from cluttering the stand and its surroundings with waste.

Exhibiting companies are responsible for cleaning their space and removing their rubble and waste of all kinds.
They must arrange for the reservation and removal of skips if necessary
and manage their filling. It is the responsibility of each participant to either cover the skips or weigh down the rubble to prevent it from flying away.
An organisation must be put in place around the skips to prevent any risk in the event of waste falling during filling (guides, markings, etc.).

It should ne be noted that no worker should climb into a skip or wagon.

When dismantling the stand, **the removal of the various decorative elements must not obstruct the movement of people and equipment** in the aisles surrounding the stand.

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VI. FACILITIES AVAILABLE DURING SET-UP AND DISMANTLING

VI.1. TOILETS

In order to facilitate the general organisation of set-up and dismantling, and to improve working conditions, the Organiser will have the Park open additional shared toilet facilities in the exhibition halls from the first day of set-up until the end of dismantling. A maintenance service will ensure the cleanliness of the premises.

The sanitary facilities that are open will be indicated on the plans displayed at the entrance doors to the halls.

VI.2. CHANGING ROOMS / CANTEEN

The company is responsible for providing its staff with changing rooms (if necessary), in accordance with the legal texts in force, which can be consulted at the Organiser's premises.
There is no dining hall provided for meals.
It is prohibited to consume alcohol or illegal substances on the site and to smoke in the premises (halls, marquees, bungalows, etc.).

VI.3. ON-SITE TELEPHONE

Each company shall provide its staff with a telephone that is accessible during the site's opening hours.

VI.4. ACCOMODATION

The company is responsible for providing accommodation for its staff off-site.

VII. ACCESS CONTROL

Access to the exhibition is only permitted to persons and vehicles with authorisation (or a badge) provided by the Organiser.

To this end, badges are distributed to each participant in the event.

Signs prohibiting public access, reminding visitors of the essential safety rules to be followed on site, will be posted at the doors of the halls. **These entrances will be guarded.**

Visits to the site by persons other than authorised participants (children, friends, family, pets, etc.) are **strictly prohibited unless agreed by the organiser** and under certain conditions (visit itinerary to be followed, wearing of personal protective equipment, etc.).

VIII. GENERAL SAFETY OBLIGATIONS OF EACH PARTICIPANT

VIII.1. PARTICIPATING STAFF

VIII.1.1. MEDICAL FITNESS

All personnel working on the site must be medically fit and have undergone the medical examinations and vaccinations required for the profession, as well as those required by occupational health services. **These fitness certificates must be available on site.**

VIII.1.2. SAFETY TRAINING

In accordance with the regulations in force, and under its own responsibility, the company must ensure that all workers arriving on site have undergone safety training (presentation of specific risks, traffic conditions outside and inside the site, safety measures applicable during the execution of work, specific safety instructions, explanation of operating procedures, monitoring of preventive measures defined for each task in the Specific Health and Safety Plan).
All employees using tools must be trained in their use.

VIII.2. RECORDS

VIII.2.1. REGULATORY RECORDS

The company must keep (on site) the mandatory legal documents and records that may be requested by administrative control services.

Any employer based outside France who plans to provide services on French territory must comply with the provisions of the Labour Code and submit (before commencing work in France):
- a Certificate A,
- a Prior Declaration of Posting of its employees,
- a Certificate of Filing with the Labour Inspectorate of the place where the service is to be provided.

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Access the online declaration portal: www.sipsi.travail.gouv.fr

VIII.2.2. JOINT INSPECTION VISITS

Upon arrival at the assembly/disassembly site, companies that have never worked on the site before must carry out a joint inspection visit with the Safety Coordinator for their stand. A visit report will be established by the Safety Coordinator and signed by each company manager.
Protection and safety measures are defined with the site managers and the stand Safety Coordinator in accordance with the GHSPP established by the latter, taking into account the GHSPP for the event based on the condition of the site at the time of the visit and the terms of the visit.

VIII.3. PROTECTIONS

Stakeholders are reminded **to prioritise COLLECTIVE protections** over INDIVIDUAL protections whenever technically possible.

VIII.3.1. COLLECTIVE PROTECTION

Definition : Standardised protective measures put in place by a company (barriers, nets, floors, cladding, guardrails, etc.) designed to ensure the collective safety of personnel working at height or on a floor during assembly and dismantling.

This collective protection must be rigid, consisting of a rail, sub-rail and toe board securely fixed in place, and must be installed using appropriate means before any work is carried out on a floor or at height (from 50 cm) during assembly (Standard NF E85-015). It may only be removed once the permanent protection or partitioning has been installed.

Stairs and floors must be installed as a priority and secured with guardrails, or fitted with the final railing as soon as they are in place.

**Holes must be protected (covered or with guardrails).
Material storage areas must be secured.
Protective measures must be installed on the underside of floors.**

It should be noted that mezzanine structures or high decorative elements must be designed to accommodate these protections.

During dismantling, all of these protections must be reinstalled.

Collective protections must be described by each company in their respective Specific Health and Safety Plan.



The company responsible for the construction and dismantling of a mezzanine, a multi-storey marquee, stage, grandstand, structure, etc. must put in place a system for the delivery, supply or removal of equipment at height

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that ensures collective protection for people working at height at all times (material reception, ramp equipped with protective devices, etc.).

The company shall ensure that collective protective measures are maintained and shall be held liable in the event of intervention in unprepared and unprotected areas. It must respond immediately to any direct request from the Stand Coordinator to repair or complete these protective measures.

Art. R 4323-65: Collective protection devices must be designed and installed in such a way as to prevent their interruption at access points to workstations, in particular due to the use of a ladder or staircase. However, where such interruption is necessary, measures must be taken to ensure equivalent safety.

In the event that a company fails to establish collective protective measures, the absence of which is likely to cause a risk to other trades and its own personnel, the exhibiting company shall have such collective protective measures put in place by a company of its choice at the expense of the defaulting company.

Any resulting work stoppage will also be the responsibility of the defaulting company.

It should be noted that modular cells and containers must be equipped with collective protection measures during installation. These protective measures must be rigid and secured before any work is carried out on the roofs. THEY MUST REMAIN IN PLACE UNTIL THE END OF DISMANTLING.
These protective elements must be included in the cost estimate and described, along with their installation and that of the stairs, in the company's IHSPP (Safety Plan for the Construction Site).
They should preferably be unloaded using forklift trucks. For the installation of stacked bungalows, a calculation note will be established and the layout plans must be submitted to the Fire Safety Officer.

VIII.3.2. INDIVIDUAL PROTECTION EQUIPMENT

It should be noted that **personal protection against falls from height** can only be considered in cases where temporary collective protection equipment cannot be used or where it is not possible to use equipment for access and work at height that provides collective protection.

It is mandatory to have equipment that complies with current regulations.

Workers must be protected by means of a **fall arrest system.**

Attachment points, anchor points and lifelines
must be secure and allow the equipment to be used safely.
The strength of the support must be assessed by a competent person and checked before use.
They must be safely accessible and located above the workstation.

An organisation must be put in place to ensure that the user never works alone.
Rapid rescue procedures in the event of a fall must also be planned in advance.

Companies working during assembly and dismantling periods must provide their staff with the following Personal Protective Equipment (PPE), among other things:

- Work clothes,
- Gloves suitable to the work,
- Safety helmets that meet standards,
- Safety shoes (toecaps + puncture-resistant soles),
- Safety harnesses that comply with standards when collective protective equipment cannot be udes (Art R 4223-61 of the Labour Code),
- Welding masks and protective goggles when welding, deburring or grinding.

Safety footwear (toecaps + puncture-resistant soles) **must be worn by anyone entering the exhibition site during set-up and dismantling periods.**

Wearing a helmet is mandatory for all platform operators and for any task involving risk.

Working alone is prohibited.
Compliance with these provisions, maintenance and proper care of this equipment are the **responsibility of each company. Each company manager must provide the equipment and ensure that it is worn.**

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VIII.3.3. WORKING IN SPECIAL WEATHER CONDITIONS

Specific weather conditions (cold, wind, rain, extreme heat, sun) can pose health risks.
Anticipate the effects of these weather conditions by implementing appropriate preventive measures.

When faced with difficult temperatures, the business manager must:
- Assess the risk and include it in the Single Document,
- Plan appropriate preventive measures,
- Inform employees about the specific risks associated with particular weather conditions and the means of protection,
- Do not expose young workers under the age of 18 to difficult temperatures.

Below 5°C, the cold can pose a risk: increased fatigue, numbness, clumsiness, loss of dexterity, difficulty moving and handling objects, hypothermia, falls on slippery floors, musculoskeletal disorders, etc.
Exposure to cold should be limited by planning ahead, adjusting work schedules and rhythms, and adapting the work environment.

Employers must provide employees with clothing and personal protective equipment to protect them from the cold and bad weather.

In all seasons: storms, hail, heavy rainfall, strong winds, etc. can be hazardous to health and cause serious accidents.
The risks encountered may include:
- A worker falling due to a slippery floor or roof or a slippery scaffolding floor,
- Scaffolding tipping over,
- Cranes overturning, etc.

It is therefore the employer's responsibility to suspend work on the roof until conditions become favourable again.

The employer must ensure that the temperature conditions are suitable for work. In the event of high temperatures, they must maintain the premises at a temperature suitable for work.
The employer must assess and prevent the risks associated with periods of intense heat. The employer must assess the risks associated with workers' exposure to periods of intense heat, indoors or outdoors, on the basis of the following principles.
The employer must assess and record in the DUERP (single document on occupational risks) the risks associated with thermal environments.

COLOUR SCALE	TYPE OF HEAT WAVE
GREEN ALERT	Seasonal monitoring without particular vigilance
YELLOW ALERT	**Heatwave:** short-term exposure (1 or 2 days) to intense heat posing a risk to human health, particularly for vulnerable or overexposed populations, especially due to their working conditions or physical activity. **Prolonged heatwave:** sustained high temperatures (bio-meteorological indices (BMI) close to or below departmental thresholds).
ORANGE ALERT	**Heatwave period:** period of intense, sustained heat during which the bio-meteorological indices reach or exceed the departmental thresholds and which is likely to pose a health risk for the entire exposed population, also taking into account any aggravating factors (humidity, pollution, early onset of heat, etc.).
RED ALERT	**Extreme heatwave:** heatwave that is exceptional in terms of its induration, intensity and geographical extent, which has a significant impact on the health of the entire population, or which could lead to collateral effects, particularly in terms of business continuity

Exposure to high temperatures and direct sunlight at work can have health consequences.
The risks encountered may include: fatigue, headaches, nausea, dizziness, muscle cramps, dehydration, heatstroke, sunburn, sunstroke, skin cancer, etc.

It is advisable to limit exposure to heat and sunlight by planning ahead (provide 3 litres of cool water per day per person), adjusting work schedules and rhythms, and adapting the working environment.
It is recommended to wear light-coloured, loose-fitting clothing that covers the body to promote evaporation of perspiration, and to cover the head, neck and torso. Working with a bare chest is not recommended as it is dangerous. If the employer tolerates such behaviour, they may be held liable.
The employer must provide a system for reporting any physiological signs, situations of discomfort or distress, and for providing assistance to any worker as quickly as possible.

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IX. GENERAL CONSTRUCTION RULES

IX.1. DECORATIONS

Wherever possible, sets should arrive on site pre-built, ready to be assembled, in order to minimise on-site construction work and the associated risks. They should be designed so that they can be dismantled cleanly and safely.

It is strictly forbidden to use compresed air to remove panels and partitions during dismantling.

IX.2. WORKING AT HEIGHT

Decree No 2004-924 of 01.09.2004 on the use of work equipment provided for temporary work at height and incorporating new provisions into the Labour Code. (Articles R 4323-58 to R 4323-90).

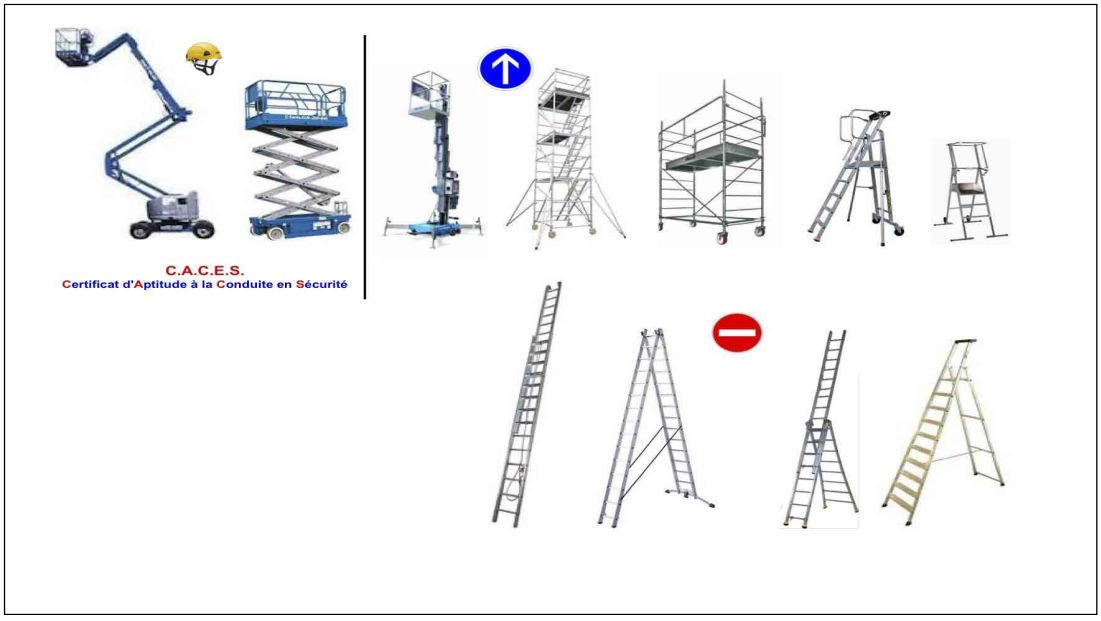
All work in a stairwell must be carried out using equipment that is suitable for the environment and complies with regulations.

Companies installing marquees, structures, mezzanines, etc. must, for all work carried out by their personnel on the structure during assembly, maintenance and dismantling, put in place the appropriate safety measures for such work (guardrails, flooring, access, etc.). The methodologies for carrying out this work must be included in the company's IHSPP (safety plan).

In all cases, personnel involved in these assembly and dismantling phases must hold a valid work at height certificate and authorisation from their employer.
Difficult weather conditions (strong winds, heavy rain, storms, etc.) must result in the postponement of the tasks to be carried out.

IT IS PROHIBITED TO USE LADDERS, STEPS AND STEP STOOLS AS WORKSTATIONS.
(Article R 4323-63 of the Labour Code)

However, this equipment may be used when it is technically impossible to use equipment that provides collective protection for workers, or when the risk assessment has established that the risk is low and the work is of short duration and not repetitive in nature (Article R 4323-63 of the Labour Code).



Companies may work at height from scaffoldings or mobile platforms, taking into account the floor strength values.

Scaffolding must be erected by authorised personnel in accordance with the manufacturer's instructions or guidelines, with platforms at the correct height and **guardrails and stability struts in place in accordance with the rules in force.**

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Art. R 4323-77: Scaffolding must be equipped on the outer sides with collective protection devices as provided for in paragraph 2 of Article R 4323-59.

Before use, scaffolding must always be level.
The wheels of mobile scaffolding must be locked when in use.
No worker should remain on a rolling scaffold while it is being moved.

When erecting scaffolding, bleachers, etc., companies must equip their staff with safety harnesses and helmets, in addition to safety shoes and gloves. They must ensure that their staff use this PPE effectively.

As assembly progresses, this equipment must include landings and means of access to upper levels, secured by collective protection measures.
These protective measures must remain in place until dismantling is complete.
Legal restrictions concerning work at height must be observed.

IX.3. MEASURES TAKEN WITH REGARD TO CO-ACTIVITY

Companies shall provide a detailed assembly and dismantling schedule in their IHSPP.
Any intervention that would create a situation of overlapping tasks must be resolved by a time lag or special protective measures.
When the planning of companies' interventions leaves a risk of coactivity, the company generating the risk must put in place collective protection measures to avoid it, and the company working on the structure or space at risk is required to check that it does not present a danger before allowing its personnel to work there.
The Exhibitor or its Project Manager must put in place a work schedule that takes into account a chronological order of assembly in order to avoid overlapping tasks and to carry them out using appropriate means. This chronological order shall also be adapted to dismantling.
These means may be shared by several contractors or companies involved.
In the event of shared use of equipment (scaffolding, forklift truck, cherry picker, etc.), a **loan and provision agreement must be established between the parties before use.**
As part of the assembly and dismantling schedule, companies working at the same site must take all appropriate special protective measures to prevent overlapping risks. This is particularly important when installing and removing bridges, signage, adjusting altimeter readings and assembling/dismantling large equipment.

Equipment and structures must be completed, secured, accepted and verified before any intervention or use by another company (before first use, following any dismantling followed by reassembly or modification).
When part of a structure is unfinished and may present a danger, access to it shall be prohibited by any means or device.

Outdoor work areas must be cordoned off to prevent access by persons not involved in assembly/disassembly.
Fences or barriers must in all cases be stabilised so that they cannot be knocked over by strong winds or vehicles.

IX.4. CONSTRUCTION SITE CONNECTION / LIGHTING

IX.4.1. REGULATIONS

Companies using the installation are required to immediately report any defects or damage to those responsible.

From this box, the connected electrical cabinets and installations must be inspected by an approved person or body before being put into service. The report of this inspection must be available and kept on site throughout the assembly and dismantling process.

The boxes shall include a manual cut-off and restart warning device and a 30mA differential protection device.

The electrical installations on the site shall be carried out in accordance with current French regulations, in compliance with regulatory requirements and standard NF C 15-100. The supply, installation and maintenance of the installations shall be the responsibility of the installation company.

The power supplied must be sufficient to meet the needs of the companies, close to the workstations, during assembly, operation and dismantling.

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All site cables must be of the HO7 RNF type. Extension cords and extension cables must be fully unrolled before use, unless otherwise specified by the manufacturer, and must comply with standards. Sockets must be unbreakable. All construction cables must be HO7 RNF. Extenders and extension cords must be fully unwound before use, unless specific terms from the manufacturer and must be~~,~~ compliant with the standards in force. The plugs must be unbreakable.

Personnel working on electrical installations must have received training and hold a qualification in accordance with publication UTE C 18510.
These personnel may only work on electrical boxes or cabinets provided by site personnel. **It is prohibited to work on electrical installations installed by the site concessionaire.**

The technical hatches in the hall must be properly closed or protected
if temporarily opened to prevent any risk of people falling
or any danger to machinery and mobile scaffolding.
In the event of obstruction, the strength of the material obstructing the hatch must be at least equal to the strength of the floor.
If temporarily opened, protection must be put in place to prevent any risk of falling.

THE USE OF GENERATORS IS PROHIBITED.

Networks should preferably avoid circulation areas. If this is not possible, cables crossing circulation areas must be protected (mechanical protection, arches, etc.).

IX.4.2. SLINGS

Slinging equipment must be ordered from the Exhibition Centre. The Exhibition Centre is responsible for the attachment points on the building.

Light bridges and attachment points on structures must comply with permissible loads and be checked:
- By an approved body if the height is greater than or equal to 6.20 m and/or if the weight is greater than or equal to 1,000 kg,
- By a competent technician if the height is less than 6.20 m, up to 3.50 m and the weight less than 1000 kg,
- By the installer if the height is less than 3.50 m.

IX.4.3. LIGHTING

General lighting in work areas shall comply with the lighting and illumination rules set out in Decree No. 83.721 of 2 August 1983 and included in the Labour Code under Articles R 4223-1 to 12.

WORK PREMISES and their ancillary rooms	MINIMUM VALUES for lighting
Internal traffic routes	40 lux
Stairs and warehouses	60 lux
Workrooms, changing rooms, toilets	120 lux
Windowless rooms used for permanent work	200 lux

OUTDOOR AREAS	MINIMUM illumination VALUES
Outdoor areas and traffic routes	10 lux
Outdoor areas where permanent work is carried out	40 lux

Additional lighting must be provided for work carried out at times when there is insufficient natural light.
When assembling and dismantling sets that may block the light (roof, stage, stands, etc.),
temporary lighting must be installed.

IX.5. PREVENTION OF OCCUPATIONAL HEALTH RISKS

IX.5.1. HAZARDOUS MATERIALS

Companies that use hazardous products must provide the Safety Coordinator and Fire Safety Officer with safety data sheets, keep them available at all times on site, and implement the **protective measures specified in the sheet**.

Companies are advised that the **adhesives, resins, paints and products used must be free of solvents, ether and glycol, odourless and hypoallergenic.**
Spray painting is prohibited.

IX.5.2. NOISE NUISANCES

The use of noisy machinery or equipment must strictly comply with current regulations.

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All necessary measures and provisions shall be implemented (covers, screens, silencers, etc.) to ensure that regulatory noise level limits are not exceeded.
It is recommended that individual noise protection be worn when assembling light bridges and metal structures.

IX.6 RULES FOR USING FIXED OR POWER TOOLS

In order to prevent dust, smoke or harmful fumes from being emitted when using fixed or power tools (saws, sanders, blowtorches, welding equipment, etc.), effective protective measures must be put in place (extraction system, masks, goggles, etc.).

Only water-cooled angle grinders may be used for cutting tiles, stones, etc.

To be accepted on site, **electric cutting or sanding tools, whether fixed or portable, must be equipped with a dust extraction or collection system. (Art. R 4412-70 of the Labour Code)**



They must comply with standards (CE), be in good condition and equipped with protective covers.
Under no circumstances may they be placed in walkways.
The power supply must be turned off when they are not in use.
Cutting may not be carried out in the common walkways of the exhibition hall.
It must be carried out on the stand (private area).

IX.7. WORK INVOLVING HEAT

Any use of hot work (cutting, grinding or welding) must be organised by the contractor as part of the **'FIRE PERMIT' procedure requested from site managers.**

IX.7.1. FLAMMABLE OR EXPLOSIVE MATERIALS OR PRODUCTS

Pressurised gas cylinders must be protected against impact, falls and heat, and no unauthorised persons must have access to them.
It is prohibited to keep or store cylinders (full or empty) in an enclosed space, including halls.
They must be stored in racks in the open air.

It is prohibited to place fuel tanks near the halls.
These must comply with standards, be isolated in a **location marked with specific fire hazard information signs, and have appropriate fire-fighting equipment nearby.**
Vehicles and equipment must be refuelled on an impermeable surface.
The ground beneath the tanks must be protected against any possible leaks.

It is forbidden to light fires on the site. Barbecues of any kind are prohibited.

IX.7.2. FIRE EXTINGUISHING EQUIPMENT

Common resources:

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The layout of the stands must not obstruct access to emergency and fire-fighting equipment, such as fire hose reels, emergency telephones, smoke vents and fire extinguishers. All such equipment must remain visible and completely unobstructed at all times.

Resources specific to each operator:

Each operator shall include in their IHSPP the prevention measures appropriate to their activity and working environment. Where necessary, the operator shall reinforce the common fire extinguishing equipment with specific equipment:
- Water spray extinguisher with additive (general case).
- CO2 extinguisher (in or in the immediate vicinity of electrical rooms).

X. FIRE SAFETY

Fire safety regulations are filed with the Organiser and available in the Exhibitor's Guide.
The Official Safety Commission is very strict when it comes to the construction of stands (building and decoration materials, structural strength and stability, floors, emergency equipment, electrical installations, etc.). Any decisions taken by the Commission during its visit are immediately enforceable.
A safety inspection is carried out in the facilities by the Official Safety Commission or the ERP Safety Officer. During this inspection, the exhibitor's qualified representative is required to be present at their stand. The Exhibitor undertakes to comply with the instructions of the personal safety expert, as well as those of the fire safety expert and the Safety Coordinator.
The stands must be fully installed when the Commission carries out its inspection.
The Exhibitor (or their representative) must be present at the stand and be able to provide fire reaction reports, issued by an approved laboratory, for all materials used, as well as inspection reports for electrical installations, structural integrity, etc.
Failure to comply with these rules may result in the removal of materials or the stand being closed to visitors.

XI. EMERGENCY RESPONSE ORGANISATION

XI.1. COMPANY EMERGENCY RESOURCES

The company must keep a first aid kit available on site.

The contact details for the exhibition's first responders are indicated on the hall maps.

The first aiders (SST) present in each company on site will provide first aid in the event of an accident **(1 first aider required for every 10 employees).**
They must wear an identification badge on an armband or on their helmst. Their names will be listed in the IHSPP.

XI.2. COLLECTIVE ORGANISATION OF THE SHOW

REMINDER OF EMERGENCY NUMBERS

MEDICAL ASSISTANCE: +33 (0)7 81 22 78 48

CENTRAL MONITORING STATION: +33 (0)1 48 63 30 49

FIRE SAFETY: +33 (0)1 48 63 30 49

The procedure to follow in the event of an accident and the emergency numbers will be displayed on the construction site.

IN THE EVENT OF AN ACCIDENT, PLEASE SPECIFY:

- The hall,
- The name of the stand,
- The aisle and stand number,
- The number of people involved and the nature of their injuries.

XII. THE INDIVIDUAL HEALTH AND SAFETY PROTECTION PLAN

This document must be completed by all of the Exhibitor's service providers:
- **Within 30 days** before any work for main contracts,
- **Within 8 days** for short-term tasks or work and/or finishing work.

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This document must be provided by **all of the Exhibitor's service providers to the client and the Stand Safety Coordinator,** if applicable, before any work is carried out on the stand.

It analyses in detail the construction and execution processes as well as the operating procedures adopted when they have a particular impact on the health and safety of workers on the site.

XII.1. THE EXHIBITOR

A copy of the Safety Notice, established by the exhibition's Safety Coordinator, will be provided by the exhibiting company to its service providers or to the Safety Coordinator assigned to its stand. This document covers the general organisational measures that have been adopted and which are likely to have an impact on the health and safety of workers.

XII.2. DOCUMENT COMMUNICATION

The Stand Safety Coordinator is required to provide any company working on the site (upon request) with the names and addresses of other contracting companies, as well as their I.H.S.P.P.

XII.3. AVAILABILITY OF THE I.H.S.P.P.

A copy of the I.H.S.P.P. must be available at all times on site for consultation by the companies concerned.

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NEXT EXHIBITION

MAISON&OBJET PULSE

SEPTEMBER 2027